

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

COMMUNITY ENGAGEMENT COMMITTEE MEETING AGENDA

WEDNESDAY, SEPTEMBER 7, 2022

3:30 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the September 7, 2022 Community Engagement Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the July 6, 2022 Community Engagement Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Community Engagement Policy Review

RECOMMENDATION:

THAT the discussion regarding Community Engagement Policy Review be received for information.

5. Staff Update: Review of Engagement Underway

RECOMMENDATION:

THAT the report regarding Staff Update: Review of Engagement Underway be received for information.

PUBLIC QUESTIONS

6. Public Questions

NEXT MEETING

7. Next Meeting

The next Community Engagement Committee meeting is scheduled for October 5, 2022 at 3:30 p.m. via electronic communication facilities.

RECOMMENDATION:

THAT the October 5, 2022 Community Engagement Committee meeting be cancelled.

ADJOURNMENT

8. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the September 7, 2022 Community Engagement Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
WEDNESDAY, JULY 6, 2022**

Committee Members: E. McHarg (Acting Chair), J. Berg, G. Nicholls, J. Roote, and J. Webbe; and Councillors C. Cameron (Chair), N. Gambioli, and S. Thompson attended the meeting via electronic communication facilities. Absent: L. Carver and J. Sidhu.

Staff: D. Powers, Director of Community Relations & Communications; A. Mafi, Communications & Engagement Manager (Staff Liaison); K. Andrzejczuk, Communications & Engagement Coordinator (Committee Clerk); and C. Rosta, Cultural Services Manager attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 4:01 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 6, 2022 Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 17, 2022 and June 1, 2022 Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Engagement – Survey Review

A. Mafi (Communications & Engagement Manager) spoke relative to the Arts Planning: Visioning draft survey and informed that the survey will launch in July 2022 and be open until September 2022; and requested feedback on the draft survey from the Community Engagement Committee.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- The survey is good overall, with some clarifications and improvements to the wording;
- Be clear that the goal of this engagement is to confirm the vision for an arts and culture centre;

- Question 1: Consider whether skip logic should be used to end the survey for those who do not think arts and culture programming is important; D. Powers (Director, Community Relations & Communications) informed that it is important to be transparent and that the data can be filtered from the survey results;
- Question 1: Add a response option that says “Arts and culture programming is important, but not at this time”;
- Questions 2 and 3: Add open ended questions to ask “why”; clarify whether these questions refer to private and/or public facilities; adjust questions to include pre- and post-pandemic needs;
- Question 4: Consider whether it is important to ask about the use of facilities outside of West Vancouver; D. Powers informed the purpose of that question is to measure a need that is not being met;
- Questions 5 and 6: Compress and organize the list of uses; organize based on considerations that impact facility design; youth;
- Question 8: Organize response options so that “live in West Vancouver” is at the top; remove “prefer not to say”;
- Question 12: Add an age group for those under 25 years old;
- Simplify language for those who do not have existing knowledge of arts and culture;
- Be clear that current facilities are not adequate, there are changing needs due to the pandemic, and explain why engagement is happening again;
- Include a question that asks respondents to suggest solutions to address the facility needs;
- Reduce wordy sentences, where possible;
- Include a question related to accessibility for people of different abilities;
- If the facility could be rented for a private event, make that clear; and
- Improve the pre-amble; clarify that the need has been identified and we are confirming the vision; add detail and examples of existing arts and culture facilities.

E. McHarg left the meeting at 4:17 p.m.

D. Powers informed that staff will consider feedback and revise the draft survey; and the revised survey will be sent via email to the Community Engagement Committee for a final review before launch.

Councillor Cameron (Chair) left the meeting at 4:29 p.m.; as E. McHarg (Acting Chair) was absent from the meeting, Councillor Gambioli assumed the Chair.

It was Moved and Seconded:

THAT the discussion regarding Arts & Culture Engagement – Survey Review be received for information.

CARRIED

Councillor Cameron and E. McHarg absent at the vote

J. Webbe left the meeting at 4:30 p.m.

5. Staff Update: Review of Engagement Underway

A. Mafi (Communications & Engagement Manager) provided an update regarding the following:

- Engagement regarding Hugo Ray Park pickleball courts has concluded and staff are analyzing the feedback;
- Arts planning workshops were held in June and had a great turnout; the survey will launch in July and will be open until September 2022; and
- There will be no further engagement events during the summer.

Councillor Thompson left the meeting at 4:35 p.m.

As quorum was lost, the meeting was adjourned at 4:35 p.m. All remaining agenda items were deferred to a subsequent meeting.

A member of the public commented regarding the arts centre proposal and noted concerns regarding size, location, and cost of the project.

Certified Correct:

Chair

Committee Clerk