

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS FACILITIES ADVISORY COMMITTEE  
CAPITAL FUNDING SUBCOMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
THURSDAY, SEPTEMBER 8, 2022**

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Committee Members: R. Yaworsky (Chair), R. Finley, E. McHarg, and G. Nicholls attended the meeting via electronic communication facilities. Absent: R. Brown and J. Wexler.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Quorum was not established at the scheduled meeting start time of 4 p.m. Arts Facilities Advisory Committee Capital Funding Subcommittee members who were present heard a presentation regarding the Capital Funding Framework and notes were taken.

#### **4. Capital Funding Framework**

Staff introduced Douglas Nelson from The Discovery Group, who presented a proposal for a feasibility study to support the development of a new arts facility in West Vancouver. The feasibility study will determine whether the community has the resources to achieve a successful philanthropic fundraising campaign. D. Nelson explained the steps regarding the feasibility study process, the interviews with prospective donors, and the deliverables at the end of the study. Subcommittee members asked questions about the proposal, the targeted amount for fundraising, and timeframe proposed.

During the presentation, R. Finley entered the meeting at 4:49 p.m. via electronic communications facilities.

#### **1. CALL TO ORDER**

The meeting was called to order at 4:57 p.m. after the presentation as quorum was achieved.

The Chair formally acknowledged the passing of Queen Elizabeth II.

#### **2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 8, 2022 Capital Funding Subcommittee meeting agenda be approved as circulated.

CARRIED

### 3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the July 5, 2022 Capital Funding Subcommittee meeting minutes be adopted as circulated.

CARRIED

### REPORTS / ITEMS

#### 4. Capital Funding Framework

Item discussed before the meeting was called to order.

It was Moved and Seconded:

THAT the discussion regarding Capital Funding Framework be received for information.

CARRIED

### PUBLIC QUESTIONS

#### 5. PUBLIC QUESTIONS

There were no questions.

### NEXT MEETING

#### 6. NEXT MEETING

Staff confirmed that the next Capital Funding Subcommittee meeting is scheduled for October 13, 2022 at 4 p.m. via electronic communication facilities.

### ADJOURNMENT

#### 7. ADJOURNMENT

It was Moved and Seconded:


THAT the September 8, 2022 Capital Funding Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 5:15 p.m.

Certified Correct:

  
\_\_\_\_\_  
Chair

  
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Committee Clerk