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THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

REGULAR COUNCIL MEETING AGENDA
MAY 31, 2021
6 PM IN THE MUNICIPAL HALL RAVEN ROOM

CALL TO ORDER

1. Call to Order.

RECOMMENDATION:

WHEREAS the May 7, 2021 Order of the Provincial Health Officer on Gatherings and Events ("order") prohibits members of the public from attending Council meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at Council meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at Council meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of live streaming (video and audio) for public viewing, and electronic communication facilities (telephone and video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the May 31, 2021 regular Council meeting be held without in-person public attendance.

APPROVAL OF AGENDA

2. Approval of May 31, 2021 Council Meeting Agenda

RECOMMENDATION:

THAT the May 31, 2021 regular Council meeting agenda be amended by:

- adding two written submissions and a recommendation to Item 6 regarding 8145 Pasco Road - Community Charter, Section 57 Notice on Land Title;

AND THAT the agenda be approved as amended.

ADOPTION OF MINUTES

3. Adoption of Council Meeting Minutes

RECOMMENDATION:

THAT the following minutes be adopted as circulated:

- May 6, 2021 special (open session) Council meeting;
- May 10, 2021 special (open session) and regular Council meetings;
- May 13, 2021 special (open session) Council meeting; and
- May 17, 2021 special (open session) Council meeting.

DELEGATIONS

4. Vancouver's North Shore Tourism Association, regarding Value of Tourism
(File: 0120-30)

Presentation to be provided.

RECOMMENDATION:

THAT the delegation from Vancouver's North Shore Tourism Association, regarding Value of Tourism, be received for information with thanks.

PRESENTATIONS

5. West Vancouver Police Department, regarding Mid-Year Update
(File: 2900-01)

Presentation to be provided.

RECOMMENDATION:

THAT the presentation from the West Vancouver Police Department, regarding Mid-Year Update, be received for information with thanks.

REPORTS

6. 8145 Pasco Road - Community Charter, Section 57 Notice on Land Title
(File: 2500-01)

Presentation to be provided.

RECOMMENDATION:

THAT all written and oral submissions regarding 8145 Pasco Road – Community Charter, Section 57 Notice of Land Title, up to and including the Council meeting held on May 31, 2021, be received for information.

RECOMMENDATION:

THAT Council direct the Corporate Officer to file in the Land Title Office pursuant to section 57 of the *Community Charter* a notice on title to that property legally described as PID 030-958-814, Lot A, Block E, District Lot 2361, Group 1, New Westminster District, Plan EPP95339, which notice shall state that a resolution relating to that land has been made under this section and that further information about it may be inspected at Municipal Hall.

7. **Interim Non-Medical Cannabis Retail Policy**
(File: 2500-01 / 0280-20-0137 / 1610-20-5119)

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

Presentation to be provided.

RECOMMENDATION:

THAT proposed “Interim Non-Medical Cannabis Retail Policy 0137”, attached as Appendix A to the report dated May 12, 2021 from the Senior Manager of Current Planning & Urban Design and the Planning Technician, be approved.

RECOMMENDATION:

THAT proposed "Fees and Charges Bylaw No. 5025, 2019, Amendment Bylaw No. 5119, 2021" be read a first, second and third time.

8. **Electric Vehicle Charging Study for District Fleet** (File: 0332-01)

Presentation to be provided.

RECOMMENDATION:

THAT

1. staff prepare the following detailed requests for 2022 and 2023 budget submissions:
    a. dedicated investment of approximately $300,000-$400,000 annually for two years to electrify light-duty fleet vehicles; and
    b. $40,000 over two years for electric vehicle charging infrastructure to support them;
2. staff continue to optimize electrification in the fleet;
3. staff report back to Council with an update in Q1 of 2023; and
4. staff revisit the Electric Vehicle Charging Study for District Fleet every 5 years to respond to anticipated technological innovation.

9. **2021 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants** (File: 0116-20-CGC1)

Presentation to be provided.

RECOMMENDATION:

THAT the Community Grants Committee's recommendations for 2021 Arts, Culture & Heritage and Community & Social Services grants allocations, attached as Appendix A to the May 11, 2021 report titled 2021 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants, be approved.

BYLAWS

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

10. **Proposed: Consumption of Liquor in Public Places Bylaw No. 5118, 2021; and Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 5121, 2021** (File:1610-20-5118/5121)

The proposed bylaws received first, second, and third reading at the May 10, 2021 Council meeting.

RECOMMENDATION:

THAT proposed "Consumption of Liquor in Public Places Bylaw No. 5118, 2021" be adopted.

RECOMMENDATION:

THAT proposed "Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 5121, 2021" be adopted.

11. **Proposed Community Amenity Reserve Fund Bylaw No. 5067, 2021** (File: 1610-20-5067)

The proposed bylaw received first, second, and third reading at the May 10, 2021 Council meeting.

RECOMMENDATION:

THAT proposed "Community Amenity Reserve Fund Bylaw No. 5067, 2021" be adopted.

NEW BUSINESS

12. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

13. Consent Agenda Items

The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 13.1 regarding West Vancouver Art Museum Updated Mission Statement;
- Item 13.2 regarding Union of British Columbia Municipalities Asset Management Planning Program Grant Application;
- Item 13.3 regarding Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant Application;
- Item 13.4 regarding E-Comm Board of Directors Appointment for 2021/2022; and
- Item 13.5 regarding Delegation Request.

13.1. West Vancouver Art Museum Updated Mission Statement (File: 3012-02)

RECOMMENDATION:

THAT the West Vancouver Art Museum's draft updated mission statement prepared by the Art Museum Advisory Committee be approved as follows:

"The West Vancouver Art Museum builds awareness of diverse forms of contemporary and historical art, architecture, and design, engaging audiences with issues and ideas central to the community and the world beyond."

13.2. Union of British Columbia Municipalities Asset Management Planning Program Grant Application (File: 1705-01)

RECOMMENDATION:

THAT

1. Staff submit an application to the Union of British Columbia Municipalities (UBCM) Asset Management Planning Program for grant funding to be allocated toward an updated District Sanitary Sewer Asset Management Plan;
2. Should the grant application be approved, staff conduct the activities as outlined within the proposed grant application; and
3. The District's portion of funding for this project be funded from the Sewer Utility Fund.

13.3. **Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant Application** (File: 0180-16)

RECOMMENDATION:

THAT

1. The application submitted to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for 'North Shore Emergency Operations Centre Technical Upgrades' in the amount of $71,011.65 be endorsed; and
2. Council supports the District of North Vancouver, in partnership with North Shore Emergency Management, to provide overall grant management for project and funds.

13.4. **E-Comm Board of Directors Appointment for 2021/2022** (File: 2715-07)

RECOMMENDATION:

THAT the District of West Vancouver nominate Richard Walton to serve as the nominee of the North Shore to the E-Comm Board of Directors for the 2021-2022 term, such Board to be elected by E-Comm shareholders at the September 2021 Annual General Meeting.

13.5. **Delegation Request** (File: 0120-30)

Any person, persons, or organization wishing to appear as a delegation before Council shall submit a written delegation request to the Mayor and Council for consideration. The Mayor and Council may refuse to schedule a delegation on an agenda if the issue is not considered to fall within the jurisdiction of Council.

Council must not permit a delegation at a Council meeting to address: a bylaw in respect of which a public hearing has been held where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw; an issue which is before the courts or on which Council has authorized legal action; a request for funding; a purpose or subject that has no relation to an agenda item or is beyond the jurisdiction of Council; except as otherwise permitted by Council.

RECOMMENDATION:

THAT the delegation request from Girl Guides of Canada - Guides du Canada, West Vancouver District, regarding 100th Anniversary of Girl Guides in West Vancouver, be approved.

OTHER ITEMS / NOTICES OF MOTION

14. No items.

REPORTS FROM MAYOR AND COUNCILLORS

15. Reports from Mayor and Councillors (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.

16. Public Questions and Comments (3 minutes per speaker)

ADJOURNMENT

17. Adjournment of May 31, 2021 Council Meeting

RECOMMENDATION:

THAT the May 31, 2021 Council meeting be adjourned.