

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
ELECTRONIC MEETING
WEDNESDAY, JANUARY 6, 2021**

Committee Members: A. Badawy; L. Brown; W. Hansen; M. Hess; T. Hodgins (Meeting Chair); S. Mani; and J. Saba. Absent: S. Hennessy; M. Knez; and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager; and L. de Jesus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

It was Moved and Seconded:

WHEREAS the December 4, 2020 Order of the Provincial Health Officer on Gatherings and Events ("order") prohibits members of the public from attending local government meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

THEREFORE BE IT RESOLVED THAT the January 6, 2021 Awards Committee meeting be held without in-person public attendance.

CARRIED

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 6, 2021, Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the December 2, 2020, Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Review and Confirm Award Categories

M. Knez was unable to join this meeting but provided feedback via email. To help initiate discussion on this item, C. Rosta read the email to the committee and subsequently, it was Moved and Seconded:

THAT the Awards Committee proceed with the current five award categories: Arts & Culture; Community Commitment; Environment; Heritage; and Health, Wellness & Activity with "Pandemic Response" to be added to the title of the latter category.

CARRIED

5. Review Evaluation Sheet

It was Moved and Seconded:

THAT the Awards Committee use the existing rating criteria and evaluation sheet, as circulated, for this year's awards program.

CARRIED

6. Discussion on Virtual Ceremony Ideas

The committee discussed potential scenarios for a virtual ceremony. The Chair encouraged members to think about the planning aspect of the ceremony for discussion at a later meeting.

7. Other Business

The Chair inquired about the status of the nomination form.

Action: C. Rosta to confirm with Communication Departments regarding distribution.

Staff will email the draft nomination form to the committee for final review and comments.

Staff will circulate the current Terms of Reference to the committee.

8. Next Meeting

The next meeting is on Wednesday, February 3 at 7 p.m.

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

10. ADJOURNMENT

It was Moved and Seconded:

THAT the January 6, 2021, Awards Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 7:56 p.m.

Certified Correct:

Co-Chair

Committee Clerk