

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA**

**TUESDAY, MARCH 8, 2022**

**10 AM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

1. Call to order.

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

2. **Approval of March 8, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the March 8, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of February 8, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the February 8, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

4. **Annual Committee Evaluation**

RECOMMENDATION:

THAT the verbal report regarding Annual Committee Evaluation be received for information.

**5. Administrator / Curator's Report**

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

**6. Strategic Planning Report**

RECOMMENDATION:

THAT the verbal report regarding Strategic Planning Report be received for information.

**7. Fundraising Report**

RECOMMENDATION:

THAT the verbal report regarding Fundraising Report be received for information.

**8. Collections Report**

RECOMMENDATION:

THAT the verbal report regarding Collections Report be received for information.

**PUBLIC QUESTIONS**

**9. Public Questions**

**NEXT MEETING**

**10. Next Meeting**

The next Art Museum Advisory Committee meeting is scheduled for April 5, 2022 at 10 a.m.

**ADJOURNMENT**

**11. Adjournment of March 8, 2022 Art Museum Advisory Committee Meeting**

RECOMMENDATION:

THAT the March 8, 2022 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, FEBRUARY 8, 2022**

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Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, M. Price, and R. Van Halm attended the meeting via electronic communication facilities. Absent: K. Duffek and Councillor C. Cameron.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:02 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the February 8, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the January 11, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

H. Greenwood left the meeting at 10:14 a.m. and did not return.

**REPORTS / ITEMS**

**4. Administrator / Curator's Report**

H. Letwin reported on the following:

- Upcoming virtual and in-person events
- West Coast Modern Week: the annual Modern Home Tour is being expanded into a week of programming, presented as West Coast Modern Week from July 5 to July 10, 2022. The confirmed events are as follows:
  - July 5: Panel Discussion, presented with West Coast Modern League at the Polygon Gallery
  - July 6: Film Screening at Kay Meek Arts Centre
  - July 7: Ticketed Cocktail Party at private home

- July 8: First Annual Barry Downs Lecture Series, featuring Michael Prokopow, at Kay Meek Arts Centre
- July 9: Modern Home Tour
- July 10: Concert, presented with the West Vancouver Memorial Library
- Further details are being confirmed, including potential additional partnerships. Most events will be presented as hybrid virtual and in-person events. Some events will be free or by donation, while others will have a cost. The West Vancouver Art Museum will be presenting its exhibition featuring the architectural work of Paul Merrick (June 8 until July 23). A number of our Modern Home Tour sponsors are returning to support West Coast Modern Week.
- As per the Art Museum Advisory Committee suggestion, staff created a window vinyl for the Hobby Studio at the West Vancouver Community Centre during the after-school program.
- The West Vancouver Art Museum was successful in their B.C. Arts Council Operational Funding Grant for 2022 funding.

It was Moved and Seconded:

THAT

1. the verbal report regarding Administrator / Curator's Report be received for information.
2. \$2,500 be transferred from the Art Museum Advisory Committee funds to support the casual, part-time position of Collections Assistant working on the John Fulker project.

CARRIED

H. Greenwood absent at the vote

## 5. Strategic Planning Report

Staff reviewed the plans for the creation of a draft Strategic Plan.

It was Moved and Seconded:

THAT the discussion regarding Strategic Planning Report be received for information.

CARRIED

H. Greenwood absent at the vote

## 6. Fundraising Update

A Fundraising Subcommittee meeting has been set for March 10 at 10 a.m.

It was Moved and Seconded:

THAT the discussion regarding Fundraising Update be received for information.

CARRIED

H. Greenwood absent at the vote

**PUBLIC QUESTIONS**

**7. PUBLIC QUESTIONS**

There were no questions.

**NEXT MEETING**

**8. NEXT MEETING**

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for March 8, 2022 at 10 a.m.

**9. ADJOURNMENT**

It was Moved and Seconded:

THAT the February 8, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

H. Greenwood absent at the vote

The meeting adjourned at 11:07 a.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Staff Liaison