<table>
<thead>
<tr>
<th>Date:</th>
<th>December 1, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>From:</td>
<td>Raj Hayre, Financial Controller</td>
</tr>
<tr>
<td>Subject:</td>
<td>Proposed Sewer and Drainage Utility Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015</td>
</tr>
<tr>
<td>File:</td>
<td>1610-20-4860</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

**THAT**

1. Third reading of proposed “Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015” as given on November 23, 2015 be rescinded.

2. Proposed “Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015” be amended:
   - in Part 3 by replacing “Part and Section Titles” with “Amendments”;
   - by replacing section 3.1.1 with the following:
     “3.1.1 Deleting Schedules “A” and “B” and replacing with new Schedules “A” and “B” as attached hereto.; and
   - by adding “Schedule B: Sewer Meter Volume Rates” under “Schedules”.


**Purpose**

To present amendments to proposed Sewer and Drainage Utility Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015 for Council’s consideration.

**Author:**

**Appendices:**

Appendix A: Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015
Sewer and Drainage Utility Fee
Bylaw No. 4538, 2007,
Amendment Bylaw No. 4860, 2015

Effective Date:
District of West Vancouver

Sewer and Drainage Bylaw No. 4538, 2007,
Amendment Bylaw No. 4860, 2015

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District of West Vancouver

Sewer and Drainage Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015

A bylaw to amend the fees related to the use of the Municipal Sewerage and Drainage System

Previous amendments: Amendment Bylaws 4585, 4588, 4623, 4665, 4707, 4742, 4773, and 4820, 4822.

WHEREAS the Council of The Corporation of the District of West Vancouver deems it expedient to amend the Sewer and Drainage Utility Fee Bylaw No. 4538, 2007;

NOW THEREFORE, the Council of The Corporation of the District of West Vancouver enacts as follows:

Part 1 Citation

1.1 This bylaw may be cited as Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4860, 2015.

Part 2 Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

3.1 Sewer and Drainage Utility Fee Bylaw No. 4538, 2007 is amended as follows:

3.1.1 Deleting Schedule “A” and “B” and replacing with new Schedule “A” and “B” as attached hereto.
Schedules

Schedule A: Sewer Meter Base Rates
Schedule B: Sewer Meter Volume Rates

READ A FIRST TIME on November 23, 2015
READ A SECOND TIME on November 23, 2015
READ A THIRD TIME on November 23, 2015
THIRD READING RESCINDED on {}
AMENDED on {}
READ A THIRD TIME AS AMENDED on {}
ADOPTED by the Council on {}

______________________________
Mayor

______________________________
Municipal Clerk
Schedule A: Sewer Meter Base Rates

1. Sewer Base Charge Per Unit (Quarterly)

<table>
<thead>
<tr>
<th>Customer Class</th>
<th>Sanitary</th>
<th>Drainage Levy</th>
<th>Quarterly Fixed Charge: Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family Residential</td>
<td>$28.76</td>
<td>$91.30</td>
<td>$120.06</td>
</tr>
<tr>
<td>Multi-Family Residential</td>
<td>$28.76</td>
<td>$91.30</td>
<td>$120.06</td>
</tr>
<tr>
<td>Commercial</td>
<td>$28.76</td>
<td>$91.30</td>
<td>$120.06</td>
</tr>
<tr>
<td>No Water Sewer*</td>
<td>$28.76</td>
<td></td>
<td>$251.99</td>
</tr>
</tbody>
</table>

*No Water Sewer: customers, who are not charged metered water, pay a flat rate based on the median SFR monthly bill.

Per section 5.2.1 of “Sewer and Drainage Utility Fee Bylaw No. 4538, 2007,” the rates shown in Schedule “A” and “B” shall be subject to a discount of ten (10) percent, provided full payment for the current billing is made on or before the close of business on the due date set out on the billing form.
Schedule B: Sewer Meter Volume Rates

1. Metered Sewer Volume Rates
   Based on Quarterly Consumption

<table>
<thead>
<tr>
<th>Customer Class</th>
<th>Volume Charge Per Cubic Meter (m³)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family Residential*</td>
<td>$1.84</td>
</tr>
<tr>
<td>Multi-Family Residential**</td>
<td>$1.84</td>
</tr>
<tr>
<td>Commercial**</td>
<td>$1.84</td>
</tr>
</tbody>
</table>

*Single Family Residential Volume Rate applied quarterly to average winter period usage.
**All other class rates applied to total water usage.

For discharge of contaminated groundwater to the sewer system the fee is $1.50 per cubic meter for groundwater discharged.

Per section 5.2.1 of "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007" the rates shown in Schedule "B" shall be subject to a discount of ten (10) percent, provided full payment for the current billing is made on or before the close of business on the due date set out on the billing form.
District of West Vancouver

Sewer and Drainage Reserve Fund Bylaw
Bylaw No. 4865, 2015

Effective Date:
District of West Vancouver

Sewer and Drainage Reserve Fund
Bylaw No. 4865, 2015

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District of West Vancouver

Sewer and Drainage Reserve Fund Bylaw No. 4865, 2015

A bylaw to create a Sewer and Drainage Reserve Fund

WHEREAS the Council of The Corporation of the District of West Vancouver
deems it expedient to establish a reserve fund under Section 188 (1) of the
Community Charter, to be known as the Sewer and Drainage Reserve Fund;

AND WHEREAS Council wishes to clarify the purpose and allowable uses of this
Reserve;

NOW THEREFORE, the Council of The Corporation of the District of West
Vancouver enacts as follows:

Part 1 Citation

1.1 This bylaw may be cited as Sewer and Drainage Reserve Fund Bylaw No.
4865, 2015.

Part 2 Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent
jurisdiction, then the invalid portion must be severed and the remainder of
this bylaw is deemed to have been adopted without the severed section,
subsection, paragraph, subparagraph, clause or phrase.

Part 3 Definitions

3.1 In this bylaw:

a. “Annual Financial Plan” means the Financial Plan adopted by the
   District pursuant to Section 165 of the Community Charter;

b. District" means the District of West Vancouver;

c. “Director of Financial Services” means that member of District staff
   assigned the responsibility of financial administration under Section
   149 of the Community Charter;
d. "Fund" means the Sewer and Drainage Fund;

e. "Prevailing rate" means, in any given year, the average annual rate of interest earned by the funds invested by the Director of Financial Services on behalf of the District;

f. "Sewer and Drainage system works" means any and all buildings, infrastructure, equipment, or other items required in order to deliver Sewer and Drainage services in the District of West Vancouver.

**Part 4 Terms of the Sewer and Drainage Reserve Fund**

4.1 The Sewer and Drainage Reserve Fund shall be made up of:

a) That portion of the annual District Sewer rates and annual District Drainage rates designated as the Sewer and Drainage Fund Reserve contributions; and

b) Interest earned at the prevailing rate on the average annual balance in the Fund, and

c) Any other amounts designated by Council as contributions to the Fund.

4.2 Use of the Fund

The Fund may be used to:

a) Finance the acquisition or construction of sewer and drainage system works;

b) Repay debt and the interest on such debt incurred in order to finance the acquisition or construction of sewer and drainage system works; and

c) Contribute to the stabilization of District sewer and District drainage rates.

4.3 Funding of Services

Annual expenditures projected to be financed from the Fund shall form part of the Annual Financial Plan of the District, and no expenditures shall be made from the Fund that have not previously been included in the Annual Financial Plan as approved or amended.

Monies from the Fund shall be expended pursuant to Council resolution.
READ A FIRST TIME on November 23, 2015
READ A SECOND TIME on November 23, 2015
READ A THIRD TIME on November 23, 2015
ADOPTED by the Council on {}

__________________________
Mayor

__________________________
Municipal Clerk
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