

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
COMMUNITY GRANTS COMMITTEE, COMMUNITY SERVICES & SOCIAL  
SERVICES SUBCOMMITTEE MEETING MINUTES  
VISTA ROOM IN THE WEST VANCOUVER COMMUNITY CENTRE  
FRIDAY, MARCH 6, 2020**

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**Committee members:** P. Mitchell, B. Hann, T. Allen, C. Banham (chair), M. Hess and W. MacMillan.

**Staff:** A. Beckett, Community Services & Community Development Manager; and D. Godfrey, recording clerk.

**1. CALL TO ORDER**

The meeting was called to order at 9 a.m.

**2. APPROVAL OF AGENDA**

It was moved by P. Mitchell and seconded by W. MacMillan:

THAT the March 6, 2020 Community Grants Committee, Community Services & Social Services Subcommittee meeting agenda be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

It was moved by P. Mitchell and seconded by B. Hann:

THAT the February 28, 2020 Community Grants Committee, Community Services & Social Services Subcommittee meeting minutes be adopted as circulated.

**CARRIED**

**REPORTS / ITEMS**

**4. CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts identified.

**5. GENERAL GRANT ADJUDICATION DISCUSSION**

General discussion took place regarding grant applications and committee recommendations.

It was Moved by C. Banham and Seconded by P. Mitchell:

THAT staff follow up with organizations with incomplete documentation.

**CARRIED**

**PUBLIC QUESTIONS**

**6. OTHER ITEMS**

There were no other items.

**7. NEXT MEETING**

The next meeting is scheduled for Friday March 13, 2020 at 8:45 a.m. in the Vista Room at the West Vancouver Community Centre.

**PUBLIC QUESTIONS**

**8. PUBLIC QUESTIONS**

There were no questions.

**9. ADJOURNMENT**

It was moved by P. Mitchell and seconded by B. Hann:

THAT the March 6, 2020, Community Grants Committee, Community Services & Social Services Subcommittee meeting be adjourned.

**CARRIED**

The meeting adjourned at 10:50 a.m.

Certified correct:



Chair



Committee clerk