COUNCIL REPORT

Date: May 7, 2014
From: John McMahon, Manager, Roads and Utilities
Subject: Amendment to Waterworks Regulation Bylaw No. 4490, 2006

RECOMMENDED THAT:


Purpose

The purpose of this report is to advise Council of an administrative error in the rate schedule that was approved for use during 2014 and to request that Council adopts an amendment bylaw with the correct schedule.

1.0 Background

1.1 Prior Resolutions

Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4774, 2013 was adopted on December 2, 2013 to update the water utility rates to reflect changes for 2014.

1.2 History

An administrative error was recently identified on Schedule A in the above noted amendment bylaw that resulted in incorrect water bills being issued at the end of the first quarter of 2014 for multi-family residential customers with large diameter meters. The error is related to the published base charge, and approximately 165 accounts were overcharged this portion of the utility fees.

2.0 Policy

N/A
3.0 Analysis

3.1 Discussion

N/A

3.2 Sustainability

The District’s universal metering program provides the ability for residents to monitor and control their water usage which helps to foster conservation.

3.3 Consultation

Staff from the Roads and Utilities, Financial Services, and Legislative Services Departments have developed a coordinated response to address this error.

3.4 Communications Process

Affected customers will receive an amended bill shortly, but any ratepayer who paid their first quarter bill prior to receiving the amended bill will be given the option of receiving a refund or a credit applied to their second quarter bill.

4.0 Options

Staff recommends that the replacement Schedule A, as shown in Amendment Bylaw No. 4795, 2014 be approved. This will ensure that the correct rates are applied to the 2014 utility bills.

Alternatively, Council may request further information from staff prior to considering the Amendment Bylaw.

Author:

John McMahon, Manager, Roads and Utilities

Concurrence:

Kerry Won, Manager, Financial Services

Appendices:

Appendix 1 Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4795, 2014
District of West Vancouver

Waterworks Regulation
Bylaw No. 4490, 2006,
Amendment Bylaw No. 4795, 2014

Effective Date:
District of West Vancouver

**Waterworks Regulation Bylaw No. 4490, 2006,**
Amendment Bylaw No. 4795, 2014

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District of West Vancouver

Waterworks Regulation Bylaw No. 4490, 2006,
Amendment Bylaw No. 4795, 2014

A bylaw to amend the fees related to the use of water

Previous amendments: Amendment bylaws 4521; 4539; 4584; 4587; 4662; 4667; 4706; 4741; 4774

WHEREAS the Council of The Corporation of the District of West Vancouver
deems it expedient to amend “Waterworks Regulation Bylaw No. 4490, 2006.”

NOW THEREFORE, the Council of the District of West Vancouver enacts as
follows:

Part 1 Citation

1.1 This bylaw may be cited as Waterworks Regulation Bylaw No. 4490, 2006,
Amendment Bylaw No. 4795, 2014.

Part 2 Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent
jurisdiction, then the invalid portion must be severed and the remainder of
this bylaw is deemed to have been adopted without the severed section,
subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendment

3.1 Waterworks Regulation Bylaw No. 4490, 2006 is amended as follows:

3.1.1 Deleting Schedule “A” and replacing with new Schedule “A”, as attached
hereeto.
Schedules

Schedule A – Schedule of Water Meter Base Rates

READ A FIRST TIME on
READ A SECOND TIME on
READ A THIRD TIME on
ADOPTED by the Council on.

__________________________
Mayor

__________________________
Municipal Clerk
# Schedule A – Water Meter Base Rates

1. **Water Base Charge (Quarterly)**

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<tr>
<th>Meter Size</th>
<th>Single Family Residential</th>
<th>Multi Family Residential</th>
<th>Commercial</th>
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<td>$153.68</td>
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<td>19mm</td>
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2. **Meter Fee Per Unit (Quarterly) For Metered Customers**

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<th></th>
<th>Single Family Residential</th>
<th>Multi Family Residential</th>
<th>Commercial</th>
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