Traffic Management Plan Guidelines For Building Permit Application

A Traffic Management Plan (TMP) is mandatory for all new homes or alterations having a value exceeding $500,000.00.

The objective of the TMP is to minimize the impacts of construction traffic and parking within the existing neighbourhood.

It is the Contractor’s responsibility to have the TMP in place on site and made available if requested by District Staff during the construction process at any time.

Construction and Warning signs will be erected in accordance to the Traffic Control Manual for Works on Roadways, Manual. All signage will meet Transportation Association of Canada, or Ministry of Transportation signing specification.

The Traffic Management Plan shall include:

1. **Parking:** Evaluation of parking requirements during construction and provide plan showing location of proposed on-site and off-site parking spots. An estimate of the number of required parking spaces must be included.
2. **Lane Closure:** Contractor will make application to the Traffic Technologist at the District of West Vancouver for any road or lane closures resulting in delays over ten (10) minutes in length. For more information related to closures please visit the web site below: http://www.westvancouver.ca/Residents/Level3.aspx?id=24856
   The Closure Request is required 5 days in advance of each closure.
3. **Truck access:** Submit a sketch showing traffic routes for all trucks entering & exiting the site from Marine Drive and/or the Upper Levels highway. The sketch shall include all truck marshalling locations.
4. **District’s weekly curbside recycling & garbage collection:** All construction traffic and parking must avoid conflict with the District’s weekly recycling & garbage collection. TMP should include details as to how the issue will be managed by contractor.

The Traffic Control Signage Plan should provide the following information (these requirements typically only apply to commercial and major multi-family projects):
- Signage, taper length, direction of traffic, work area and north arrow.
- Show all nearby streets with street names to assure proper orientation.
- Traffic Control Persons, TCPs location, if applicable
- Show location and dimensions of the construction work zone.
- Show staging area and materials storage area if the road right of way is used, as appropriate.
- Indicate location of construction signs, barricades, and delineators.
- Label all taper lengths and widths, delineator spacing and sign spacing
- Signs and barricades will be required to direct pedestrians through or around the construction work zone

For further information contact Tony Tse, Manager of Development Engineering at 604 925-7109 or Frank Schulz, Land Development Technician at 604 925-7156