

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, SEPTEMBER 20, 2022**

Committee Members: J. Webb (Chair), M. Beckerman, B. Helliwell, and C. Sully attended the meeting via electronic communication facilities. Absent: G. Froome.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:08 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 20, 2022 Governance Subcommittee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 28, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Vision & Concept Planning

Staff updated the Subcommittee on the Arts Facilities Advisory Committee (AFAC) meeting held on September 14, 2022, when it was recommended that a project status update and a general project overview be developed. On review of the 2022 District election policies, a project status update and a general project overview will not be undertaken. It was noted that all information regarding this project is available at the West Vancouverite website.

Staff introduced Shelley Craig and Alan Tse, from Urban Arts Architecture, who presented an update on the vision & concept planning process. S. Craig reported that the survey results will be added to the report and that a draft final report will be circulated to the committee on October 7th. At the October 19th AFAC meeting, the Committee will review and provide comments on the draft Vision & Concept. Public open houses will be held on November 1st and 2nd to present the outcomes of the draft Vision & Concept, offering the public an opportunity for feedback. S. Craig reported that a final report for the Vision & Concept and the Governance Model

projects will be presented in December. The Committee discussed the timeframe and next steps and asked Staff to circulate the updated schedule.

A. Tse explained that, for the governance model process, consultants specialized in the operation and governance of arts facilities will join the project. The Subcommittee will suggest organizations and facilities that should be considered in the research phase of the process. Staff will circulate a list of institutions already suggested and will invite representatives from the West Vancouver Community Centre and the Kay Meek Arts Centre to speak to the Subcommittee about their respective governance models.

It was Moved and Seconded:

THAT the verbal report regarding Vision & Concept Planning be received for information.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

6. NEXT MEETING

Staff confirmed that the next Governance Subcommittee meeting be scheduled for October 25, 2022 at 2 p.m. via electronic communication facilities.

7. ADJOURNMENT

It was Moved and Seconded:

THAT the September 20, 2022 Governance Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 2:45 p.m.

Certified Correct:

Chair



Committee Clerk

