

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
MONDAY, NOVEMBER 1, 2021**

Committee Members: L. Carver, and E. McHarg (Vice-Chair); and Councillors B. Soprovich, S. Thompson, and M. Wong (Chair) attended the meeting via electronic communication facilities. Absent: L. Cameron, J. Roote, and J. Webbe.

Staff: D. Powers, Director of Community Relations & Communications; and K. Andrzejczuk, Committee Clerk, attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 12:32 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 1, 2021 Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

3. Youth Hub Engagement

D. Powers (Director, Community Relations & Communications) spoke relative to the document regarding “Communications & Engagement Overview Youth Hub Planning” and informed that staff have revised the engagement plan and surveys based on feedback from the Community Engagement Committee, and provided the following comments:

- Staff considered various ways to address different age groups in the youth survey; the questions are the same for all youth but different results are expected for different age groups, and thus staff decided to include a question that asks users to identify age;
- Staff referenced UBC’s Inclusive Forms, which contains suggestions for making forms more inclusive of gender diversity;
- Incomplete surveys are included in results;
- Staff are revising materials for the youth workshop; and will provide as many workshops as needed to collect feedback from as many youth as possible;
- Working with community service providers to consider providing paper surveys in Farsi and simplified Chinese;
- The draft name for the project is “Replacing the Ambleside Youth Centre”; and

- Youth have tested the survey and provided feedback.

A. Gelz (Youth Services & Community Recreation Manager) informed that youth of different age groups tested the survey; and provided an overview of feedback received from youth:

- For all responses, include question 4 regarding “Please tell us why you have not used Youth Services”;
- Revise the wording of some questions; and
- Include maps of the locations.

Councillor Soprovich queried regarding the following:

- How youth of different age groups were reached for testing the survey; A. Gelz informed that youth were reached via Youth Outreach Workers, youth committees, and staff who have young children, all of which were comprised of different age groups;
- How many youth tested the survey; A. Gelz informed that the survey was tested with 25 youth;
- What is the target number of survey responses; A. Gelz informed that staff are seeking as much feedback as possible; staff will do as many workshops with youth as needed; and staff will also be reaching out to school DPACs.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Testing the surveys with youth is very valuable;
- Consider targeting former users of the Ambleside Youth Centre;
- Consider collecting information on gender, sexual orientation, race, ethnicity, and how long youth have lived in West Vancouver;
- Consider adding a question about preferred times for programming;
- Question 7 regarding “What activities would you like to do at a new Youth Hub?”: revise this question, as the list of options contains activities and services;
- Question 5 regarding “Please tell us more about what you have been involved in/with.”: Add clarity regarding the Whatever program and Whatever Youth Committee;
- Include maps of the locations;
- Add something about “belonging”;
- Clarify whether the new location will be a hub and spoke model;
- The project name, “Replacing the Ambleside Youth Centre”, is good;
- Consider adding a question regarding the preferred location for youth, and include existing locations;
- Question 2 regarding “Where do you live?”: Add Seascapes to list of neighbourhood options;

- Question 9: regarding “For each of the items on the list below, please tell us which option is better for you”: Add a third option for “neither”; and
- In the introduction for the community service providers, clarify that youth services at existing locations will not be eliminated.

It was Moved and Seconded:

THAT the report regarding Youth Hub Engagement be received for information.

CARRIED

PUBLIC QUESTIONS

4. PUBLIC QUESTIONS

C. Reynolds (member of the public) spoke regarding the youth hub engagement and obtaining Community Engagement Committee meeting materials prior to the meeting.

NEXT MEETING

5. NEXT MEETING

Staff confirmed that the next Community Engagement Committee meeting is scheduled for November 18, 2021 at 3 p.m.

6. ADJOURNMENT

It was Moved and Seconded:


THAT the November 1, 2021 Community Engagement Committee meeting be adjourned.

CARRIED

The meeting adjourned at 12:52 p.m.

Certified Correct:


Chair


Committee Clerk