

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
AUDIT COMMITTEE MEETING MINUTES  
MAIN FLOOR CONFERENCE ROOM NORTH, MUNICIPAL HALL  
MONDAY, DECEMBER 2, 2019**

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Committee Members: Mayor M. Booth, Chair; Councillors W. Soprovich, S. Thompson, and M. Wong. Absent: Councillors C. Cameron, N. Gambioli and P. Lambur.

Staff: N. Leemhuis, Chief Administrative Officer; I. Gordon, Director, Financial Services; M. Panneton, Director, Legislative Services/Corporate Officer; and L. Arthur, Committee Clerk.

**1. CALL TO ORDER**

The meeting was called to order at 2:08 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the December 2, 2019, Audit Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the May 13, 2019, Audit Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Proposed 2020 Audit Committee Meeting Schedule**

It was Moved and Seconded:

THAT the Audit Committee meeting schedule, as follows, be approved:

- May 4, 2020; and
- December 7, 2020.

CARRIED

**EXCLUSION OF PUBLIC**

**5. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER**

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the December 2, 2019, Audit Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

**6. ADJOURNMENT**

It was Moved and Seconded:

THAT the December 2, 2019, Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 2:09 p.m. The Committee then proceeded with the closed session.

Certified Correct:



Chair



Committee Clerk