

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE (ACAC) MEETING MINUTES  
ELECTRONIC MEETING  
TUESDAY, MARCH 16, 2021**

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Committee Members: J. Baxter; P. Bowles; R. Finley; B. Milley; E. Oram-Killas; K. Rosin; S. Swan; S. Tsangarakis (Habib); and Councillor P. Lambur. Absent: P. Macleod.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and L. de Jesus, Recording Clerk.

**1. CALL TO ORDER**

The meeting was called to order at 3:32 p.m.

It was Moved and Seconded:

WHEREAS the February 5, 2021 Order of the Provincial Health Officer on Gatherings and Events ("order") prohibits members of the public from attending committee meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at committee meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of electronic communication facilities (video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the March 16, 2021 Arts & Culture Advisory Committee meeting be held without in-person public attendance.

CARRIED

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the March 16, 2021, Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 16, 2021, Arts & Culture Advisory Committee meeting minutes be adopted as amended.

CARRIED

**4. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 23, 2021, Communications Subcommittee meeting minutes be adopted as circulated.

CARRIED

## **REPORTS / ITEMS**

### **5. Meetings with Stakeholder Groups**

R. Amantea, K. Donald, and C. Piers of Park Royal joined the meeting to discuss the short- and long-term options to benefit both Park Royal and the arts community by utilizing vacant spaces for short-term use by arts and culture groups.

R. Amantea confirmed that Park Royal has facilitated pop-up stores for many years. There are costs associated with short-term pop-ups to cover basic costs for the property owner. Park Royal would also have a shorter timeframe to terminate a lease for a long-term tenant wanting the space. Park Royal has an agreement with the District for the Youth Hub for a short-term lease. The rent is below market value as it was regarded as a community need. An agreement with Park Royal and arts organizations would depend on the requirements of both parties and the space(s) available. The likely space is one that is already fitted; not raw space.

The approximate cost would be a flat fee and utility costs over and above the rent amount. Liability insurance is mandatory. The rent would be dependent on the space and generally, would cover the property owner's operating costs.

Discussion ensued with committee members and Park Royal.

In terms of space usage, Park Royal is not seeking any particular type of activity. This would depend on the arts community and the type of groups who would be interested. There is flexibility on the south side including performing arts use.

At present, there are indoor spaces available ranging from 1,000 to 7,000 sq. ft. Park Royal would need to know the type of space an organization or artist needs; requirement for exterior access; feasibility of only interior access; operating hours; size of exhibit etc.

Park Royal views outdoor space as desirable but is cautious due to the current Provincial Health Orders. Using outdoor spaces for visual or performing arts groups to interact with customers/visitors would be something to explore once health orders allow.

There is an exterior space on the north side in front of the liquor store that could accommodate temporary public art. Pieces could be curated every three to six months. There is no rent for this space as it was created by Park Royal as community space to help establish artists, ideally for transitional temporary pieces.

Park Royal is open to opportunities and would rather have spaces activated. Opportunities are dependent on supply and demand. If the arts community is seeking security, there needs to be funding as any business would. For example, a community space such as the Youth Hub was able to fund an 18-month lease.

The ACAC will reach out to the arts community, relay the information from this meeting, and circle back to Park Royal about options. Park Royal can react better knowing what the needs are first.

Park Royal has a digital brochure of its public art collection.

**Action:** P. Bowles to draft a one-page summary of the discussion; send to Park Royal for concurrence; and disseminate to the arts community as arranged by the Communications Subcommittee. ACAC is the go-between. Park Royal will continue to be fully engaged.

Staff to remind the PAAC of the availability of the temporary public art space on the north side.

## **6. Arts Facilities Advisory Committee (AFAC) Update**

The AFAC is scheduled to meet in early April. The ACAC discussed selecting their appointee to the AFAC with the necessary skill set required for the next phase such as, but not limited to, strategic planning, facility and business planning, and governance.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee appoint Richard Finley as the committee's representative to the Arts Facilities Advisory Committee.

CARRIED

*S. Tsangarakis (Habib) joined the meeting at 4:26 p.m.*

## **7. ACAC Communications Subcommittee Update**

The subcommittee met on February 23. As discussed in item 5, a document will be produced for the arts community approved by both the ACAC and Park Royal. The subcommittee will reach out to various arts groups with specific ideas on capitalizing on the Park Royal opportunity.

*E. Oram-Killas left the meeting at 4:35 p.m. and did not return.*

**Action:** D. Niedermayer to reconnect with Grosvenor to follow-up on an earlier discussion regarding using empty spaces in their building.

## **8. Other Business**

D. Niedermayer has reached out to the Chamber of Commerce to confirm a meeting date with the ACAC. This committee to confirm discussion points once confirmed.

A meeting with the Public Art Advisory Committee will be scheduled.

## **9. Next Meeting**

The next meeting is on Wednesday, April 14 at 3:30 p.m.

## **PUBLIC QUESTIONS**

### **10. PUBLIC QUESTIONS**

J. Lord spoke on the correspondence sent by the West Vancouver Community Arts Council to Mayor and Council requesting that there be funds allocated from the COVID-19 one-time funding to the arts and culture community.

**11. ADJOURNMENT**

It was Moved and Seconded:

THAT the March 16, 2021, Arts & Culture Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 4:58 p.m.

Certified Correct:



Co-Chair



Committee Clerk