

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING AGENDA
TUESDAY, MAY 24, 2022**

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of Subcommittee Meeting Agenda**

RECOMMENDATION:

THAT the May 24, 2022 Governance Subcommittee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of Subcommittee Meeting Minutes**

RECOMMENDATION:

THAT the April 26, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Vision & Concept Planning**

RECOMMENDATION:

THAT the discussion regarding Vision & Concept Planning be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Governance Subcommittee meeting is scheduled for June 28, 2022 at 2 p.m.

ADJOURNMENT

7. Adjournment of Subcommittee Meeting

RECOMMENDATION:

THAT the May 24, 2022 Governance Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, APRIL 26, 2022**

Committee Members: J. Webb (Chair), M. Beckerman, G. Froome, and B. Helliwell attended the meeting via electronic communication facilities. Absent: C. Sully.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: S. Craig and A. Tse from Urban Arts Architecture attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:05 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the April 26, 2022 Governance Subcommittee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the March 29, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Governance Specialist Update and Workflow

Staff introduced S. Craig and A. Tse from Urban Arts Architecture who will provide support and guidance for the vision and development of a governance model for the operation of a new purpose-built replacement arts facility. Staff reminded the Subcommittee about the work completed and approved to date. S. Craig provided an overview of the project and work plan.

Staff informed the Subcommittee about the stakeholder and community workshops that will be held and facilitated by the Urban Arts team. The workshops for the community arts organizations and public are tentatively scheduled for June 1 & 2, and June 22 & 23, 2022. Staff is updating the list of community arts and culture organizations to be invited to the workshops. Members of the community will be invited to the public workshops advertised through District channels.

S. Craig presented the detailed work plan including the process for community arts organizations and public engagement. The next step is for Urban Arts to create a template for the workshops to be presented to the Subcommittee for discussion and confirmation.

It was Moved and Seconded:

THAT the verbal report regarding Governance Specialist Update and Workflow be received for information.

CARRIED

PUBLIC QUESTIONS

5. PUBLIC QUESTIONS

B. Shard: Commented on the engagement of Urban Arts Architecture for this project and recommended that Urban Arts critically review the Cornerstone report; commented on Klee Wyck as a possible location; asked for clarification about the general public participation in the workshops.

B. Chaworth-Musters: Questioned the inclusion of the development of a vision for this stage of arts facility planning for the Governance Subcommittee and if this was a part of the approved funding and direction given by Council.

NEXT MEETING

6. NEXT MEETING

Staff confirmed that the next Governance Subcommittee meeting is scheduled for May 24, 2022 at 2 p.m.

It was Moved and Seconded:

THAT

1. all remaining Governance Subcommittee meetings for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Governance Subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

CARRIED

7. ADJOURNMENT

It was Moved and Seconded:

THAT the April 26, 2022 Governance Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 3:02 p.m.

Certified Correct:

Chair

Committee Clerk

DRAFT