

To be filled in by **all** organizations applying for operating and/or project grants in the following categories:

- Arts, Culture & Heritage
- Community & Social Services
- Community Vitality & Environment

If your organization is applying for more than one grant, you only need to fill in one Organization Summary form.

Organization name:

Mailing address:

BC Registered Society number:

Date of incorporation:

Canadian Charity number (if applicable):

Website:

Contact person and title:

Contact email:

Contact telephone:

1. What is the organization's mission/mandate? (*What do you do?*)

Trends

2. Highlight current key issues affecting your organizations (e.g. opportunities, community trends).

Financial

3. Some organizations hold financial reserves (e.g. investments, GICs, Term Deposits). Describe all reserves held by your organization by their purpose and restrictions.

4. Does your organization provide grants of any type, or funding directly to individuals or other organizations? If yes, please provide a description of recipient(s), the amount paid out over the past three years, and how the funding is used by the recipient(s).

Access and Inclusion

5. How does your organization deliver its services in a way that is inclusive and accessible? Are the services open to everyone or are there restrictions?

6. How does your organization encourage volunteerism in delivering its mandate?

Supplemental Information

Provide electronic (PDF) or paper copies of the following:

- A copy of your society's current annual report as filed under the BC Societies Act (this can be found on the BC Registry's website: bcregistry.ca/societies)
- most recent year-end organizational financial statements

Where to send completed forms:

- by email: communitygrants@westvancouver.ca (do not include hyperlinks or website addresses with your application)
- by mail: West Vancouver Community Centre, attn: Community Grants, 2121 Marine Drive, West Vancouver BC V7V 4Y2
- in person: drop off this form, clearly marked Community Grants, to the third floor at the West Vancouver Community Centre, 2121 Marine Drive, West Vancouver BC