

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS FACILITIES ADVISORY COMMITTEE MEETING AGENDA

WEDNESDAY, JULY 13, 2022

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the July 13, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the May 11, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

RECOMMENDATION:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

5. Governance Subcommittee Update

RECOMMENDATION:

THAT the verbal report regarding Governance Subcommittee Update be received for information.

6. Capital Funding Subcommittee Update

RECOMMENDATION:

THAT the verbal report regarding Capital Funding Subcommittee Update be received for information.

7. Arts & Culture Facility Vision and Concept

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Facility Vision and Concept be received for information.

PUBLIC QUESTIONS

8. Public Questions

NEXT MEETING

9. Next Meeting

RECOMMENDATION:

THAT the next Arts Facilities Advisory Committee meeting be scheduled for September 14, 2022 at 2 p.m. via electronic communications facilities.

ADJOURNMENT

10. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the July 13, 2022 Arts Facilities Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
WEDNESDAY, MAY 11, 2022**

Committee Members: G. Nicholls (Chair), R. Finley, B. Helliwell, E. McHarg, C. Sully, J. Webb, J. Wexler, R. Yaworsky; and Councillor B. Soprovich attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: M. Beckerman, R. Brown, G. Froome, and L. Nahanee.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; A. Mafi, Communications & Engagement Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the in the Cedar Room, West Vancouver Community Centre.

Guest: Alan Tse from Urban Arts Architecture attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 3:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 11, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

J. Wexler absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 13, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

J. Wexler absent at the vote

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

R. Finley reported that the Arts & Culture Advisory Committee (ACAC) reviewed their 2022 Annual Work Plan and discussed opportunities to support initiatives that increase awareness of and investment in the cultural sector, encourage collaboration, and engage the community. A strategic planning session is scheduled for June 2. The ACAC also discussed suggestions to align with other community initiatives to promote giving to the cultural sector and to arrange meetings with other groups to align implementation of the Arts & Culture Strategy.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

CARRIED

J. Wexler absent at the vote

5. Governance Subcommittee Update

J. Webb reported that the Governance Subcommittee met with S. Craig and A. Tse from Urban Arts Architecture who will provide support and guidance for the vision and development of a governance model. The consultants presented an overview of their previous projects and experience, and the work that will continue in upcoming Subcommittee meetings.

It was Moved and Seconded:

THAT the verbal report regarding Governance Subcommittee Update be received for information.

CARRIED

J. Wexler absent at the vote

6. Capital Funding Subcommittee Update

G. Nicholls informed the Committee that the last meeting of the Capital Funding Subcommittee was cancelled as the consultants who will provide support with the development of the capital funding framework were not yet retained. Staff reported that an expert in the area of donations, naming, and philanthropic giving is almost confirmed, and that research is being conducted on different facilities in the lower mainland to research various funding models. A broader review of facilities across Canada was recommended to research more small communities rather than just larger urban centres.

It was Moved and Seconded:

THAT the verbal report regarding Capital Funding Subcommittee Update be received for information.

CARRIED

J. Wexler absent at the vote

7. Arts & Culture Facility Vision and Concept

Staff introduced A. Tse from Urban Arts Architecture who will lead the vision and concept development. Staff updated the Committee about the stakeholder and community workshops that will be facilitated by the Urban Arts team. The workshops are tentatively scheduled for June 22, 2022 with the arts organizations and June 23, 2022 with the broader community. Following the workshops, there will be a two-month period for a survey that is being developed in collaboration with the Community Engagement Committee (CEC). In September, there will be follow-up workshops to present a draft of the vision and concept for discussion.

A. Mafi explained that a Communications & Engagement Overview document is being developed in partnership with the CEC and that this document will offer a plan for the community engagement phase of the visioning process. She informed the

Committee that the plan is to inform and consult the public for feedback, and that the survey will be offered in different formats to reach as many people as possible. A discussion was held regarding different formats for the survey and how to engage the community in order to collect more responses.

A. Tse presented an overview of the format and framework for the workshops in June and the follow-up discussions in September that will include data from the summer survey. It was recommended that the workshops' format should be reviewed to include as many people from the general public as possible. A Town Hall format was suggested to engage with a larger group.

J. Wexler entered the meeting at 3:26 p.m.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Facility Vision and Concept be received for information.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

J. Chalmers: asked about the consultant for the capital funding framework.

B. Shard: suggested that the survey should be mailed out to West Vancouver residents; noted the importance of identifying in the survey where people reside and that the survey should be available for West Vancouver residents only; questioned the size of the new arts facility and the calculation regarding the increase in population shown in the Arts & Culture Facilities Plan.

S. Swail: commented that she appreciates the comments about having a clear and transparent community engagement, and about users being consulted and involved in the process; asked about the work that will be developed by Urban Arts Architecture.

J. Lord: thanked the committee for the discussion; asked the Committee to consider the groups that are currently using the facilities to participate in the workshops; suggested that the stakeholders' workshop should happen a month before the broader community workshop; asked about setting up an information session with members of the West Vancouver Community Arts Council.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Arts Facilities Advisory Committee meeting is scheduled for June 15, 2022 at 3 p.m. and to be held in-person in the Cedar Room at the West Vancouver Community Centre.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the May 11, 2022 Arts Facilities Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:37 p.m.

Certified Correct:

Chair

Committee Clerk

DRAFT