

Revised on January 6, 2022 to:

- change the location from the Cedar Room in the West Vancouver Community Centre to the Atrium in the Municipal Hall.

## THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

### ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA

THURSDAY, JANUARY 13, 2022

1 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the *Atrium in the Municipal Hall*, or via electronic communication facilities through the link provided on the Committee's webpage)

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

### CALL TO ORDER

1. Call to order.

*Note: Staff will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

2. **Election of Chair for 2022**

RECOMMENDATION:

THAT [Name] be elected as Chair for 2022.

RECOMMENDATION:

THAT [Name] be elected as [Acting OR Co] Chair for 2022.

3. **Committee Meeting Schedule for 2022**

RECOMMENDATION:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2022 be adopted as follows:

- February 10, 2022 at 1 p.m.
- March 10 2022 at 3 p.m.
- April 7, 2022 at 3 p.m.
- May 12, 2022 at 3 p.m.
- June 9, 2022 at 3 p.m.
- July 7, 2022 at 3 p.m.
- September 7, 2022 at 1 p.m.
- October 6, 2022 at 3 p.m.

- November 3, 2022 at 3 p.m.
- December 8, 2022 at 3 p.m.

RECOMMENDATION:

THAT

1. all remaining Arts & Culture Advisory Committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the **Atrium in the Municipal Hall** be designated as the place where the public may attend to hear, or watch and hear, the Arts & Culture Advisory Committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the **Atrium in the Municipal Hall** for each of the scheduled meetings.

**APPROVAL OF AGENDA**

**4. Approval of January 13, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the January 13, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**5. Adoption of December 16, 2021 Meeting Minutes**

RECOMMENDATION:

THAT the December 16, 2021 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**6. Welcome and Introductions**

RECOMMENDATION:

THAT the discussion regarding Welcome and Introductions be received for information.

**7. Committee Orientation**

RECOMMENDATION:

THAT the discussion regarding Committee Orientation be received for information.

**8. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**9. Home-Based Business Discussion**

RECOMMENDATION:

THAT the discussion regarding Home-Based Business be received for information.

**10. Staff Update**

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

**PUBLIC QUESTIONS**

**11. Public Questions**

**NEXT MEETING**

**12. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for February 10, 2022 at 1 p.m.

**ADJOURNMENT**

**13. Adjournment of January 13, 2022 Arts & Culture Advisory Committee Meeting**

RECOMMENDATION:

THAT the January 13, 2022 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
THURSDAY, DECEMBER 16, 2021**

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Committee Members: P. Bowles (Co-Chair), R. Finley, B. Milley, K. Rosin, S. Swan, S. Tsangarakis; and Councillor P. Lambur attended the meeting via electronic communication facilities. Absent: J. Baxter and E. Oram-Killas.

Staff: S. Ketler, Director of Parks, Culture, and Community Services; D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Committee Clerk, attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 2:03 p.m.

**2. Welcome and Introductions**

S. Ketler introduced herself to the committee. S. Ketler was previously the Senior Manager, Community Services so is aware of the Arts & Culture Strategy, the arts facility planning process and the operations of the Cultural Services Department.

**3. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the December 16, 2021 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**4. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the November 10, 2021 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**5. Annual Council Presentation**

As discussed at the November meeting, staff will work on the speaking notes with P. Bowles who will make the presentation to Council on January 10, 2022.

Staff and the committee reviewed the presentation and all members agreed with the 2021 achievements and the 2022 priorities listed in the presentation.

A discussion was held about the need to develop back-up plans for aging arts facilities – Music Box, Silk Purse and Art Museum pending the outcome of the arts facility planning process and timeline to replace old facilities.

Chair informed the committee that the Arts & Culture Advisory Committee appointee to the Arts Facilities Advisory Committee requires Council approval at the January 10, 2022 Council meeting.

It was Moved and Seconded:

THAT

1. Richard Finley be nominated to the Arts Facilities Advisory Committee as the Arts & Culture Advisory Committee representative for a one-year term commencing January 1, 2022 and ending December 31, 2022; and
2. the Annual Council Presentation be supported and provided to Council for consideration on January 10, 2022.

CARRIED

## **6. Work Plan 2022**

The Committee reviewed the draft Work Plan 2022.

It was Moved and Seconded:

THAT the Work Plan 2022 be supported and provided to Council for consideration.

CARRIED

## **7. Staff Update**

Staff updated the committee about the vaccination requirement to serve on a Committee of Council and how the vaccination status can be collected by scanning the QR code either in person or via electronic communication facilities. Staff thanked the committee for all the work and support to the Arts & Culture Strategy throughout a difficult year of changing health orders.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

## **PUBLIC QUESTIONS**

### **8. Public Questions**

There were no questions.

## **NEXT MEETING**

### **9. NEXT MEETING**

It was Moved and Seconded:

THAT the next Arts & Culture Advisory Committee be scheduled for January 13, 2022 at 1 p.m.

CARRIED

**10. ADJOURNMENT**

It was Moved and Seconded:

THAT the December 16, 2021 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 2:45 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk

DRAFT