

# MECHANICAL PERMIT APPLICATION FORM

## PLUMBING, DRAINAGE, HOT WATER HEATING, FIRE SPRINKLER

<b>Construction Address:</b>	<b>Application Date:</b>
<b>Owner's Name:</b>	<b>Office Use:</b>  Folder #: _____ Date issued: _____
<b>Description of Work:</b>	

*Contractor's valid Business Licence must be obtained before Permit can be issued*

<b>Contractor:</b>	
Address:	Postal:
Phone:	Cell:
TQ#	E-mail:
<b>Inspection reports are sent via e-mail, enter e-mail if different to above::</b>	

<b>MyDistrict Access Code:</b> _____ (4-6 digits)	<i>Access Code allows applicants to view permit status and book inspections online at <a href="http://www.westvancouver.ca/mydistrict">www.westvancouver.ca/mydistrict</a></i>
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Plumbing Permit	
Enter number	
	Toilets (Water Closet)
	Wash Basins
	Bath Tubs
	Showers
	Roof/Deck Drains
	Kitchen/Bar Sink
	Dishwasher
	Clothes Washer
	Laundry Tub
	Hot Water Tank
	Backflow Preventer
	Floor Drain
	Pool/Hot Tub
	Sump/Stand Pipe
	Water Service
	Lawn Sprinkler
	Multifamily Re-Pipe (# of units)
<b>Schematic drawings are required for all commercial and multifamily units</b>	

Plumbing Permits (COMMERCIAL)	
Enter number	
	Grease Interceptor

Fire Sprinkler Permit	
Enter number	
	Sprinkler Head (new)
	Sprinkler Head (relocated)
	Backflow Preventer
<b>Sprinkler drawings are required for all sprinkler permits. Any installation with more than 20 new heads or 20 new and relocated heads, must provide drawings sealed and signed by a P.Eng. along with Schedule B</b>	

Radiant Hot Water Heating Permit	
Input: _____,000 BTU's	
<b>The following documents are required with the application:</b>	
<input type="checkbox"/>	Boiler Layout
<input type="checkbox"/>	Heat Loss Calculation
<input type="checkbox"/>	Certificate of Design
<input type="checkbox"/>	Project Reference Sheet
<b>Additional documents requirements for Geothermal Systems:</b>	
<input type="checkbox"/>	P.Eng. Sched B & C
<input type="checkbox"/>	Insurance Declaration
<b>For Ocean Systems an Environmental Coordinator approval is required</b>	

Drainage Permit (SINGLE FAMILY/DUPLEX)	
Tick boxes that apply	
<input type="checkbox"/>	Drain Tile
<input type="checkbox"/>	Rain Water Leader
<input type="checkbox"/>	Water Service
<input type="checkbox"/>	Sanitary Sewer Line
<input type="checkbox"/>	Storm Sewer Line
# of Catch Basins, Manholes or Sumps	

Drainage Permit (COMMERCIAL or MULTI-FAMILY)	
Enter length and/or amount	
m	Drain Tile
m	Water Service
m	Sanitary Sewer
m	Storm Sewer
#	Catch Basins or Sumps
#	Rain Water Leaders

**IT IS UNDERSTOOD THAT WORK SHALL NOT COMMENCE UNTIL THE PERMIT IS ISSUED. PERMIT FEES ARE NON-REFUNDABLE WHERE THE WORK HAS COMMENCED.**

<b>Applicant Name</b>	<b>Applicant Signature</b>

Inspector's approval for homeowner permit: \_\_\_\_\_

Freedom of Information and Protection of Privacy Act: personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and the Community Charter and will be used for the purpose of processing your permit application. If you have any questions about the collection, use or disclosure of this information, please call the Legislative Services Department at 604-921-3497.