

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS FACILITIES ADVISORY COMMITTEE MEETING AGENDA

WEDNESDAY, MARCH 16, 2022

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of March 16, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the March 16, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of February 16, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Arts & Culture Advisory Committee Update**

RECOMMENDATION:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

5. Annual Committee Evaluation

RECOMMENDATION:

THAT the verbal report regarding Annual Committee Evaluation be received for information.

6. Update on Governance Planning Request for Proposals

RECOMMENDATION:

THAT the verbal report regarding Update on Governance Planning Request for Proposals be received for information.

7. Governance Subcommittee Appointments

RECOMMENDATION:

THAT

1. [Committee members] be appointed to the Arts Facilities Advisory Committee Governance Subcommittee; and
2. the Arts Facilities Advisory Committee Governance Subcommittee be scheduled to meet on March 29, 2022 at 2 p.m.

8. Capital Funding Subcommittee Appointments

RECOMMENDATION:

THAT

1. [Committee members] be appointed to the Arts Facilities Advisory Committee Capital Funding Subcommittee; and
2. the Arts Facilities Advisory Committee Capital Funding Subcommittee be scheduled to meet on April 7, 2022 at 2 p.m.

PUBLIC QUESTIONS

9. Public Questions

NEXT MEETING

10. Next Meeting

The next Arts Facilities Advisory Committee meeting is scheduled for April 13, 2022 at 2 p.m.

ADJOURNMENT

11. Adjournment of March 16, 2022 Arts Facilities Advisory Committee Meeting

RECOMMENDATION:

THAT the March 16, 2022 Arts Facilities Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
WEDNESDAY, FEBRUARY 16, 2022**

Committee Members: C. Sully (Chair), M. Beckerman, R. Finley, G. Froome, B. Helliwell, E. McHarg, G. Nicholls, J. Webb, J. Wexler, R. Yaworsky; and Councillor B. Soprovich attended the meeting via electronic communication facilities. Absent: R. Brown and L. Nahanee.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; D. Powers, Director, Community Relations & Communications; A. Mafi, Communications & Engagement Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:06 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the January 25, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

R. Finley reported that the Arts & Culture Advisory Committee (ACAC) had a brief discussion about the Arts Facilities Advisory Committee (AFAC) work plan. The ACAC expressed interest in meeting with the AFAC in the spring when there is something the AFAC has to share.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

CARRIED

5. Review of Terms of Reference

Staff reviewed the Terms of Reference (ToR) and confirmed that the Committee's role is to develop and recommend: a facility working vision and concept, a governance model, and a capital funding framework.

The Director of Community Relations & Communications informed the Committee that a community engagement plan is being developed in partnership with the Community Engagement Committee. Community engagement is tentatively scheduled for the summer months to align with existing cultural events and activities. The community engagement plan will focus on addressing information from the Arts Facilities Plan needs assessment, sharing information about current cultural programs and services, and condition of cultural facilities. A discussion was held regarding the timeline for community engagement.

It was Moved and Seconded:

THAT the discussion regarding Review of Terms of Reference be received for information.

CARRIED

6. Work Plan 2022

The Committee discussed and reviewed the draft Work Plan 2022. Committee members suggested that subcommittees be formed to support the workload. The Committee confirmed a draft work plan to be presented for Council's consideration.

It was Moved and Seconded:

THAT the Work Plan 2022 be presented to Council for consideration.

CARRIED

PUBLIC QUESTIONS

7. PUBLIC QUESTIONS

B. Chaworth-Musters had questions about the information during the previous engagement process held in May and June 2021.

J. Lord thanked the committee for their work and expressed interest in the facility vision and concept planning.

NEXT MEETING

8. NEXT MEETING

Staff confirmed that the next Arts Facilities Advisory Committee meeting is scheduled for March 16, 2022 at 2 p.m.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:49 p.m.

Certified Correct:

Chair

Committee Clerk

DRAFT