

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**ARTS FACILITIES ADVISORY COMMITTEE
CAPITAL FUNDING SUBCOMMITTEE MEETING AGENDA
TUESDAY, JULY 5, 2022**

4 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Subcommittee Meeting Agenda

RECOMMENDATION:

THAT the July 5, 2022 Capital Funding Subcommittee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Subcommittee Meeting Minutes

RECOMMENDATION:

THAT the June 2, 2022 Capital Funding Subcommittee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Capital Funding Framework

RECOMMENDATION:

THAT the discussion regarding Capital Funding Framework be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Capital Funding Subcommittee meeting is scheduled for July 28, 2022 at 4 p.m. via electronic communication facilities.

ADJOURNMENT

7. Adjournment of Subcommittee Meeting

RECOMMENDATION:

THAT the July 5, 2022 Capital Funding Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
CAPITAL FUNDING SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
THURSDAY, JUNE 2, 2022**

Committee Members: R. Yaworsky (Chair), R. Brown, R. Finley, and G. Nicholls attended the meeting via electronic communication facilities. Absent: E. McHarg and J. Wexler.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 4:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 2, 2022 Capital Funding Subcommittee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 7, 2022 Capital Funding Subcommittee meeting minutes be amended by:

- Correcting the spelling of R. Yaworski to R. Yaworsky;

AND THAT the minutes be approved as amended.

CARRIED

REPORTS / ITEMS

4. Capital Funding Framework

Staff introduced C. McCauley and S. Howard, who will undertake a capital fundraising feasibility study to support the development of a new arts facility in West Vancouver. S. Howard presented an overview of the feasibility study process. The feasibility study will determine whether the District has the resources required, both human and financial, to oversee and achieve a successful philanthropic campaign in support of a new arts facility. C. McCauley presented the communications aspect of the feasibility study. The goal of communications in the feasibility exercise is to develop a case statement for an arts facility and the proposed campaign, providing guidance and feedback on the appropriate positioning. The project will include a Scale of Giving to test the philanthropic target.

The Committee asked questions and discussed the goals and timeframe of the feasibility study. Staff will re-circulate the report presented to Council in March 2020, which presented an estimation of the operational costs for a new arts facility.

Staff presented the research regarding facilities from other municipalities, showing examples of the different funding sources to finance capital and operating costs.

Staff also presented a draft outline of the capital funding framework. The Committee discussed the items and timeframe for each topic in the plan.

It was Moved and Seconded:

THAT

1. the capital fundraising feasibility study discussion be received for information and the study move forward.
2. the research report be received for information.
3. the discussion regarding Capital Funding Framework be received for information.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

B. Chaworth-Musters: Questioned the funds' calculation for the new arts facility in West Vancouver compared to facilities from other municipalities, as shown in the research presented by Staff.

NEXT MEETING

6. NEXT MEETING

Staff confirmed that the next Capital Funding Subcommittee meeting is scheduled for June 30, 2022 at 4 p.m. via electronic communication facilities.

ADJOURNMENT

7. ADJOURNMENT

It was Moved and Seconded:

THAT the June 2, 2022 Capital Funding Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 5:19 p.m.

Certified Correct:

Chair

Committee Clerk