

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
MUSIC BOX
WEDNESDAY, JULY 7, 2021**

Committee Members: J. Saba (Chair), L. Brown, W. Hansen, M. Hess, T. Hodgins, S. Mani; and Councillor S. Thompson attended the meeting via electronic communication facilities. Absent: A. Badawy, S. Hennessy, and M. Knez.

Staff: C. Rosta, Cultural Services Manager; and D. Godfrey, Committee Clerk, attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

2. APPROVAL OF AGENDA

J. Saba reviewed the agenda and asked for additions or changes.

It was Moved and Seconded:

THAT the July 7, 2021 Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

J. Saba asked if there are any changes or updates to the minutes as circulated.

It was Moved and Seconded:

THAT the June 3, 2021 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Review and Debrief of 2021 Awards Process

J. Saba asked committee members for comments and discussion regarding the 2021 awards process and ceremony. Committee members agreed that given the unusual circumstances the review process went very smoothly and the ceremony also went very smoothly. Other items noted for discussion included:

- Evaluating and reviewing the categories and specifications.
- Encouraging in-person deliberations so that full, engaging conversations can be held (this was hard to accomplish in the videoconference environment).
- Application deadlines.
- Soliciting nominations.
- Awards ceremony timing.

Councillor S. Thompson joined the meeting at 7:19 p.m.

Extensive discussion was held regarding the above items. Councillor S. Thompson shared that she felt the conversation and dialogue she saw tonight was an engaging and worthwhile component of the awards process. She noted that it provides a valuable check-in aspect to the whole process.

ACTION: Staff should redistribute the terms of reference including the roles and mandates of committee members to the committee.

It was Moved and Seconded:

THAT the review and debrief discussions from this meeting be reviewed at the first meeting of the next awards cycle.

CARRIED

Discussion was held regarding the timing of the awards ceremony with all committee members in general agreement that a spring ceremony was preferred. Councillor S. Thompson noted that in her experience the awards ceremony focusses on the award recipients and she wondered if some recognition of the work of the committee members would be desirable.

It was Moved and Seconded:

THAT the awards ceremony will be kept in the spring and that involvement of the committee members in a more public manner be reviewed at a future meeting.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

6. SCHEDULED MEETINGS FOR 2021

Discussion was held regarding the dates for the next Awards Committee meetings.

It was Moved and Seconded:

THAT Awards Committee meetings for the remainder of 2021 will be scheduled for: Wednesday, October 6, 2021 at 7 p.m.; Wednesday, November 3, 2021 at 7 p.m.; and Wednesday, December 1, 2021 at 7 p.m.

CARRIED

7. **ADJOURNMENT**

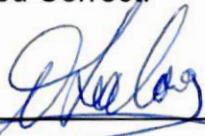
It was Moved and Seconded:

THAT the July 7, 2021 Awards Committee meeting be adjourned.

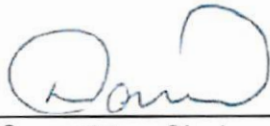
CARRIED

The meeting adjourned at 7:52 p.m.

Certified Correct:



Chair



Committee Clerk