

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**ARTS FACILITIES ADVISORY COMMITTEE
CAPITAL FUNDING SUBCOMMITTEE MEETING AGENDA
THURSDAY, NOVEMBER 10, 2022
4 PM VIA ELECTRONIC COMMUNICATION FACILITIES**

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Subcommittee Meeting Agenda

RECOMMENDATION:

THAT the November 10, 2022 Capital Funding Subcommittee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Subcommittee Meeting Minutes

RECOMMENDATION:

THAT the September 8, 2022 Capital Funding Subcommittee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Capital Funding Framework

RECOMMENDATION:

THAT the discussion regarding Capital Funding Framework be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Capital Funding Subcommittee meeting is scheduled for December 15, 2022 at 4 p.m. via electronic communication facilities.

ADJOURNMENT

7. Adjournment of Subcommittee Meeting

RECOMMENDATION:

THAT the November 10, 2022 Capital Funding Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
CAPITAL FUNDING SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
THURSDAY, SEPTEMBER 8, 2022**

Committee Members: R. Yaworsky (Chair), R. Finley, E. McHarg, and G. Nicholls attended the meeting via electronic communication facilities. Absent: R. Brown and J. Wexler.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Quorum was not established at the scheduled meeting start time of 4 p.m. Arts Facilities Advisory Committee Capital Funding Subcommittee members who were present heard a presentation regarding the Capital Funding Framework and notes were taken.

4. Capital Funding Framework

Staff introduced Douglas Nelson from The Discovery Group, who presented a proposal for a feasibility study to support the development of a new arts facility in West Vancouver. The feasibility study will determine whether the community has the resources to achieve a successful philanthropic fundraising campaign. D. Nelson explained the steps regarding the feasibility study process, the interviews with prospective donors, and the deliverables at the end of the study. Subcommittee members asked questions about the proposal, the targeted amount for fundraising, and timeframe proposed.

During the presentation, R. Finley entered the meeting at 4:49 p.m. via electronic communications facilities.

1. CALL TO ORDER

The meeting was called to order at 4:57 p.m. after the presentation as quorum was achieved.

The Chair formally acknowledged the passing of Queen Elizabeth II.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 8, 2022 Capital Funding Subcommittee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the July 5, 2022 Capital Funding Subcommittee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Capital Funding Framework

Item discussed before the meeting was called to order.

It was Moved and Seconded:

THAT the discussion regarding Capital Funding Framework be received for information.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

6. NEXT MEETING

Staff confirmed that the next Capital Funding Subcommittee meeting is scheduled for October 13, 2022 at 4 p.m. via electronic communication facilities.

ADJOURNMENT

7. ADJOURNMENT

It was Moved and Seconded:

THAT the September 8, 2022 Capital Funding Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 5:15 p.m.

Certified Correct:

Chair

Committee Clerk