

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
WEBEX VIDEOCONFERENCE OUT OF THE COUNCIL CHAMBER AT WEST
VANCOUVER MUNICIPAL HALL
FRIDAY, SEPTEMBER 25, 2020**

Committee members: M. Chia, P. Mitchell (Meeting Chair), T. Allen, B. Hann, M. Hess, W. McMillan, A. Sawchyn, C. Gotay, V. Holysh; S. Bell-Irving Gray. and Councillor S. Thompson.

Staff: A. Beckett, Community Services & Community Development Manager; D. Niedermayer, Senior Manager – Cultural Services; and D. Godfrey, recording clerk.

1. CALL TO ORDER

P. Mitchell asked for declarations of conflict of interest and receiving none, the meeting was called to order at 3:35pm

2. APPROVAL OF AGENDA

It was Moved by T. Allen and Seconded by A. Sawchyn:

THAT the September 25, 2020 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved by M. Hess and Seconded by A. Sawchyn:

THAT the July 17, 2020 Community Grants Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. INTRODUCTION OF NEW MEMBERS

New members, C. Gotay and V. Holysh introduced themselves and gave a short overview of their relevant experience. S. Bell-Irving Gray joined the meeting at 4:08 p.m. and provided a brief introduction of her experience as it relates to the committee.

5. GRANT APPLICATION FORMS – REVIEW AND UPDATE FOR 2021

A Beckett spoke regarding the grant application forms which were new for the 2020 grant cycle. She asked members for input on any changes or updates to the forms for the 2021 grant application process. Discussion ensued regarding an addition of sub-total fields to the budget form; if a question needs to be added regarding organizations adaptations to COVID-19; and minor formatting adjustments.

It was agreed that M. Hess, B. Hann, A. Sawchyn, and P. Mitchell would convene with staff to review the forms and provide recommendations regarding changes at the next CGC meeting

OTHER ITEMS

6. OTHER ITEMS

Staff reminded the committee of the annual presentation to Council on December 16, 2020 regarding 2020 committee accomplishments and 2021 priorities asking members for input. Staff to add the 2021 Work Plan discussion to next committee meeting.

It is noted that S. Bell-Irving Gray joined the meeting at 4:08 p.m.

Discussion was held regarding how the pandemic altered what organizations were able to do this year and how their activities might be affected next year.

Discussion was also held regarding how the 2021 grant budget might be affected by the current pandemic and whether the subcommittees might need to adjust their grant recommendations in response to budget changes. Staff will confirm the 2021 budget for community grants. A. Beckett noted that grant adjudication timelines may be dependent on when budget information is provided to the committee by District Council.

7. NEXT MEETING

The next meeting is scheduled for October 23, 2020. The time will be confirmed once room availability is determined.

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

9. ADJOURNMENT

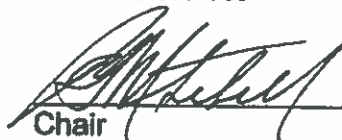
It was Moved by B. Hann and Seconded by M. Chia:

THAT the September 25, 2020, Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:22 p.m.

Certified correct:


Chair


Committee clerk