



FINANCIAL SERVICES

750 17TH STREET, WEST VANCOUVER, BC V7V 3T3
TELEPHONE: 604 925 7032 FACSIMILE: 604 925 7034

Application for Leak Adjustment

As per Bylaw No. 4490, 2006,
Amendment Bylaw No. 4997,2019
District of West Vancouver
Email: water@westvancouver.ca

For Office Use Only:
Customer: _____
Route/Seq: _____

Name: _____

I am the owner of: _____

Phone: _____ Email: _____

Date Leak was discovered: _____

Date Leak was repaired: _____

Repair Bill Attached [] If a repair bill cannot be provided or receipt/invoice cannot be obtained an email must be submitted to water@westvancouver.ca with the repair details. (what was repaired, when it was repaired, who made the repair)

PLEASE NOTE: Waterworks Regulation Bylaw 4490, 2006

No rebate, refund or credit whatever of any monies paid or payable for water shall be made except as follows. A rebate for the metered water utility fee to compensate for the water leak will be made at the discretion of the Treasurer when a firm that has repaired the water leak will provide an attestation to the District confirming the following conditions:

- a) There was a water leak on the buried portion of the service between the water meter and the point where the service pipe enters the building on the buried water service;
b) They have properly repaired the leak; and
c) A leak of that nature would have caused the volume of excess water usage.
d) An application for adjustment has been received, in writing, within 30 days of the mailing of the most recent utility statement.

If conditions are met, the Treasurer will recalculate the metered water utility fee for the most recent quarterly period by estimating the normal volume based on usage history and trends over the previous two years. The recalculated metered water volume utility fee will be the sum of the following:

- a) Normal volume multiplied by the unit rate in Schedule "B".
b) Excess volume multiplied by 25% of the unit rate of Schedule "B".
c) Water leaks administration fee in accordance with Schedule "C".

Provided that the total recalculated fee as determined above is less than the original quarterly billing, the Treasurer may rebate the difference.

And I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath by virtue of the "Canada Evidence Act".

Signature: _____ Date: _____

Note: The Administration Fee for an adjustment is 10% of the Original Water Charge up to \$200.00

The District of West Vancouver collects the personal information on its form pursuant to the Community Charter and section 26 of the Freedom of Information and Protection of Privacy Act. The information is used for the purpose of processing your application and is protected in accordance with the Freedom of Information and Protection of Privacy Act.