

# RECREATION ASSISTANCE

## PROGRAM APPLICATION



### Recreation Assistance Program Application

Appointment date and time: \_\_\_\_\_

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Postal code

Email: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_  Male  Female  
(dd/mm/yyyy)

		First name	Last name	M/F	Date of birth Month/Day/Year
Family is defined as everyone who lives at the same address—all extended family, members of all ages related by blood, marriage/ common law or adoption.	1				
	2				
	3				
	4				
	5				

The Recreation Assistance Program is for West Vancouver Residents who are in financial need. To qualify for this program you must indicate your household gross income (for everyone 15 years and older). This is found on line 150 of your income tax form. To qualify your total household gross income must be in the range for your family size.

Please check (✓) one:

- Family of 1 gross income: \$10,000 - \$29,004
- Family of 2 gross income: \$10,000 - \$35,657
- Family of 3 gross income: \$10,000 - \$43,292
- Family of 4 gross income: \$10,000 - \$49,102
- Family of 5 gross income: \$10,000 - \$55,378
- Family of 6 gross income: \$10,000 - \$61,656
- Family of +7 gross income: +\$7,233 per person

#### Paperwork Required

Identification: government issued photo ID, Permanent Resident Card

Proof of address: must have Residential Tenancy Agreement

Proof of Income: check off (✓) supporting documents relevant to you and your family:

- All applicants must bring the most recent Notice of Assessment(s) from Revenue Canada for all adults in the family, except for applicants receiving government assistance (see below).
- Applicants with dependent children must bring: Child Tax Benefit Statement & BC Family Bonus.
- Applicants receiving government assistance: Income Assistance / Disability Assistance / Hardship Assistance / Guaranteed Income Support / Canada Pension / Old Age Security Pension or Employment Insurance (please include Record of Employment): bring a copy of your pay stub.
- If you receive BC Housing / Subsidized housing / Rental Assistance / SAFER bring confirmation of assistance: bring confirmation.
- All family members (in Canada and abroad) must declare (and show) income from all sources:
  - for business or investment income, rental income (in Canada and overseas) Option C from Canada Customs and Revenue Agency is required,
  - Pensions, funds in trust, child /spousal support payments, etc.

More on reverse>>>

ACCESS SERVICES: 2121 MARINE DRIVE WEST VANCOUVER, BC V7V 4Y2 604-925-7279

Any inaccurate or false information provided in order to secure financial assistance will result in the termination of your Recreation Assistance Program and withdrawal from any course you have registered for under the program.

I declare that the information provided is true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_ Date of application: \_\_\_\_\_

**Freedom of Information and Protection of Privacy Act Notice:** *personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used only for the purpose of processing your Recreation Assistance Program Application. If you have any questions about the collection and use of this information please contact Legislative Services, Records and Information Management Coordinator at 604-921-3497, District of West Vancouver, 750 17th Street, West Vancouver, BC V7V 3T3.*

**Questions**

**How do I apply?**

**Step 1:** Obtain an application form:

- o Fillable forms available on the website [westvancouver.ca/accessibility](http://westvancouver.ca/accessibility).
- o Visit our community centres and ask for a Recreation Assistance Program Application.
- o Email [accessibility@westvancouver.ca](mailto:accessibility@westvancouver.ca) and have one emailed to you.

**Step 2:** Complete the application and attach financial information (please keep the information until your meeting).

**Step 3:** Schedule appointment: 604-925-7270.

**Step 4:** Bring application and supporting documents to the interview.

**Step 5:** Staff will contact you to inform you of your application status.

**How does the subsidy work?**

Once a client has been approved, the client will identify the activities they would like to participate in. Staff will work with the clients to determine what portion of the costs the participants will pay. Some programs are ineligible for subsidy.

**Can I get a refund for programs I have already registered for?**

Subsidies begin the day they are approved and are only provided for future activities.

**Other funding sources** available to families and individuals may be found through:

Kidsport™ Fund 604-983-6480, [sport.bc.ca/programs/kidSportB](http://sport.bc.ca/programs/kidSportB)

Athletics for Kids 604-985-5676, [a4k.ca](http://a4k.ca)

\*\*\*\*\*

**Office Use Only:**

- New Membership*                       *Renewal*                       *Original Documents returned*                       *CLASS Account Updated*

Total family income: \_\_\_\_\_ Subsidy Level: \_\_\_\_\_

Effective date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_