



District of West Vancouver

## Community Grants Committee

(Policy #02-10-328, 2009)

Effective Date: January 19, 2009

### Consolidated for Convenience Only

This is a consolidation of the original policy and amendments listed below. The amendments have been combined with the original policy for convenience only. This consolidation is not a legal document. Certified copies of the original policy and amendments should be consulted for all interpretations and applications of the policy.

<b>Amendment</b>	<b>Effective Date</b>
Sections 4.1, 5.0, and 7.0	February 3, 2014
Section 8.0	June 18, 2012
Sections 2.0 and 7.0	February 20, 2012
Sections 3.0, 4.1, and 7.0	June 6, 2011
Section 4.1	April 20, 2009

The dates in the margin of this consolidation refer to the dates of amendments made to the original policy. The number of any amending policy that has been rescinded is not referred to in this consolidation.

## District of West Vancouver CORPORATE POLICY

Administration Division	<b>Council Committee Terms of Reference</b> <b>Community Grants Committee</b>
Policy #02-10-328	
CIS File: 0116-20-CGC1	

### 1.0 Purpose

To allocate Council's Community Grants, according to Council Policy.

### 2.0 Policy

To make recommendations to Council on Community Grants: Arts & Culture; Community Services and Social Services; and Youth Competition and Leadership Fund.

### 3.0 Origin of Work

To adjudicate Community Grant applications and make recommendations to Council.

### 4.0 Membership

#### 4.1 Voting Members (10): All residents of West Vancouver

- 6 members representing Community Services and Social Services;
- 4 members representing Arts and Culture;

#### 4.2 Non-Voting Members (1):

Representative of Council (one year appointment).

### 5.0 Term

Normally, two year terms to a maximum of six years, with a one year term for appointees from Council. Terms end on June 30. A vacancy arising during the term of an appointment is to be filled for the remainder of the term, ending on June 30.

## **6.0 Operation of the Committee**

### **6.1 Meeting Schedule**

The meeting schedule will be determined by the Chair who will be a West Vancouver volunteer member.

### **6.2 Rules of Procedure**

Meetings shall be conducted in accordance with the rules of procedure set out in the Council Procedure Bylaw and Council Committee Policy.

### **6.3 Committee Secretarial Services**

A designated member of staff will provide committee secretarial services.

## **7.0 Administrative Liaison**

Liaison(s): Manager, Community Development, Youth and Families;  
and Cultural Services Supervisor

Alternate(s): Deputy Chief Administrative Officer; and Senior Manager of  
Community Services

## **8.0 Approvals/Reviews/Amendments**

Community Grants: Arts and Culture; Community Services and Social  
Services by Council and the Chief Administrative Officer.

Youth Competition and Leadership Fund Grants by the Director of Parks  
and Community Services.

<b>Approval Date:</b> January 19, 2009	<b>Approved by:</b> Council
<b>Amendment Date:</b> April 20, 2009	<b>Approved by:</b> Council
<b>Amendment Date:</b> June 6, 2011	<b>Approved by:</b> Council
<b>Amendment Date:</b> February 20, 2012	<b>Approved by:</b> Council
<b>Amendment Date:</b> June 18, 2012	<b>Approved by:</b> Council
<b>Amendment Date:</b> February 3, 2014	<b>Approved by:</b> Council