

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS FACILITIES ADVISORY COMMITTEE MEETING AGENDA**

**WEDNESDAY, APRIL 13, 2022**

**2 PM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

1. Call to order.

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

2. **Approval of April 13, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the April 13, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of March 16, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the March 16, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

4. **Arts & Culture Advisory Committee Update**

RECOMMENDATION:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

**5. Review of Arts & Culture Facility Plan**

RECOMMENDATION:

THAT the discussion regarding Review of Arts & Culture Facility Plan be received for information.

**6. Governance Subcommittee Update**

RECOMMENDATION:

THAT the verbal report regarding Governance Subcommittee Update be received for information.

**7. Capital Funding Subcommittee Update**

RECOMMENDATION:

THAT the verbal report regarding Capital Funding Subcommittee Update be received for information.

**8. Arts & Culture Facility Vision and Concept**

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Facility Vision and Concept be received for information.

**PUBLIC QUESTIONS**

**9. Public Questions**

**NEXT MEETING**

**10. Next Meeting**

The next Arts Facilities Advisory Committee meeting is scheduled for May 11, 2022 at 2 p.m.

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held in-person; and
2. the Raven Room in the Municipal Hall be designated as the place where committee and subcommittee meeting proceedings be held.

OR

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal be designated as the place where the public may attend to hear, or watch and hear, the committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

**ADJOURNMENT**

**11. Adjournment of April 13, 2022 Arts Facilities Advisory Committee Meeting**

RECOMMENDATION:

THAT the April 13, 2022 Arts Facilities Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS FACILITIES ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
WEDNESDAY, MARCH 16, 2022**

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Committee Members: G. Nicholls (Chair), M. Beckerman, R. Finley, G. Froome, B. Helliwell, E. McHarg, J. Webb, J. Wexler, R. Yaworsky; and Councillor B. Soprovich attended the meeting via electronic communication facilities. Absent: R. Brown, L. Nahanee and C. Sully.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; Donna Powers, Director, Community Relations & Communications; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: Mayor M. Booth attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 2:07 p.m.

Mayor Booth requested to address the committee and recommended that the committee consider two key questions: Why are we doing this? How are we going to make this happen and pay for it? Mayor Booth suggested looking for partnerships and co-location opportunities when developing the capital funding strategy.

Mayor Booth informed that Council is looking forward to an update when the Committee has a concrete and workable report to present around November 2022.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the March 16, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

G. Froome absent at the vote

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

G. Froome absent at the vote

## **REPORTS / ITEMS**

### **4. Arts & Culture Advisory Committee Update**

R. Finley reported that the Arts & Culture Advisory Committee (ACAC) discussed the Arts Facilities Advisory Committee's draft 2022 Work Plan and September deadline for the Governance Model and the Capital Funding reports. The ACAC members remain supportive of the Arts Facilities Advisory Committee (AFAC), are aware of the challenges of this process and that they can attend AFAC meetings to stay completely informed.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

CARRIED

G. Froome absent at the vote

### **5. Annual Committee Evaluation**

Chair informed the Committee about the results of the 2021 Annual Committee Evaluation.

It was Moved and Seconded:

THAT the discussion regarding Annual Committee Evaluation be received for information.

CARRIED

G. Froome absent at the vote

### **6. Update on Governance Planning Request for Proposals**

Staff informed that the District is in the process of securing a governance specialist and thanked J. Webb and M. Beckerman for their support in this selection process.

It was Moved and Seconded:

THAT the verbal report regarding Update on Governance Planning Request for Proposals be received for information.

CARRIED

G. Froome absent at the vote

### **7. Governance Subcommittee Appointments**

Staff presented the general workflow for this Subcommittee. The work plan will be reviewed and discussed in the first meeting on March 29.

G. Froome entered the meeting at 3:04 p.m. via electronic communication facilities.

It was Moved and Seconded:

THAT

1. M. Beckerman, G. Froome, B. Helliwell, C. Sully, and J. Webb be appointed to the Arts Facilities Advisory Committee Governance Subcommittee; and
2. the Arts Facilities Advisory Committee Governance Subcommittee be scheduled to meet on March 29, 2022 at 2 p.m.

CARRIED

## 8. Capital Funding Subcommittee Appointments

Chair explained that the first task of this Subcommittee will be to develop the workflow and map out the different opportunities and possible partnerships.

It was Moved and Seconded:

THAT

1. R. Brown, R. Finley, E. McHarg, G. Nicholls, J. Wexler, and R. Yaworski be appointed to the Arts Facilities Advisory Committee Capital Funding Subcommittee; and
2. the Arts Facilities Advisory Committee Capital Funding Subcommittee be scheduled to meet on April 7, 2022 at 2 p.m.

CARRIED

## PUBLIC QUESTIONS

### 9. PUBLIC QUESTIONS

B. Chaworth-Musters: had questions about the idea of a commercial venture (Boutique Hotel) in Ambleside Park.

B. Shard: questioned the size and location for a new arts facility and looks forward to the community engagement in the summer.

F. Welland: thanked the committee for undertaking this challenging task.

J. Chalmers: questioned the suggestion of Ambleside Park as a possible location.

## NEXT MEETING

### 10. NEXT MEETING

Staff confirmed that the next Arts Facilities Advisory Committee meeting is scheduled for April 13, 2022 at 2 p.m.

### 11. ADJOURNMENT

It was Moved and Seconded:

THAT the March 16, 2022 Arts Facilities Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:49 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk