

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
CISCO WEBEX VIDEOCONFERENCE HOSTED OUT OF WEST VANCOUVER
MUNICIPAL HALL
FRIDAY, OCTOBER 23, 2020**

Committee Members: P. Mitchell (co-chair), M. Chia (co-chair), M. Hess, A. Sawchyn, B. Hann, C. Gotay, V. Holysh, S. Bell-Irving Gray, and W. McMillan; and Councillor Thompson. **Absent:** T. Allen.

Staff: D. Niedermayer, Senior Manager Cultural Services; A. Beckett, Community Services and Community Development Manager; L. de Jesus, Department Secretary; and D. Godfrey, recording clerk.

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF AGENDA

It was moved by M. Hess and seconded by S. Bell-Irving Gray:

THAT the October 23, 2020 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was moved by S. Bell-Irving Gray and seconded by V. Holysh:

THAT the September 25, 2020 Community Grants Committee meeting minutes be amended to correct spelling errors and inconsistencies in Carolyn Gotay and Susanna Bell-Irving Gray's names and the minutes be adopted as amended.

CARRIED

REPORTS / ITEMS

4. GRANT APPLICATION FORMS

A Beckett spoke regarding the grant application form review process begun in early 2020 and picked up again in September 2020. She thanked M. Hess, W. McMillan, P. Mitchell, and B. Hann for their work on the review process and then shared the proposed changes to each form. Extensive discussion was held as each form was reviewed with some additional desired changes being identified. The reviewers will convene again before the next meeting to work out the additional changes.

5. ANNUAL COUNCIL PRESENTATION

Staff confirmed that the committee will be making a virtual presentation to Council reviewing 2020 highlights and 2021 priorities. The presentation is limited to a five (5) slide power point presentation. Staff confirmed they would share a draft of a presentation with the Committee and invited Committee members to submit ideas for inclusion in the presentation. It is noted that the presentation will need to be complete and ready for submission to the Director of Parks, Culture, and Community Services by November 19, 2020.

6. BLUEPRINT FOR SOCIAL RESPONSIBILITY AND CHANGE METRICS

A Beckett has received feedback from members and will have a report for the Committee at the November meeting.

7. 2020 WORK PLAN

Discussion was held regarding the work plan process and what the work plan consisted of. M. Chia instructed staff to provide Committee members with a copy of the 2020 work plan and the council presentation to assist committee members in their discussions.

8. 2021 CO-CHAIRS AND SUBCOMMITTEE MEMBERSHIP

A Beckett noted that the Committee's usual process is to elect Community Grants Committee Co-Chairs and Subcommittee Chairs at the January meeting each year and it was confirmed that the committee would follow this timeline again this year.

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

10. ADJOURNMENT

It was moved by S. Bell-Irving Gray and seconded by A. Sawchyn:

THAT the October 23, 2020, Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:53 p.m.

Certified correct:



Chair

