

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS FACILITIES ADVISORY COMMITTEE  
GOVERNANCE SUBCOMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, MAY 24, 2022**

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Committee Members: J. Webb (Chair), M. Beckerman, C. Sully, and B. Helliwell attended the meeting via electronic communication facilities. Absent: G. Froome.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: A. Tse from Urban Arts Architecture; and G. Nicholls attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 2:03 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the May 24, 2022 Governance Subcommittee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the April 26, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Vision & Concept Planning**

Staff informed the Subcommittee about the meeting with the Community Engagement Committee (CEC). The main feedback was:

- the visioning workshops should share the state of the existing arts facilities;
- the importance of being clear about the current phase of the arts facility planning and the workshops' objectives; and
- opportunities for all people who want to participate in the workshops.

Staff reported that there are four workshops planned, and more sessions may be scheduled. Using one of the existing arts facilities to host a workshop was discussed with the CEC but none have adequate space. The workshops will be held outside in

a tent next to the Music Box at Millennium Park. A walk through the existing arts facilities will be part of the workshop programming. The schedule is being finalized and will be circulated to the Committee. The workshops will be held in the morning, from 10 a.m. to 12 p.m.; and in the evening, from 5 to 7 p.m.; on June 22, for arts organizations; and June 23, for users and general public. An additional workshop was requested by the West Vancouver Community Arts Council for their membership.

A. Tse gave an overview of the basic structure of the workshops with break-out groups of eight people per table, offering more opportunities for interaction and engagement.

Staff explained that the plan is to have the visioning process finished by October, and this information will be used in the capital funding framework and the development of the governance model. The Subcommittee discussed details of the workshops, topics to be included in the discussions, and the result that is expected.

It was Moved and Seconded:

THAT the verbal report regarding Vision & Concept Planning be received for information.

CARRIED

## PUBLIC QUESTIONS

### 5. PUBLIC QUESTIONS

There were no questions.

## NEXT MEETING

### 6. NEXT MEETING

Staff confirmed that the next Governance Subcommittee meeting is scheduled for June 28, 2022 at 2 p.m.

### 7. ADJOURNMENT

It was Moved and Seconded:

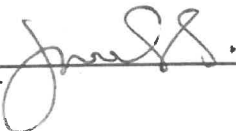
THAT the May 24, 2022 Governance Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 2:54 p.m.

Certified Correct:

Chair



Committee Clerk

