

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, APRIL 5, 2022**

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Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, M. Price, R. Van Halm; and Councillor C. Cameron attended the meeting via electronic communication facilities.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the April 5, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

M. Price and S. Donaher absent at the vote

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the March 8, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

M. Price and S. Donaher absent at the vote

M. Price and Councillor C. Cameron joined the meeting at 10:03 a.m. via electronic communication facilities.

**REPORTS / ITEMS**

**4. Partnership Presentation: Rob Gloor, Kay Meek Arts Centre**

R. Gloor spoke about the partnership of the Kay Meek Arts Centre with the West Vancouver Art Museum. C. Gotay asked about the potential of partnering with West Vancouver Schools, specifically West Vancouver Secondary School where the Kay Meek Arts Centre is located.

It was Moved and Seconded:

THAT the verbal report regarding Partnership Presentation: Rob Gloor, Kay Meek Arts Centre be received for information.

CARRIED

S. Donaher absent at the vote

S. Donaher joined the meeting at 10:09 a.m. via electronic communication facilities.

## **5. Administrator / Curator's Report**

H. Letwin reported on the following items:

- *Rabbit Lane: Douglas Coupland* opened on March 30 and has received significant press and is proving popular with visitors.
- Recent successful grants include a Resilience Grant from Heritage Canada (Museums Assistance Program), a Resilience Grant from the B.C. Arts Council, and a Community Grant for the WVAM! Family Art Project from the West Vancouver Foundation.
- Children and Youth Programming: The West Vancouver Art Museum had two weeks of Spring Break Camp in March, which were offered at capacity.
- Staff welcomed the North Shore Youth Forum for a session on March 23.
- A survey is currently being offered to visitors in order to better understand from where they are coming.
- The West Vancouver Art Museum just closed the job posting for the Young Canada Works position of Education Assistant.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

## **6. Strategic Planning Report**

H. Letwin has completed a draft Strategic Plan, to be presented to the Strategic Planning Subcommittee for consideration on May 25, 2022.

It was Moved and Seconded:

THAT the verbal report regarding Strategic Planning Report be received for information.

CARRIED

## **7. Fundraising Report**

Subcommittee meetings have been set for May 31 at 10 a.m. and on October 18 at 10 a.m. The calendar of Fundraising activities has been accepted by the Subcommittee.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

## **8. Collections Report**

H. Letwin reported that work continues on the Collections Policy and that the B.C. Arts Council denied a grant for storage infrastructure.

It was Moved and Seconded:

THAT the verbal report regarding Collections Report be received for information.

CARRIED

## **9. Programming Report**

The Programming Subcommittee will meet in May to review the upcoming programming schedule.

It was Moved and Seconded:

THAT the verbal report regarding Programming Report be received for information.

CARRIED

## **PUBLIC QUESTIONS**

### **10. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **11. NEXT MEETING**

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for May 10, 2022 at 10 a.m.

It was Moved and Seconded:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

CARRIED

**12. ADJOURNMENT**

It was Moved and Seconded:

THAT the April 5, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:19 a.m.

Certified Correct:

  
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Chair

  
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Staff Liaison