COUNCIL:
Mayor M. Smith; Councillors M. Booth, C. Cameron, C. Cassidy, N. Gambioli, M. Lewis, and W. Soprovich.

STAFF:
N. Leemhuis, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director, Engineering and Transportation; M. Koke, Chief Financial Officer; A. Mooi, Director, Parks and Community Services; B. Sokol, Director, Planning, Land Development and Permits; and M. Panneton, Deputy Clerk.

CALL TO ORDER
1. The meeting was called to order at 7:05 p.m.

Mayor Smith spoke relative to Pink Shirt Day: Bullying is a serious problem in every community, including West Vancouver. It hurts everybody. Pink Shirt Day was an opportunity to raise awareness about the impacts of bullying and to begin to develop the tools needed to step in when it’s happening and stand up against bullies. By wearing something pink on February 25th, we were part of a Canada-wide movement that lets the world know that bullying will not be tolerated anymore, anywhere. Pink Shirt Days, large and small, help promote inclusion, respect, and empathy, and put an end to bullying behaviours. Council members and staff throughout West Vancouver wore pink on February 25th, and we’d like to show the community how our police department and Hollyburn School marked this very important day.

A video of the West Vancouver 2015 Pink Shirt Day March which included the Squamish Nation, students and staff from Hollyburn Elementary School and West Vancouver School District 45, and police and district staff, was shown.

APPROVAL OF AGENDA
2. Approval of March 2, 2015 Regular Council Meeting Agenda

MOVED by Cameron, seconded by Lewis:

THAT the March 2, 2015 regular Council meeting agenda be amended by:

• adding to Item 6 written submission C-1 regarding Development Variance Permit Application No. 10-025 for 5204 and 5210 Marine Drive;

AND THAT the agenda be approved as amended.  

CARRIED

ADOPTION OF MINUTES
3. Adoption of Council Meeting Minutes

MOVED by Gambioli, seconded by Soprovich:

THAT the following Minutes be adopted as circulated:

• February 16, 2015 special and regular Council meetings.

CARRIED
DELEGATIONS

4. **Dundarave Festival of Lights Society** (File: 0055-01)

A presentation was provided and G. Allison (Director, Dundarave Festival of Lights Society) and M. Markwick (Executive Director, Dundarave Festival of Lights Society) spoke relative to the Dundarave Festival of Lights including: Festival mission and sponsors; community support and volunteer supporters; $35,000 raised at the event was given to the North Shore Lookout Shelter; and expressed appreciation for presenting festival founders and the District for their support.

S. Williams (Executive Director, Lookout Society) spoke relative to the Lookout Society and the Dundarave Festival of Lights including: proud to be part of the Dundarave Festival; bringing awareness and fundraising to the most vulnerable people in the community; funds raised allow the operation of the transitional shelter on the North Shore; the work of the Lookout Society; and expressed appreciation to Council, the Dundarave Festival of Lights Society’s volunteer board of directors, and everyone who contributes to the Festival.

MOVED by Cassidy, seconded by Soprovich:

THAT the delegation from Dundarave Festival of Lights Society be received for information, with thanks.  

CARRIED

REPORTS

5. **Development Variance Permit Application No. 14-039 for 1690 Marlowe Place** (File: 1010-20-14-039)

At the February 2, 2015 regular meeting Council received the report dated January 14, 2015 regarding Development Variance Permit Application No. 14-039 for 1690 Marlowe Place and set the date for consideration for March 2, 2015.

Reports received up to and including March 2, 2015:

<table>
<thead>
<tr>
<th>REPORT TITLE</th>
<th>REPORT DATED</th>
<th>RECEIVED AT COUNCIL MEETING</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development Variance Permit Application No. 14-039 (1690 Marlowe Place)</td>
<td>January 14, 2015</td>
<td>February 2, 2015</td>
<td>R-1</td>
</tr>
</tbody>
</table>

Written submissions received up to and including March 2, 2015:

<table>
<thead>
<tr>
<th>SUBMISSION AUTHOR</th>
<th>SUBMISSION DATED</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>No written submissions received.</td>
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</table>

A PowerPoint presentation was provided and J. Allan (Community Planner) described the proposed development variance permit for a new garage building and informed that the architect was available to respond to Council’s queries.

Mayor Smith queried if there was anyone who wished to speak and there was no response.
MOVED by Soprovich, seconded by Lewis:

THAT all written and oral submissions regarding Development Variance Permit Application No. 14-039 for 1690 Marlowe Place up to and including the Council meeting held on March 2, 2015 be received for information.

CARRIED

MOVED by Soprovich, seconded by Cameron:

THAT Development Variance Permit Application No. 14-039 for 1690 Marlowe Place, which would allow for a new garage building to be constructed with driveway access off Langton Place, be approved.

Council members commented.

The question was called on the motion.

CARRIED

6. Development Variance Permit Application No. 10-025 for 5204 and 5210 Marine Drive (File: 1010-20-10-025)

At the February 2, 2015 regular meeting Council received the report dated January 15, 2015 regarding Development Variance Permit Application No. 10-025 for 5204 and 5210 Marine Drive and set the date for consideration for March 2, 2015.

Reports received up to and including March 2, 2015:

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
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<td>January 15, 2015</td>
<td>February 2, 2015</td>
<td>R-1</td>
</tr>
</tbody>
</table>

Written submissions received up to and including March 2, 2015:

<table>
<thead>
<tr>
<th>SUBMISSION AUTHOR</th>
<th>SUBMISSION DATED</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redacted</td>
<td>March 1, 2015</td>
<td>C-1</td>
</tr>
</tbody>
</table>

A PowerPoint presentation was provided and J. Allan (Community Planner) described the proposed development variance permit for an accessory building with elevator and informed that the architect was available to respond to Council’s queries.

Mayor Smith queried if there was anyone who wished to speak.

K. Campbell (192 67A Street, Delta) spoke relative to the proposed development including: his family owns 5252 Marine Drive; concerns that the application seems a bit excessive; the accessory building will be visible from the beach area and other areas at 5252 Marine Drive; would like to develop the plateau and from that viewpoint the accessory building would be very intrusive; and concerns regarding excessive amount of granite to be removed for the proposed building, length of that process and noise, and detrimental to the neighbourhood.
J. Allan, N. Prakash (Architect, Nick Milkovich Architects Inc.), N. Milkovich (Principal, Nick Milkovich Architects Inc.), and N. Leemhuis (Chief Administrative Officer) responded to queries of Council.

MOVED by Lewis, seconded by Gambioli:

THAT all written and oral submissions regarding Development Variance Permit Application No. 10-025 for 5204 and 5210 Marine Drive up to and including the Council meeting held on March 2, 2015 be received for information.

CARRIED

MOVED by Lewis, seconded by Booth:

THAT Development Variance Permit Application No. 10-025 for 5204 and 5210 Marine Drive, which would allow for an accessory building with elevator to be constructed, be approved.

Council members commented and J. Allan and N. Prakash responded to queries of Council.

The question was called on the motion.

CARRIED

Councillors Cassidy and Gambioli voted in the negative

7. Proposed 5 Year Financial Plan Bylaw No. 4826, 2015 (File: 1610-20-4826)

M. Koke (Chief Financial Officer) spoke relative to the subject report dated February 17, 2015 and informed that staff are asking for a proposed tax rate increase of 1.62%.

MOVED by Booth, seconded by Soprovich:

THAT proposed “5 Year Financial Plan Bylaw No. 4826, 2015” be read a first, second and third time.

Council members commented and M. Koke responded to queries of Council. Mayor Smith informed that in the last ten years West Vancouver’s tax increase is about half of what the Metro average has been, every year services have been increased and we have not taken on debt, and our tax increase is lower than our wage cost increase. N. Leemhuis (Chief Administrative Officer) informed that an open house has been planned for mid-March for the public to view the budget in the format on which Council will be voting.

The question was called on the motion.

CARRIED

Councillor Lewis voted in the negative


A PowerPoint presentation was provided and S. Mikicich (Manager, Community Planning) and J. Allan (Community Planner) spoke relative to the subject report dated March 2, 2015 including: purpose; heritage conservation; guidelines for
application of conservation incentives; heritage revitalization agreement and
heritage designation and proposed bylaws; subject property and the Toby House;
development permit; and proposed infill dwelling.

Councillor Soprovich left the meeting at 8:19 p.m. and returned to the meeting at
8:20 p.m.

J. Allan responded to queries of Council.

P. Miller (2695 Nelson Avenue, on behalf of the North Shore Heritage
Preservation Society) spoke relative to the proposed bylaws and development
including: commends using this planning tool to retain heritage buildings that
would otherwise be in danger of being torn down; and hope that it can be used
equally successfully in other situations.

MOVED by Cameron, seconded by Soprovich:

THAT

1. Proposed Heritage Revitalization Agreement Bylaw No. 4813, 2015 be
   read a first time;

2. Proposed Heritage Designation Bylaw No. 4814, 2015 be read a first time;

3. Proposed Heritage Revitalization Agreement Bylaw No. 4813, 2015 and
   Proposed Heritage Designation Bylaw No. 4814, 2015 be presented at a
   public hearing scheduled for April 13, 2015 at 7:00 p.m. in the Municipal
   Hall Council Chamber, and that the Municipal Clerk give statutory notice of
   the scheduled Public Hearing; and

4. Proposed Development Permit No. 10-011 be presented at a public
   meeting scheduled for April 13, 2015 at 7:00 p.m. in the Municipal Hall
   Council Chamber, to be held concurrently with the public hearing
   scheduled for April 13, 2015 at 7:00 p.m. in the Municipal Hall Council
   Chamber, and that the Municipal Clerk give notice of the scheduled public
   meeting.

A Council member commented relative to the proposed bylaws and proposed
development.

The question was called on the motion.

CARRIED

9. Proposed Tree Bylaw No. 4823, 2015, Proposed Bylaw Notice Enforcement
   Bylaw No. 4368, 2004, Amendment Bylaw No. 4824, 2015, and Proposed
   Municipal Ticketing Information System Implementation Bylaw No. 4383,
   2004, Amendment Bylaw No. 4825, 2015 (to Address Unauthorized Tree
   Work on Public Land and Specified Lands)
   (File: 1610-20-4823/1610-20-4824/1610-20-4383)

A. Mooi (Director, Parks and Community Services) introduced the subject report
dated February 13, 2015.

A PowerPoint presentation was provided and A. Banks (Senior Manager, Parks)
and B. Sokol (Director, Planning, Land Development and Permits) spoke relative
to the subject report dated February 13, 2015 including: purpose of proposed
Tree Bylaw No. 4823, 2015; damaged public trees; terms and conditions of
permits not being followed; inadequate tree protection; unauthorized tree work in riparian zone; unauthorized public tree work; 2012 Parks Master Plan recommendation; lands specified in proposed Tree Bylaw No. 4823, 2015; next phase; and consultation process guiding principles.

Council members commented and A. Banks, B. Sokol, S. Almas (Manager, Bylaw and Licensing Services), and N. Leemhuis (Chief Administrative Officer) responded to queries of Council.

R. Fassler (1114 Mathers Avenue) spoke relative to the proposed bylaws including: the process for high impact pruning or tree removal of a healthy, mature boulevard tree; why not simply say no to cutting of boulevard trees; pitting neighbour against neighbour for the view; and the street belongs to all of us.

B. Chapman (Chapman Land Surveying Ltd., 107-100 Park Royal South, and on behalf of the British Columbia Land Surveyors) spoke relative to the proposed bylaws including: implications on our ability to work on lands in our professional capacity; an exemption would be helpful to surveyors without harming the intent of the bylaw; the work land surveyors do sometimes results in minor trimming of overgrowth to achieve sight lines; and requested that Council consider an amendment in this regard to the proposed bylaw.

G. Croll (President, British Pacific Properties Ltd., 1001-100 Park Royal South) spoke relative to the proposed bylaws including: that we get treated the same as any other land owner; protection of trees is important in this community and that’s not debateable; process and referred to the Rodgers Creek successful process; notification regarding the proposed bylaw; and requested that Council remove clause 3.1(v)(iii) regarding protected lands.

C. Reynolds (Editor, West Van Matters) spoke relative to the proposed bylaws including: education and teach people that the view is framed by the trees; windowing because topping trees kills them; and encourage people to be responsible regarding planting something that will retain the water to prevent erosion.

MOVED by Gambioli, seconded by Cassidy:

THAT

1. Proposed “Tree Bylaw No. 4823, 2015” be read a first, second, and third time; and

2. Proposed “Bylaw Notice Enforcement Bylaw No. 4368, 2004 Amendment Bylaw No. 4824, 2015” be read a first, second, and third time; and


Council members commented and A. Banks and B. Sokol responded to queries of Council.

The question was called on the motion.

CARRIED
10. **Section 219 Covenant Restrictive Covenants for the Union Court Subdivision** (File: 2530-01)

A PowerPoint presentation was provided and C. Bishop (Manager, Development Planning) spoke relative to the subject report dated February 12, 2015, including subject lands, restrictive covenant, and recommendations.

MOVED by Soprovich, seconded by Lewis:

THAT the Mayor and Municipal Clerk be authorized to enter into Section 219 Restrictive Covenants that would place development controls on certain lands contained within the 12 lot subdivision known as “Union Court.”

Council members commented and C. Bishop and B. Sokol (Director, Planning, Land Development and Permits) responded to queries of Council.

The question was called on the motion.

**CARRIED**

**BYLAWS**

11. **Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4822, 2015 (Update to Sewer and Drainage Utility Fees for 2015)**

(File: 1610-20-4822)

MOVED by Cassidy, seconded by Cameron:

THAT proposed “Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4822, 2015” be adopted.

**CARRIED**

**CONSENT AGENDA ITEMS**

12. **Consent Agenda Items**

Councillor Lewis commented relative to Item 12.2 regarding 2020 Cultural Strategy and B. Leigh (Deputy Chief Administrative Officer) spoke relative to the Ambleside strategy and the cultural strategy align and that Council will be involved with both of those works.

Councillor Soprovich commented relative to Item 12.4 regarding Development Permit Application No. 13-070 for 5051 Howe Sound Lane and B. Sokol (Director, Planning, Land Development and Permits) informed that for steep slope subdivisions staff seeks to minimize the impact of subdivision through tree retention and restricting the size of the house on the lot, and committed to look at other steep slope development permits to ensure that the restrictions on these lots is consistent, and will report back to Council when this is considered on March 30, 2015.

MOVED by Booth, seconded by Soprovich:

THAT the Consent Agenda items as follows be approved:

- Item 12.1. – Healthy Communities Partnership Agreement;
- Item 12.2. – 2020 Cultural Strategy;
- Item 12.3. – Finance Committee Update to Council;
- Item 12.4. – Development Permit Application No. 13-070 for 5051
Howe Sound Lane (to set date for consideration);

- Item 12.5. – Development Variance Permit Application No. 14-065 for 1507 Haywood Avenue (to set date for consideration);

- Item 12.6. – Community Engagement Committee - Proposed Amendments to Terms of Reference;

- Item 12.7. – Active Development Applications Status List (to February 6, 2015); and

- Item 12.8. – Correspondence List.

CARRIED

12.1. **Healthy Communities Partnership Agreement** (File: 3120-04)

THAT the report from the Manager of Community Development, Youth and Families, titled “Healthy Communities Partnership Agreement” be received for information.

12.2. **2020 Cultural Strategy** (File: 3006-02)

THAT Council receive the Deputy Chief Administrative Officer’s report of February 3, 2015 for information.

12.3. **Finance Committee Update to Council** (File: 0116-20-FIN)

THAT the report titled “Finance Committee Update to Council” from the Chief Financial Officer, be received for information.

12.4. **Development Permit Application No. 13-070 for 5051 Howe Sound Lane** (File: 1010-20-13-070)

THAT the Municipal Clerk give notice that Development Permit Application No. 13-070 for 5051 Howe Sound Lane to allow for subdivision of the property into two new lots, will be considered by Council at its meeting on March 30, 2015.

12.5. **Development Variance Permit Application No. 14-065 for 1507 Haywood Avenue** (File: 1010-20-14-065)

THAT proposed Development Variance Permit No. 14-065 regarding 1507 Haywood Avenue, to reduce the side yard setback to allow for a new single family dwelling, as described in the report dated February 12, 2015 from the Senior Community Planner, be considered at the March 30, 2015 Council meeting; and that the Municipal Clerk give notice of consideration of the proposed development variance permit.

12.6. **Community Engagement Committee - Proposed Amendments to Terms of Reference** (File: 0116-20-CEC)

THAT the proposed amendments to the Community Engagement Committee Terms of Reference in sections 4.1 and 5.1 as set out in the report dated February 4, 2015 regarding Community Engagement Committee – Proposed Amendments to Terms of Reference, be approved.
12.7. Active Development Applications Status List (to February 6, 2015)
(File: 1010-01)
THAT the Active Development Applications Status List to February 6, 2015 be received for information.

12.8. Correspondence List (File: 0120-24)
THAT the correspondence list be received for information.

Council Correspondence Update to February 6, 2015 (up to 12:00 Noon)

Refereed for Action

(1) January 30, 2015, regarding Construction on Former Horseshoe Bay Firehall Site (Referred to Director of Planning, Land Development and Permits for consideration and response)

(2) February 4, 2015 regarding “Right to a Healthy environment” (Referred to Chief Administrative Officer for consideration and response)

(3) February 4, 2015 regarding “Distribution of racist tract in West Van.” (Referred to Director of Planning, Land Development and Permits for consideration and response)

Received for Information

(4) January 29, 2015, regarding “MORATORIUM TO ALLOW BCUC TO REVIEW PROPOSED SITE C PROJECT”

(5) January 30, 2015, regarding “Upcoming Transportation Plebiscite”

(6) Petition with 41 signatures, February 2, 2015, regarding “Coach Houses – Eagle Island”

(7) February 2, 2015, regarding “Inglewood Care Home” (Aides Face Layoffs)

(8) The Coliseum MediSpa, February 4, 2015, regarding “Inglewood Care Centre” (Proposed Redevelopment)

(9) February 5, 2015, regarding “Proposed Tree Bylaw”

(10) S. Robinson, MLA (Coquitlam-Maillardville), February 5, 2015, regarding “Local government update”

(11) February 6, 2015, regarding “The Woodfibre EA has parts that are written backwards - normal VCs (valued components) are class’ed as IC’s (intermediate components) and visa versa” (Proposed Woodfibre LNG Project)

Council Correspondence Update to February 13, 2015 (up to 12:00 Noon)

Refereed for Action

(1) February 7, 2015, regarding “Policy Review for the protection of trees on public and private lands” (Council Report June 23, 2014) (Proposed Tree Bylaw) (Referred to Director of Parks and Community Services for consideration and response)

(2) February 10, 2015, regarding Grade Calculation Formula (Referred to Director of Planning, Land Development and Permits for consideration and response)
Received for Information

(3) Hon. D. Lebel, Minister of Infrastructure, Communities, and Intergovernmental Affairs and Minister of the Economic Development Agency of Canada for the Regions of Quebec, January 29, 2015, regarding Wastewater Systems Effluent Regulations (WSER)

(4) Public Works Association of British Columbia (PWABC), February 2, 2015, regarding National Public Works Week, May 17-23, 2015 – "Community Begins Here"

(5) February 9, 2015, regarding "Racism - Putting Canada First Inc"

(6) Old Growth Conservancy Society, February 9, 2015, regarding "Old Growth Conservancy Society AGM - Wed, Feb 25"

(7) February 10, 2015, regarding "Committee of all stakeholders dealing with BULK homes!"

(8) February 10, 2015, regarding "F.Y.I. A proposal concerning the Kay Meek pit."

(9) 3 submissions, February 11, 2015, regarding Proposed Tree Bylaw

(10) February 11, 2015, regarding "Post Office tree" (Gibsons' Post Office)

(11) February 11, 2015, regarding "important info on the insurance, or lack of it in real terms, on LNG tankers" (Proposed Woodfibre LNG Project)

(12) B.C. Aboriginal Network on Disability Society (BCANDS), February 12, 2015, regarding "BC Without Barriers"

(13) February 12, 2015, regarding TransLink: Yes or No (Metro Vancouver Transportation and Transit Referendum)

Responses to Correspondence


(15) Director of Planning, Land Development and Permits, February 11, 2015, response to S. Slater, "Questions related to previous correspondence."

Council Correspondence Update to February 17, 2015 (up to 4:30 p.m.)

Referred for Action

(1) February 13, 2015, regarding "Mayor & Council" (Climate Change Warning Labels on Gas Pumps) (Referred to Deputy Chief Administrative Officer for consideration and response)

(2) February 13, 2015, regarding "House size" (Single Family Housing - Siting, Form, and Character) (Referred to Director of Planning, Land Development and Permits for consideration and response)

(3) February 16, 2015, regarding "RE: February 16th Bylaw Proposal Update" (Single Family Housing - Siting, Form, and Character) (Referred to Director of Planning, Land Development and Permits for consideration and response)
February 16, 2015, regarding “Changes in Bylaw without asking people idea.” (Single Family Housing - Siting, Form, and Character) (Referred to Director of Planning, Land Development and Permits for consideration and response)

February 14, 2015, regarding “Fwd: Unitarian Church Development, Mathers Drive.” (Proposed Official Community Plan Amendment, Rezoning and Development Permit No. 12-053 for 370 and 380 Mathers Avenue) (Referred to Director of Planning, Land Development and Permits for consideration and response)

February 16, 2015, regarding “Proposed Sewer Rate Increase - Bylaw No. 4538, 2007, Amendment Bylaw No. 4822, 2015 per council report dated 2nd February 2015 per R. Hayre - Regular Council 16 February 2015, Agenda Item #7” (Referred to Chief Financial Officer for consideration and response)

Received for Information

Committee and Board Meeting Minutes – Community Grants Committee – December 12, 2014

February 13, 2015, regarding “Fwd: Board of Health - radio / microwave frequency radiation”

3 submissions, February 13 - 16, 2015, regarding Development Application 12-085 for 752 Marine Drive (Former White Spot Site at Park Royal)


Responses to Correspondence

Chief Administrative Officer, February 12, 2015, response regarding “PRIORITIES FOR COUNCIL”.

OTHER ITEMS

13. No Items.

REPORTS FROM MAYOR AND COUNCILLORS

14. Reports from Mayor and Councillors on Boards, Committees, and Working Groups

Mayor Smith reported on attendance at the opening of the Properties Family Hub and informed that it will be a great asset to the community above the highway.

Councillor Cameron reported that the Metro Vancouver Utilities Committee meeting for this month was cancelled because there were no agenda items, and that the Upper Lands Working Group is going to go out with draft recommendations and a draft report and that will be the subject of a consultation process in the next couple of months.
Councillor Soprovich reported that the North Shore Emergency Management Office has changed their name to North Shore Emergency Management, and that he is the new chair of the North Shore Emergency Management Committee.

Councillor Booth reported on a Metro Vancouver Aboriginal Relations Committee meeting, informed that the West Vancouver Chamber of Commerce will be holding a West Vancouver trade show on March 24, 2015, that the Horseshoe Bay Business Association is hosting a networking social on March 4, 2015, that the Hollyburn Lodge renewal project has formally launched its fundraising initiative and how to donate, and wished her neighbour George Lee, who is turning 100 years old, a happy birthday.

MOVED by Cassidy, seconded by Cameron:

THAT the oral reports from the Mayor and Councillors be received for information.

CARRIED

PUBLIC QUESTIONS AND COMMENTS

15. Public Questions and Comments

C. Reynolds (Editor, West Van Matters) spoke relative to: information regarding Hollyburn Lodge is in the newsletter; the Upper Lands Working Group meeting on March 5, 2015 and two workbooks available; the Toby house and thanked Council for their work on the Toby House, was chair of the heritage sub-committee that suggested incentives for people to keep their homes and preserve their heritage nature; and queried when the heritage body would be established and its status.

Mayor Smith informed that the establishment of the heritage body is a high priority.

ADJOURNMENT

16. Adjournment of March 2, 2015 Council Meeting

MOVED by Lewis, seconded by Booth:

THAT the March 2, 2015 Council meeting be adjourned.
(9:54 p.m.)

CARRIED

Certified Correct:

________________________________________

MAYOR

________________________________________

MUNICIPAL CLERK