

**THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE COMMUNICATIONS SUBCOMMITTEE
MEETING**

**TUESDAY, APRIL 13, 2021
ELECTRONIC MEETING**

MINUTES

In Attendance: S. Habib (meeting chair), P. Bowles, and E. Oram-Killas. **Absent:** S. Swan.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and D. Godfrey, Recording Clerk.

CALL TO ORDER

1) Call To Order

The meeting was called to order at: 2:07pm.

It was Moved and Seconded THAT:

WHEREAS the March 24, 2021 Order of the Provincial Health Officer on Gatherings and Events ("order") prohibits members of the public from attending committee meetings in-person until the order is rescinded or replaced; and

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at committee meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of electronic communication facilities (video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the April 13, 2021 Arts & Culture Advisory Committee Communications Subcommittee meeting be held without in-person public attendance.

CARRIED

2) Approval of the Agenda

It was Moved and Seconded:

THAT the April 13, 2021 Arts & Culture Advisory Committee Communications Subcommittee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

3) Pop Ups at Park Royal – Discussion

Extensive discussion was held regarding the use of vacant space at Park Royal by arts and culture organizations. Discussion included the content of the agreement document, communicating information to arts & culture organizations and which organizations to contact, and who will contact the organizations. It was noted that it would be beneficial to encourage collaboration between organizations and this subcommittee could provide guidance in this area.

4) Communications Plan for Arts, Culture & Heritage Sector

This item was tabled.

5) Other Business

S. Habib indicated she would contact S. Swan, who had technical difficulties joining this meeting, to obtain his input and include it with the Subcommittee update at the full Committee meeting.

6) Public Questions

There were no questions.

7) Adjournment

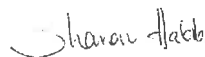
It was Moved and Seconded:

THAT the April 13, 2021 Arts & Culture Advisory Committee Communications Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 2:44pm

Certified Correct:



Chair



Recording Clerk