

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING AGENDA
TUESDAY, JUNE 28, 2022**

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Subcommittee Meeting Agenda

RECOMMENDATION:

THAT the June 28, 2022 Governance Subcommittee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Subcommittee Meeting Minutes

RECOMMENDATION:

THAT the May 24, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Vision & Concept Planning

RECOMMENDATION:

THAT the discussion regarding Vision & Concept Planning be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Governance Subcommittee meeting is scheduled for July 26, 2022 at 2 p.m. via electronic communication facilities.

ADJOURNMENT

7. Adjournment of Subcommittee Meeting

RECOMMENDATION:

THAT the June 28, 2022 Governance Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, MAY 24, 2022**

Committee Members: J. Webb (Chair), M. Beckerman, C. Sully, and B. Helliwell attended the meeting via electronic communication facilities. Absent: G. Froome.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: A. Tse from Urban Arts Architecture; and G. Nicholls attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 24, 2022 Governance Subcommittee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 26, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Vision & Concept Planning

Staff informed the Subcommittee about the meeting with the Community Engagement Committee (CEC). The main feedback was:

- the visioning workshops should share the state of the existing arts facilities;
- the importance of being clear about the current phase of the arts facility planning and the workshops' objectives; and
- opportunities for all people who want to participate in the workshops.

Staff reported that there are four workshops planned, and more sessions may be scheduled. Using one of the existing arts facilities to host a workshop was discussed with the CEC but none have adequate space. The workshops will be held outside in

a tent next to the Music Box at Millennium Park. A walk through the existing arts facilities will be part of the workshop programming. The schedule is being finalized and will be circulated to the Committee. The workshops will be held in the morning, from 10 a.m. to 12 p.m.; and in the evening, from 5 to 7 p.m.; on June 22, for arts organizations; and June 23, for users and general public. An additional workshop was requested by the West Vancouver Community Arts Council for their membership.

A. Tse gave an overview of the basic structure of the workshops with break-out groups of eight people per table, offering more opportunities for interaction and engagement.

Staff explained that the plan is to have the visioning process finished by October, and this information will be used in the capital funding framework and the development of the governance model. The Subcommittee discussed details of the workshops, topics to be included in the discussions, and the result that is expected.

It was Moved and Seconded:

THAT the verbal report regarding Vision & Concept Planning be received for information.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

6. NEXT MEETING

Staff confirmed that the next Governance Subcommittee meeting is scheduled for June 28, 2022 at 2 p.m.

7. ADJOURNMENT

It was Moved and Seconded:

THAT the May 24, 2022 Governance Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 2:54 p.m.

Certified Correct:

Chair

Committee Clerk