

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS FACILITIES ADVISORY COMMITTEE MEETING AGENDA

WEDNESDAY, FEBRUARY 16, 2022

2 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of February 16, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of January 25, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the January 25, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Arts & Culture Advisory Committee Update**

RECOMMENDATION:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

5. Review of Terms of Reference

RECOMMENDATION:

THAT the discussion regarding Review of Terms of Reference be received for information.

6. Work Plan 2022

RECOMMENDATION:

THAT the discussion regarding Work Plan 2022 be received for information.

PUBLIC QUESTIONS

7. Public Questions

NEXT MEETING

8. Next Meeting

The next Arts Facilities Advisory Committee meeting is scheduled for March 16, 2022 at 2 p.m.

ADJOURNMENT

9. Adjournment of February 16, 2022 Arts Facilities Advisory Committee Meeting

RECOMMENDATION:

THAT the February 16, 2022 Arts Facilities Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, JANUARY 25, 2022**

Committee Members: G. Nicholls (Chair), M. Beckerman, R. Brown, R. Finley, G. Froome, B. Helliwell, E. McHarg, C. Sully, J. Webb, J. Wexler, R. Yaworsky; and Councillor B. Soprovich attended the meeting via electronic communication facilities. Absent: L. Nahanee.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 2:07 p.m.

2. Welcome and Introductions

Members introduced themselves. M. Beckerman, G. Froome, B. Helliwell, N. Jones, E. McHarg, G. Nicholls, C. Sully, and R. Yaworsky were welcomed to the committee.

It was Moved and Seconded:

THAT the discussion regarding Welcome and Introductions be received for information.

CARRIED

3. Election of Chair for 2022

It was Moved and Seconded:

THAT G. Nicholls be elected as Co-Chair for 2022.

CARRIED

It was Moved and Seconded:

THAT C. Sully be elected as Co-Chair for 2022.

CARRIED

4. Committee Meeting Schedule for 2022

It was Moved and Seconded:

THAT the Arts Facilities Advisory Committee Meeting Schedule for 2022 be adopted as follows:

- February 16, 2022 at 2 p.m.
- March 16, 2022 at 2 p.m.
- April 13, 2022 at 2 p.m.
- May 11, 2022 at 2 p.m.

- June 15, 2022 at 2 p.m.
- July 13, 2022 at 2 p.m.
- September 14, 2022 at 2 p.m.
- October 19, 2022 at 2 p.m.
- November 16, 2022 at 2 p.m.
- December 14, 2022 at 2 p.m.

CARRIED

It was Moved and Seconded:

THAT

1. all remaining Arts Facilities Advisory Committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Atrium in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Arts Facilities Advisory Committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Atrium in the Municipal Hall for each of the scheduled meetings.

CARRIED

5. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 25, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

6. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 8, 2021 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

7. Committee Orientation

Members were reminded to advise the Chair, Staff Liaison, and Department Secretary if they are unable to attend a meeting, or if they are planning to miss more than three consecutive meetings.

Member contact information is confidential and for committee business only.

New members may request binders with key documents, including Committee Terms of Reference, Council Committee Procedure Bylaw, General Council Committees Policy, Privacy Policy, Conflict of Interest Policy, and key reports. If any returning members are missing documents, they may request new documents that will be provided by the Department Secretary.

Staff reviewed the guiding principles, goals of the committee, and the Terms of Reference (ToR).

Staff confirmed that the committee's ToR is to determine and recommend:

- a vision
- governance model
- capital fundraising framework

Staff presented a summary of AFAC's previous studies and Council's previous decisions. Members discussed the current Terms of Reference not including a review of the state of current facilities and site selection for a replacement arts facility.

It was Moved and Seconded:

THAT the discussion regarding Committee Orientation be received for information.

CARRIED

8. Work Plan 2022

The committee reviewed the 2022 Work Plan key priorities and general timelines. Emerging issues will be added to the work plan as needed. Chair suggested that this critical document be discussed in detail at the next meeting. Staff explained that the Community Engagement Committee will review and approve the community engagement plan. Staff will implement the engagement process.

It was Moved and Seconded:

THAT the discussion regarding Work Plan 2022 be deferred to the next Arts Facilities Advisory Committee meeting.

CARRIED

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

B. Chaworth-Musters questioned why the site identification is excluded from the committee's duties and emphasized the need for proper maintenance of existing arts facilities.

B. Shard questioned the process and the committee's priorities.

Councillor S. Thompson expressed interest in hearing more about the next steps.

J. Lord thanked the committee for their willingness to move forward with solutions for West Vancouver's arts facilities.

Sandra questioned the process and gathering community input.

P. Hill asked about the committee's current role and requested a copy of the meeting minutes.

NEXT MEETING

10. NEXT MEETING

Staff confirmed that the next Arts Facilities Advisory Committee meeting is scheduled for February 16, 2022 at 2 p.m.

11. ADJOURNMENT

It was Moved and Seconded:

THAT the January 25, 2022 Arts Facilities Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:47 p.m.

Certified Correct:

Chair

Committee Clerk