

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**TUESDAY, APRIL 5, 2022**

**3 PM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

1. Call to order.

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

2. **Approval of April 5, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the April 5, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of March 10, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the March 10, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

4. **Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**5. Arts Facilities Advisory Committee Update**

RECOMMENDATION:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

**6. 2022 Work Plan Review**

RECOMMENDATION:

THAT the discussion regarding 2022 Work Plan be received for information.

**7. Artist Registry Discussion**

RECOMMENDATION:

THAT the discussion regarding Artist Registry Discussion be received for information.

**8. Staff Update**

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

**PUBLIC QUESTIONS**

**9. Public Questions**

**NEXT MEETING**

**10. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for May 12, 2022 at 3 p.m.

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held in-person; and
2. the Raven Room in the Municipal Hall be designated as the place where committee and subcommittee meeting proceedings be held.

OR

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

**ADJOURNMENT**

**11. Adjournment of April 5, 2022 Arts & Culture Advisory Committee Meeting**

RECOMMENDATION:

THAT the April 5, 2022 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
THURSDAY, MARCH 10, 2022**

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Committee Members: P. Bowles (Chair), J. Baxter, R. Finley, B. Milley, K. Rosin, S. Swan; and Councillor P. Lambur attended the meeting via electronic communication facilities. Absent: E. Oram-Killas and S. Tsangarakis.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 3:07 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the March 10, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 8, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Council Liaison Update**

Councillor P. Lambur informed the Committee about connecting with British Pacific Properties about potential available spaces for affordable rental spaces for the cultural sector. There may be opportunity for space at McGavin Field but not until next year. Councillor P. Lambur also informed members of the public hearing on March 29, 2022 regarding proposed Zoning Bylaw to Support the Local Economy which includes permitting sales from home-based artist studios.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

## **5. Arts Facilities Advisory Committee Update**

R. Finley updated the committee about the Arts Facilities Advisory Committee (AFAC) meeting on February 16, 2022 where the committee confirmed their Terms of Reference, reviewed their 2022 Work Plan which will be submitted for Council approval on March 28, 2022. The AFAC members agreed with the proposed joint meeting with the Arts & Culture Advisory Committee at an appropriate time when they will have more information to share and discuss. R. Finley also informed that a community engagement plan is being developed in partnership with the Community Engagement Committee and is tentatively scheduled for the summer months.

It was Moved and Seconded:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

CARRIED

## **6. Annual Committee Evaluation**

Chair informed the Committee about the results of the 2021 Annual Committee Evaluation. Staff explained that the purpose of the evaluation is to ensure that committee members understand their role and are satisfied with how the meetings are being conducted and their ability to provide input. Committee decided to defer the discussion to an in-person meeting.

It was Moved and Seconded:

THAT the verbal report regarding Annual Committee Evaluation be received for information and further discussion be deferred to a later date.

CARRIED

## **7. Affordable Rental Spaces for the Cultural Sector Update**

Staff reminded the Committee about the Permissive Tax Exemption (PTE) process for charitable organizations and that the applications for tax exemptions will go out soon. Finance agreed to include an additional sentence in the forms stating that District staff will be providing contact information about these organizations to the arts and culture not-for-profit sector to access available spaces at affordable rents. Staff will share with the Committee the public list of the organizations that were granted PTE's in 2022 once the application process is completed and made public.

It was Moved and Seconded:

THAT the discussion regarding Affordable Rental Spaces for the Cultural Sector Update be received for information.

CARRIED

## **8. Staff Update**

Staff reported on the following:

- Street Performer Pilot Project: Park Royal is moving forward with a small pilot this summer for four weekends after the Harmony Arts Festival. The Ambleside Dunderave Business Improvement Association (ADBIA) is still discussing a potential program with their board of directors.

- The public hearing for the home-based business bylaw is on Tuesday, March 29, 2022 at 6 p.m. to gather feedback from the community.
- P. Bowles suggested that H. Letwin, Curator of the West Vancouver Art Museum (WVAM), join a future Committee meeting to present the WVAM's programs and how the WVAM gains wide recognition for such a small institution.
- Legislative Services is leading a recruitment campaign for applications to volunteer on Council committees. The application deadline is March 31, 2022.
- Municipal Hall is reopening to the public on April 19, 2022. At the next meeting, the Committee will determine whether to keep future meetings virtual or return to in-person meetings.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

## PUBLIC QUESTIONS

### 9. PUBLIC QUESTIONS

There were no questions.

## NEXT MEETING

### 10. NEXT MEETING

The next Arts & Culture Advisory Committee meeting is scheduled for April 5, 2022 at 3 p.m.

### 11. ADJOURNMENT

It was Moved and Seconded:

THAT the March 10, 2022 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:27 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk