

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE COMMITTEE MEETING MINUTES  
MUNICIPAL HALL RAVEN ROOM  
WEDNESDAY, MARCH 17, 2021**

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Committee Members: Councillor B. Soprovich, Councillor S. Thompson, Councillor M. Wong, J. Boyd, J. Robertson attended the meeting via electronic communications facilities. Absent: J. Guenther.

Staff: R. Bartlett, Chief Administrative Officer; I. Gordon, Director, Financial Services; and L. Taylor, Committee Clerk attended the meeting via electronic communications facilities.

Members of the Public: two members of the public attended the meeting via electronic communications facilities.

**1. CALL TO ORDER**

The meeting was called to order at 1:03 p.m. by Chair M. Wong.

It was Moved and Seconded:

WHEREAS the February 5, 2021 Order of the Provincial Health Officer on Gatherings and Events (“order”) prohibits members of the public from attending committee meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at committee meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of live streaming (video and audio) for public viewing, and electronic communication facilities (video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the March 17, 2021 Finance Committee meeting be held without in-person public attendance.

CARRIED

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the March 17, 2021 Finance Committee meeting agenda be approved as circulated.

CARRIED

### **3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 17, 2021 Finance Committee meeting minutes be adopted as circulated.

CARRIED

### **REPORTS**

#### **4. Election of Co-Chair for 2021**

It was Moved and Seconded:

THAT Councillor S. Thompson be elected as Co-Chair for 2021.

CARRIED

#### **5. Draft 2021 Capital Funding Report**

I. Gordon (Director, Financial Services) spoke to the subject and responded to Committee questions.

I. Gordon (Director, Financial Services) asked if there could be a motion to approve the Draft 2021 Capital Funding Report to be forwarded to Council.

Councillor Wong reviewed the Finance Committee Terms of Reference (TOR), and confirmed that the Committee did not have the authority to recommend that the 2021 Capital Funding Report be forwarded to Council.

It was Moved and Seconded:

THAT the Draft 2021 Capital Funding Report be received for information.

CARRIED

#### **6. Community Amenity Funds as at December 31, 2020**

It was Moved and Seconded:

THAT the Community Amenity Funds as at December 31, 2020 be received for information.

CARRIED

#### **7. Endowment Fund as at December 31, 2020**

It was Moved and Seconded:

THAT the Endowment Fund as at December 31, 2020 be received for information.

CARRIED

**8. Discussion Group Reports and Updates**

The discussion group did not have an update.

There was a question about whether or not parking fees as a revenue generating process was worth looking at again. I. Gordon (Director, Financial Services) suggested that there is renewed interest amongst the community and that the discussion group could present a report for recommendation to be sent to Council for consideration.

It was Moved and Seconded:

THAT the discussion group reports and updates be received for information.

CARRIED

**9. New Business**

There was no new business to discuss.

**PUBLIC QUESTIONS**

**10. PUBLIC QUESTIONS**

There was one comment regarding tree permits and natural assets.

**11. ADJOURNMENT**

It was Moved and Seconded:

THAT the March 17, 2021 Finance Committee meeting be adjourned.

CARRIED

The meeting was adjourned at 2:11 p.m.

Certified Correct:

  
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Chair



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Committee Clerk