

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING AGENDA
TUESDAY, APRIL 26, 2022**

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of April 26, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the April 26, 2022 Governance Subcommittee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of March 29, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the March 29, 2022 Governance Subcommittee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Governance Specialist Update and Workflow**

RECOMMENDATION:

THAT the verbal report regarding Governance Specialist Update and Workflow be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Governance Subcommittee meeting is scheduled for May 24, 2022 at 2 p.m.

RECOMMENDATION:

THAT

1. all remaining subcommittee meetings for 2022 be held in-person; and
2. the Raven Room in the Municipal Hall be designated as the place where subcommittee meeting proceedings be held.

OR

RECOMMENDATION:

THAT

1. all remaining subcommittee meetings for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal be designated as the place where the public may attend to hear, or watch and hear, the subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

ADJOURNMENT

7. Adjournment of April 26, 2022 Governance Subcommittee Meeting

RECOMMENDATION:

THAT the April 26, 2022 Governance Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE
GOVERNANCE SUBCOMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, MARCH 29, 2022**

Committee Members: J. Webb (Chair), M. Beckerman, G. Froome, B. Helliwell, and C. Sully attended the meeting via electronic communication facilities.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: G. Nicholls attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:02 p.m.

2. Election of Chair

It was Moved and Seconded:

THAT J. Webb be elected as Chair for 2022.

CARRIED

It was Moved and Seconded:

THAT M. Beckerman be elected as Acting Chair for 2022.

CARRIED

3. Subcommittee Meeting Schedule

It was Moved and Seconded:

THAT the Governance Subcommittee Meeting Schedule for 2022 be adopted as follows:

- April 26, 2022 at 2 p.m.
- May 24, 2022 at 2 p.m.
- June 28, 2022 at 2 p.m.
- July 26, 2022 at 2 p.m.
- September 20, 2022 at 2 p.m.
- October 25, 2022 at 2 p.m.
- November 22, 2022 at 2 p.m.
- December 20, 2022 at 2 p.m.

CARRIED

4. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the March 29, 2022 Governance Subcommittee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

5. Governance Specialist Update

Staff thanked J. Webb and M. Beckerman for supporting the selection process for a Governance Specialist, and informed that this process is still ongoing.

It was Moved and Seconded:

THAT the verbal report regarding Governance Specialist Update be received for information.

CARRIED

6. Review of the Planning Timeline and Workflow

Subcommittee discussed the timeline and action items in the proposed workflow.

It was Moved and Seconded:

THAT the discussion regarding Review of the Planning Timeline and Workflow be received for information.

CARRIED

PUBLIC QUESTIONS

7. PUBLIC QUESTIONS

B. Shard: Questioned the rotation for the Subcommittee Chair; the viability of the planning process to develop a governance model without a confirmed location; stated ongoing support for an arts facility at Klee Wyck Park; and asked if the public will participate in the stakeholder workshops.

Councillor S. Thompson: Commented that J. Webb's comment gave good perspective for the public on the need for having a governance specialist facilitating this process.

F. Welland: Thanked the committee and acknowledged the importance of the West Vancouver Community Arts Council's Licence to Occupy with the District of West Vancouver.

J. Lord: Thanked the committee and asked about the format for the stakeholder workshops.

J. Chalmers: Asked about the item "Analyzing public comments" in the workflow.

NEXT MEETING

8. NEXT MEETING

Staff confirmed that the next Governance Subcommittee meeting is scheduled for April 26, 2022 at 2 p.m.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the March 29, 2022 Governance Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 3:11 p.m.

Certified Correct:

Chair

Committee Clerk