

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING AGENDA
WEDNESDAY, JULY 6, 2022
5 PM IN THE CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the July 6, 2022 Awards Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the June 1, 2022 Awards Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Review and Debrief of 2022 Awards Process

RECOMMENDATION:

THAT the discussion regarding Review and Debrief of 2022 Awards Process be received for information.

5. Consolidation of Awards and Community Grants Committees

RECOMMENDATION:

THAT the discussion regarding Consolidation of Awards and Community Grants Committees be received for information.

PUBLIC QUESTIONS

6. Public Questions

NEXT MEETING

7. Next Meeting

The next Awards Committee meeting is scheduled for November 2, 2022 at 6 p.m. via electronic communications facilities.

ADJOURNMENT

8. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the July 6, 2022 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
WEDNESDAY, JUNE 1, 2022**

Committee Members: T. Hodgins (Chair), L. Brown, C. Burns, S. Hennessy, S. Mani, C. McLaughlin; and Councillor S. Thompson attended the meeting via electronic communication facilities. Absent: D. Morrison, and J. Saba.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; A. Beckett, Community Services & Community Development Manager; R. McCormack, Cultural Services Supervisor; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 1, 2022 Awards Committee meeting agenda be approved as circulated.

CARRIED

S. Mani absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 13, 2022 Awards Committee meeting minutes be adopted as circulated.

CARRIED

S. Mani absent at the vote

REPORTS / ITEMS

4. Preparation for Awards Ceremony

Staff gave a brief overview of the format of the Awards Ceremony, which will be held in person at the Kay Meek Arts Centre on June 9, 2022, at 7 p.m. She shared a draft script containing speaking points regarding each award recipient and explained that a PowerPoint presentation will accompany the speaking points. The Committee discussed the flow, format, and content of the ceremony.

It was Moved and Seconded:

THAT the discussion regarding Preparation for Awards Ceremony be received for information.

CARRIED

S. Mani absent at the vote

5. Consolidation of Awards and Community Grants Committees

Staff shared a presentation outlining the purpose of each Committee and what the process would look like towards consolidating the two committees that have many similarities in purpose. If agreed by both Committees, a new Terms of Reference would be developed, and the proposal presented to Council for approval in November. The Committee asked questions and discussed information about both committees. Further discussion was deferred to the next meeting.

S. Mani entered the meeting at 6:45 p.m. via electronic communication facilities.

It was Moved and Seconded:

THAT further discussion regarding Consolidation of Awards and Community Grants Committees be continued at the next meeting.

CARRIED

PUBLIC QUESTIONS

6. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

7. NEXT MEETING

It was Moved and Seconded:

THAT the next Awards Committee meeting be scheduled for July 6, 2022 at 5 p.m. and be held in-person. The location will be defined according to room availability and informed to the Committee.

CARRIED

ADJOURNMENT

8. ADJOURNMENT

It was Moved and Seconded:

THAT the June 1, 2022 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 7:10 p.m.

Certified Correct:

Chair

Committee Clerk