

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA

TUESDAY, APRIL 5, 2022

10 AM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of April 5, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the April 5, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of March 8, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the March 8, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Partnership Presentation: Rob Gloor, Kay Meek Arts Centre**

RECOMMENDATION:

THAT the verbal report regarding Partnership Presentation: Rob Gloor, Kay Meek Arts Centre be received for information.

5. Administrator / Curator's Report

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

6. Strategic Planning Report

RECOMMENDATION:

THAT the verbal report regarding Strategic Planning Report be received for information.

7. Fundraising Report

RECOMMENDATION:

THAT the verbal report regarding Fundraising Report be received for information.

8. Collections Report

RECOMMENDATION:

THAT the verbal report regarding Collections Report be received for information.

9. Programming Report

RECOMMENDATION:

THAT the verbal report regarding Programming Report be received for information.

PUBLIC QUESTIONS

10. Public Questions

NEXT MEETING

11. Next Meeting

The next Art Museum Advisory Committee meeting is scheduled for May 10, 2022 at 10 a.m.

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held in-person; and
2. the Raven Room in the Municipal Hall be designated as the place where committee and subcommittee meeting proceedings be held.

OR

RECOMMENDATION:

THAT

1. all remaining committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

ADJOURNMENT

12. Adjournment of April 5, 2022 Art Museum Advisory Committee Meeting

RECOMMENDATION:

THAT the April 5, 2022 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, MARCH 8, 2022**

Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Dufek, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, M. Price, and R. Van Halm attended the meeting via electronic communication facilities. Absent: Councillor C. Cameron.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the March 8, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the February 8, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Annual Committee Evaluation

H. Letwin explained that this is the first year that the Evaluation is to be considered by the Committee. The Committee reviewed the comments in particular, with C. Gotay suggesting that the Committee desired an opportunity to interact with key Art Museum partners. Staff will work to implement this. Following the discussion about a desire to see more diversity of age within Committee members, H. Letwin reminded the Committee that in alternating years the Committee takes nine AMAC members or one member, with nine members' terms coming to an end in December of 2022, and many of these nine reaching the limit of three terms at the end of 2024, which will allow for an intake of new members. The Committee agreed that reviewing the results of this Evaluation was helpful and constructive.

It was Moved and Seconded:

THAT the verbal report regarding Annual Committee Evaluation be received for information.

CARRIED

5. Administrator / Curator's Report

H. Letwin reported on the following:

- The current exhibitions, My Dearest Kate and Deep Conditioning, will be closing on Saturday, March 12. The new exhibition, Rabbit Lane: Douglas Coupland will be opening on March 30.
- Spring Break Camps are at full capacity for the weeks of March 14 to 18, and March 21 to 25. Registration opens on March 9 for the next set of Thursday and Saturday programs, which continue to be popular.
- Preparation for West Coast Modern Week continues, with most sponsors returning and the addition of new sponsors, including the Ambleside Dunderave Business Improvement Association (ADBIA). The Press Release for the week will be sent in early April, and the website will be launched at the same time, with tickets available for all events at that time.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

6. Strategic Planning Report

H. Letwin continues to work on preparing a draft Strategic Plan for the consideration of the Strategic Planning Subcommittee. Staff have developed a survey, which can be completed in person or online, and will be launched with the opening of our next Exhibition. C. Gotay suggested offering an incentive for those completing the survey.

It was Moved and Seconded:

THAT the verbal report regarding Strategic Planning Report be received for information.

CARRIED

7. Fundraising Report

The Fundraising Subcommittee will be meeting on Thursday, March 10, 2022 at 10 a.m.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

8. Collections Report

H. Letwin reported that staff are working on updating the Collections Policy.

It was Moved and Seconded:

THAT the verbal report regarding Collections Report be received for information.

CARRIED

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

10. NEXT MEETING

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for April 5, 2022 at 10 a.m.

11. ADJOURNMENT

It was Moved and Seconded:

THAT the March 8, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:01 a.m.

Certified Correct:

Chair

Staff Liaison