



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**REGULAR COUNCIL MEETING AGENDA  
MONDAY, DECEMBER 12, 2016  
6 P.M. IN THE MUNICIPAL HALL COUNCIL CHAMBER**

**CALL TO ORDER**

1. Call to Order.

**APPROVAL OF AGENDA**

2. **Approval of December 12, 2016 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the December 12, 2016 regular Council meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of Council Meeting Minutes**

No items.

**REPORTS**

4. **[Cost Recovery for the Cypress Village Planning Process](#)** (File: 2570-04)

RECOMMENDATION:

THAT a consultant be retained to identify cost recovery options for proceeding with the planning process for Cypress Village.

**5. Finance Committee Recommendations from Task Groups** (File: 0116-20-FIN)

## RECOMMENDATION:

THAT as described in the report dated November 23, 2016 regarding Finance Committee recommendations from Task Groups:

1. The final report from the Key Performance Indicators Task Group dated November 3, 2016, and the final report from the Reserves and Investments Task Group dated October 30, 2016, be received for information;
2. The proposed key performance indicators as recommended by the Key Performance Indicators Task Group, form the basis and foundation for additional review and development, and staff report their progress on an interim basis at a Spring meeting of the Finance Committee, with the final results reported to Council by September 30, 2017, be approved;
3. Public Amenity Contribution Policy 02-80-30, be revised as part of the Official Community Plan review;
4. Development Cost Charge Bylaw No. 3801, 1993, be revised;
5. Two separate statutory reserve funds be created by restructuring the current Endowment Fund and creating a new Land Fund;
6. The Endowment Fund retain its endowment status, be funded at an appropriate level (with consideration to be given to its initial level), have clear operating guidelines established for its use, and the Finance Committee be given a specific mandate to oversee and advise Council on the uses of this fund, be considered;
7. The proposed Cash Management and Investment Policy be approved and Guidelines for Investment Policy 02-30-152, be rescinded;
8. An amendment of the Finance Committee's terms of reference to include a mandate to review investment strategy, performance and procedures on a regular basis, and to advise as to whether the District's investment management should be managed internally or contracted to a third party from time to time, be considered; and
9. The members of the Key Performance Indicators Task Group and the Reserves and Investments Task Group be thanked for their efforts.

**6. Notice on Title – 872 Sinclair Street (the “Property”)** (File: 1010-20-15-094)

*Information to be provided.*

## RECOMMENDATION:

THAT Council direct the Municipal Clerk to file a Section 57 Bylaw Contravention Notice in the Land Title Office, against the property in the District of West Vancouver legally described as LOT H BLOCK N DISTRICT LOT 775 PLAN 22198 (PID - 013-601-202) with a civic address at 872 Sinclair Street, West Vancouver, with respect to the construction of a bridge contrary to, and without, a building permit.

**7. [2017 Age-Friendly Community Planning and Projects Grant Application](#)**

(File: 3070-01)

RECOMMENDATION:

THAT

1. The submission of a grant application on behalf of the City of North Vancouver, District of North Vancouver and District of West Vancouver to the Union of British Columbia Municipalities' Seniors' Housing and Support Initiative Program of \$20,000 to fund the Dementia-Friendly North Shore Project be approved; and
2. Subject to confirmation that full funding is available, the project be authorized to proceed.

**BYLAWS**

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

**8. [Proposed: Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 4923, 2016; Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4924, 2016; and Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4925, 2016 \(Utility Fees\)](#)**

(File: 1610-20-4923/4924/4925)

*If the proposed bylaws receive first, second, and third reading at the December 5, 2016 Council meeting they may be considered for adoption on December 12, 2016.*

RECOMMENDATION:

THAT

1. Proposed "Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 4923, 2016" be adopted;
2. Proposed "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4924, 2016" be adopted; and
3. Proposed "Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4925, 2016" be adopted.

**9. [New Business](#) (File: 0120-01)**

*If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.*

**CONSENT AGENDA ITEMS**

*Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.*

**10. Consent Agenda Items**

*The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.*

**RECOMMENDATION:**

THAT the Consent Agenda items as follows be approved:

- Item 10.1 regarding Temporary Use Permit for Sewell's Presentation Centre (To set date for consideration);
- Item 10.2 regarding Development Variance Permit Amendment for 2538 Kings Avenue; and
- Item 10.3 regarding Chief Election Officer's Report on 2016 By-Election;
- Item 10.4 regarding Correspondence List.

**10.1. [Temporary Use Permit for Sewell's Presentation Centre](#)**

(File: 1010-20-16-034)

**RECOMMENDATION:**

THAT Temporary Use Permit No. 16-034 regarding 1502 Marine Drive to allow for the temporary use of signage associated with the Sewell's Presentation Centre, as described in the report dated November 18, 2016 regarding Temporary Use Permit Application No. 16-034 (1502 Marine Drive), be considered at the January 23, 2017 Council meeting; and that notice be given of consideration of the proposed temporary use permit.

**10.2 Development Variance Permit Amendment for 2538 Kings Avenue**

(File: 1010-01)

*Information to be provided.*

**10.3 Chief Election Officer's Report on 2016 By-Election (File: 1645-01)**

*Information to be provided.*

**10.4. Correspondence List** (File: 0120-24)

[\(click here to view correspondence packages\)](#)

**RECOMMENDATION:**

THAT the correspondence list be received for information.

Council Correspondence Update to November 25, 2016 (up to 10 a.m.)

**Referred for Action**

- (1) November 21, 2016, regarding Pergola at Whytecliff Park (Referred to Director of Parks, Culture and Community Services for consideration and response)
- (2) November 22, 2016, regarding “Community Building requires sensitive promotions by Developers” (Sewell’s Landing Development at 6695 Nelson Avenue) (Referred to Director of Planning and Development Services for consideration and response)
- (3) 3 submissions, November 19-23, 2016, regarding Proposed Development at 195 21st Street (Hollyburn Gardens Rental Infill) (Referred to Director of Planning and Development Services for consideration and response) (Referred to November 28, 2016 public hearing)
- (4) November 24, 2016, regarding Proposed Development at 195 21st Street (Hollyburn Gardens Rental Infill) (Referred to Mayor and Council for consideration and response) (Referred to November 28, 2016 public hearing)
- (5) November 23, 2016, regarding “2016 November 28 Regular Council Meeting Agenda Item No. 6 Appendix D Errata & Comment” (Referred to Director of Financial Services for consideration and response)

**Referred for Action from Other Governments and Government Agencies**

No items.

**Received for Information**

- (6) Committee and Board Meeting Minutes – Memorial Library Board meeting October 19, 2016
- (7) 28 submissions, November 18-24, 2016, regarding Proposed Development at 195 21st Street (Hollyburn Gardens Rental Infill) (Referred to November 28, 2016 public hearing)
- (8) 3 submissions, November 24-25, 2016, regarding Proposed Development at 4195 Marine Drive

**Received for Information from Other Governments and Government Agencies**

No items.

**Responses to Correspondence**

- (9) Director of Planning and Development Services, November 23, 2016, response to 3 submissions, regarding Proposed Development at 195 21st Street (Hollyburn Gardens Rental Infill)

Council Correspondence Update to November 29, 2016 (up to 4:30 p.m.)

Referred for Action

- (1) November 25, 2016, regarding "Notice of Public Hearing 195 - 21st Street. Proposed Hollyburn Gardens Rental Infill" (Previously received at November 28, 2016 public hearing) (Referred to Director of Planning and Development Services for consideration and response)
- (2) November 25, 2016, regarding "WVFC Policies" (West Vancouver Football Club) (Referred to Director of Parks, Culture and Community Services for consideration and response)

Referred for Action from Other Governments and Government Agencies

No items.

Received for Information

- (3) 44 submissions (including 4 petitions with 107 names), undated - November 28, 2016, regarding Proposed Development at 195 21st Street (Hollyburn Gardens Rental Infill) (Previously received at November 28, 2016 public hearing)
- (4) 7 submissions, November 25-28, 2016, regarding Proposed Development at 4195 Marine Drive
- (5) Heritage West Vancouver, November 27, 2016, regarding "Heritage Home Protection"
- (6) November 23, 2016, regarding "The 752 Marine Drive and Clyde Avenue Proposals"
- (7) HUB Cycling, November 29, 2016, regarding "The Giving Season has Begun"
- (8) November 29, 2016, regarding "Planning permit application #16-024" (Parcel 6 - Evelyn by Onni)

Received for Information from Other Governments and Government Agencies

- (9) City of North Vancouver, November 24, 2016, regarding "City of North Vancouver Council Committees and Appointments - Dec 2 2016 to Dec 1 2017"

Responses to Correspondence

No items.

## **OTHER ITEMS**

11. No Items.

**REPORTS FROM MAYOR AND COUNCILLORS**

- 12. Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

## RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

**PUBLIC QUESTIONS AND COMMENTS**

*Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a reading or adoption of a bylaw after the close of a statutory public hearing on the bylaw; and an issue which is before the courts on which Council has authorized legal action.*

- 13. Public Questions and Comments (3 minutes per speaker)**

**ADJOURNMENT**

- 14. Adjournment of December 12, 2016 Council Meeting**

## RECOMMENDATION:

THAT the December 12, 2016 Council meeting be adjourned.