

**THE DISTRICT OF WEST VANCOUVER
ARTS FACILITY ADVISORY COMMITTEE MEETING
TUESDAY, APRIL 27, 2021
ELECTRONIC MEETING
MINUTES**

In Attendance: J. Webb (chair), R. Brown, R. Seyednejad, P. Tutsch, C. Stringer, J. Wexler, E. Fiss, M. Evans, R. Finley, and Councillor Cameron. **Absent:** B. Brink.

Staff: C. Rosta, Cultural Services Manager; D. Niedermayer, Senior Manager, Cultural Services; and D. Godfrey, Recording Clerk.

Guests: A. Mafia, Communications & Engagement Manager; A. Young, Cornerstone Planning; and B. Haden, Human Studio.

CALL TO ORDER

1) Call To Order

The meeting was called to order at: 2:07 p.m.

It was Moved by J. Webb and Seconded by P. Tutsch THAT:

WHEREAS the March 24, 2021 Order of the Provincial Health Officer on Gatherings and Events ("the order") prohibits members of the public from attending committee meetings in-person until the order is rescinded or replaced; and

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at committee meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of electronic communication facilities (video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the April 27, 2021 Arts Facility Advisory Committee meeting be held without in-person public attendance.

CARRIED

2) Approval of the Agenda

It was Moved by J. Webb and Seconded by B. Brink:

THAT the April 27, 2021 Arts Facility Advisory Committee meeting agenda be approved as circulated.

CARRIED

3) Adoption of the Minutes

It was Moved by J. Webb and Seconded by R. Seyednejad:

THAT the April 7, 2021 Arts Facility Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4) Review of Public Consultation

C. Rosta spoke regarding District Council's removal of the 1400 block Marine Drive option from the site recommendations noting that public consultation will move forward with the two remaining site options. She noted the survey process will run for three weeks starting on May 10 and a report with the final site recommendation will be submitted to District Council at the July 26 Council meeting.

A. Mafia with assistance from A. Young and B. Haden shared a draft presentation on the Arts & Culture Site Selection options. A draft of the public survey was also shared and feedback from the committee was encouraged and discussed.

It is noted that B. Brink left the meeting at 2:31 p.m. and did not return.

Action: Staff to create an updated draft of the public consultation page and survey incorporating the feedback that was received, and distribute to the committee (in hard copy).

Action: Staff to provide a Westvancouverite login to the committee so they can try out the presentation and survey and provide additional feedback.

OTHER ITEMS

5) Virtual Information Sessions

A. Mafia spoke regarding Virtual Information Sessions noting that the sessions are for staff to push information OUT, not for staff to gather more information from the public. She confirmed these sessions are generally 1-1.5 hours in length, they are moderated by the Communications team, that registration is required, and they have been quite successful in the past.

Bruce Haden Video Presentation

A. Young and B. Haden shared a draft video presentation modelling what a new arts facility might look like in the two different sites.

Committee members provided feedback on the draft presentation noting the need to make it shorter and more engaging. Staff confirmed that the presentation, once finalized, would be spotlighted on the WestVancouverite.ca website.

It is noted that R. Seyednejad left the meeting at 3:36 p.m. and did not return.

6) Next Meeting

The next meeting is scheduled for Thursday, May 20, 2021

7) Public Questions

J. Lord: Noted that the Arts Council would be willing to share their mailing list and their image library.

P. Hill: No Comments

J. Chalmers: Thanked the committee for the presentation and noted she will watch for the survey.

8) Adjournment

It was Moved by J. Webb and Seconded by E. Fiss:

THAT the April 27, 2021 Arts Facility Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:49 p.m.

Certified Correct:

Chair



Committee Clerk

