

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA

TUESDAY, FEBRUARY 8, 2022

10 AM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to order.

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. **Approval of February 8, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the February 8, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of January 11, 2022 Meeting Minutes**

RECOMMENDATION:

THAT the January 11, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. **Administrator / Curator's Report**

RECOMMENDATION:

THAT

1. the verbal report regarding Administrator / Curator's Report be received for information.
2. \$5,000 be transferred from Art Museum Advisory Committee funds to support the casual, part-time position of Collections Assistant working on the John Fulker project.

5. Strategic Planning Report

RECOMMENDATION:

THAT the verbal report regarding Strategic Planning Report be received for information.

6. Fundraising Update

RECOMMENDATION:

THAT the discussion regarding Fundraising Update be received for information.

PUBLIC QUESTIONS

7. Public Questions

NEXT MEETING

8. Next Meeting

The next Art Museum Advisory Committee meeting is scheduled for March 8, 2022 at 10 a.m.

ADJOURNMENT

9. Adjournment of February 8, 2022 Art Museum Advisory Committee Meeting

RECOMMENDATION:

THAT the February 8, 2022 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, JANUARY 11, 2022**

Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, M. Price, R. Van Halm; and Councillor C. Cameron attended the meeting via electronic communication facilities.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 10:06 a.m.

2. ELECTION OF CHAIR FOR 2022

It was Moved and Seconded:

THAT F. Patterson be elected as Chair for 2022.

CARRIED

S. Donaher, R. Van Halm, and C. Cameron absent at the vote

It was Moved and Seconded:

THAT D. LaCas be elected as Acting Chair for 2022.

CARRIED

S. Donaher, R. Van Halm, and C. Cameron absent at the vote

R. Van Halm entered the meeting at 10:09 a.m.

3. COMMITTEE MEETING SCHEDULE FOR 2022

It was Moved and Seconded:

THAT the Art Museum Advisory Committee Meeting Schedule for 2022 be adopted as follows:

- February 8, 2022 at 10 a.m.
- March 8, 2022 at 10 a.m.
- April 5, 2022 at 10 a.m.
- May 10, 2022 at 10 a.m.
- June 7, 2022 at 10 a.m.
- July 5, 2022 at 10 a.m.
- September 6, 2022 at 10 a.m.
- October 4, 2022 at 10 a.m.
- November 8, 2022 at 10 a.m.

CARRIED

S. Donaher and C. Cameron absent at the vote

It was Moved and Seconded:

THAT

1. all remaining Art Museum Advisory Committee meetings, including subcommittee meetings, for 2022 be held via electronic communications facilities only.
2. the Atrium in the Municipal Hall be designed as the place where the public may attend to hear, or watch and hear, the Art Museum Advisory Committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Atrium in the Municipal Hall for each of the scheduled meetings.

CARRIED

S. Donaher and C. Cameron absent at the vote

S. Donaher entered the meeting at 10:12 a.m.

4. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 11, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

C. Cameron absent at the vote

5. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the November 9, 2021 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

C. Cameron absent at the vote

C. Cameron entered the meeting at 10:19 a.m.

REPORTS / ITEMS

6. Welcome and Introductions

It was Moved and Seconded:

THAT the discussion regarding Welcome and Introductions be received for information.

CARRIED

7. Committee Orientation

Staff reviewed the committee orientation materials. F. Patterson and H. Letwin to meet with new committee member, R. Van Halm.

It was Moved and Seconded:

THAT the discussion regarding Committee Orientation be received for information.

CARRIED

It was Moved and Seconded:

THAT the Fundraising Subcommittee include D. Becker, F. Patterson, and M. Price.

CARRIED

It was Moved and Seconded:

THAT the Programming Subcommittee include K. Duffek, C. Gotay, B. Helliwell, F. Patterson, and R. Van Halm.

CARRIED

It was Moved and Seconded:

THAT the Strategic Planning Subcommittee include S. Donaher, F. Patterson, and R. Van Halm.

CARRIED

8. Administrator/Curator's Report

H. Letwin reported that:

- F. Patterson presented to Council about AMAC's 2021 Achievements and 2022 Objectives on January 10, 2022.
- Exhibition installation is underway for the exhibitions opening on January 19, 2022.
- Staff are scheduled to work at the WVAM on certain days to mitigate closures due to staff illness.
- Adult programming is going to be presented virtually, as opposed to in-person, at least for the next month. Children's programming will continue in-person as planned, with a new after-school program starting January 13, 2022 in the Hobby Studio at the West Vancouver Community Centre and the Saturday Art Explorers course starting January 15, 2022.
- I. Vanderhorst will be working a fourth day per week for the foreseeable future.

It was Moved and Seconded:

THAT the Administrator/Curator's Report be received for information with thanks.

CARRIED

9. Strategic Planning

Staff will work on drafting a document to present to the subcommittee.

It was Moved and Seconded:

THAT the discussion regarding Strategic Planning be received for information with thanks.

CARRIED

PUBLIC QUESTIONS

10. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

11. NEXT MEETING

The next Art Museum Advisory Committee meeting is scheduled for February 8, 2022 at 10 a.m.

12. ADJOURNMENT

It was Moved and Seconded:

THAT the January 11, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:02 a.m.

Certified Correct:

Chair

Staff Liaison