

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND AUDIT COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
WEDNESDAY, OCTOBER 27, 2021**

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Committee Members: Mayor M. Booth (Chair); Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, S. Thompson, and M. Wong attended the meeting via electronic communication facilities.

Staff: L. Taylor, Committee Clerk. R. Bartlett, Chief Administrative Officer; C. Boy, Manager, Financial Planning; I. Gordon, Director, Financial Services; C. Shi, Manager, Financial Accounting & Reporting; and A. Shchedrinsky, Financial Controller, attended the meeting via electronic communications facilities.

**1. CALL TO ORDER**

The meeting was called to order at 1:01 p.m.

It was Moved and Seconded:

THAT

1. all remaining Finance and Audit Committee meetings for 2021 be held via electronic communication facilities only;
2. the Municipal Hall Raven Room be designated as the place where the public may attend to hear, or watch and hear, the Finance and Audit Committee meeting proceedings; and
3. a staff member be in attendance at the Municipal Hall Raven Room for each of the scheduled meetings.

CARRIED

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the October 27, 2021 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the September 29, 2021 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

## **REPORTS / ITEMS**

### **4. 2021 Asset Management Update**

I. Gordon (Director, Financial Services) presented the report regarding 2021 Asset Management Update and responded to Committee questions.

Items discussed:

- Nelson Bridge – has there been an attempt to obtain Provincial funding?
- state of parking lot at Ambleside Park and recommendation that road work issues be moved from Parks to Engineering
- environmental levy of 1% or an equivalent amount proposed to be added to the 2022 budget to go directly to greenhouse gas emissions – noted that it would be separate from the asset levy
- discussion regarding paid parking and how that could bring revenue to help asset management in the District of West Vancouver

I. Gordon (Director, Financial Services) recommended that the Committee put forth a motion to revisit the idea of implementing paid parking in the District.

It was Moved and Seconded:

THAT staff prepare a report on the introduction of paid parking for district parks, and implementation strategies as soon as possible.

CARRIED

It was Moved and Seconded:

THAT the report regarding 2021 Asset Management Update be received for information.

CARRIED

### **5. Asset Management Data Project**

A. Shchedrinsky (Financial Controller) presented the report regarding Asset Management Data Project and responded to Committee questions.

It was Moved and Seconded:

THAT the report regarding Asset Management Data Project be received for information.

CARRIED

### **6. 2022 Fees and Charges**

I. Gordon (Director, Financial Services) presented the report titled 2022 Fees and Charges and responded to Committee questions.

Items discussed:

- new fee for block parties at \$300 was flagged as quite high, staff explained that it would be to cover the cost of signage – idea proposed to reuse signs.

It was Moved and Seconded:

THAT the report regarding 2022 Fees and Charges be received for information.

CARRIED

## **7. 2022 Budget Update**

C. Boy (Manager, Financial Planning) presented the report titled 2022 Budget Update and responded to Committee questions.

Items discussed:

- budget website and public engagement process.

It was Moved and Seconded:

THAT the report regarding 2022 Budget Update be received for information.

CARRIED

## **PUBLIC QUESTIONS**

### **8. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **9. NEXT MEETING**

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for November 18, 2021 at 1 p.m.

## **EXCLUSION OF PUBLIC**

### **10. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter***

Mayor Booth noted that there would be no time to proceed to the closed session and that would have to be rescheduled due to time restrictions.

Mayor Booth recommended that going forward the Finance and Audit Committee meetings would require two hours.

**11. ADJOURNMENT**

It was Moved and Seconded:


THAT the October 27, 2021 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3 p.m.

Certified Correct:

  
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Chair

  
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Committee Clerk