

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA**

**TUESDAY, JANUARY 11, 2022**

**10 AM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Atrium in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

**1. Call to order.**

*Note: Staff will confirm that the meeting is being conducted via electronic communication facilities, pursuant to s. 5.7(b) of Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. Election of Chair for 2022**

RECOMMENDATION:

THAT [Name] be elected as Chair for 2022.

RECOMMENDATION:

THAT [Name] be elected as [Acting OR Co] Chair for 2022.

**3. Committee Meeting Schedule for 2022**

RECOMMENDATION:

THAT the Art Museum Advisory Committee Meeting Schedule for 2022 be adopted as follows:

- February 8, 2022 at 10 a.m.
- March 8, 2022 at 10 a.m.
- April 5, 2022 at 10 a.m.
- May 10, 2022 at 10 a.m.
- June 7, 2022 at 10 a.m.
- July 5, 2022 at 10 a.m.
- September 6, 2022 at 10 a.m.
- October 4, 2022 at 10 a.m.
- November 8, 2022 at 10 a.m.

RECOMMENDATION:

THAT

1. all remaining Art Museum Advisory Committee meetings, including subcommittee meetings, for 2022 be held via electronic communication facilities only;
2. the Atrium in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Art Museum Advisory Committee and subcommittee meeting proceedings; and
3. a staff member be in attendance at the Atrium in the Municipal Hall for each of the scheduled meetings.

**APPROVAL OF AGENDA**

**4. Approval of January 11, 2022 Meeting Agenda**

RECOMMENDATION:

THAT the January 11, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**5. Adoption of November 9, 2021 Meeting Minutes**

RECOMMENDATION:

THAT the November 9, 2021 Art Museum Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**6. Welcome and Introductions**

RECOMMENDATION:

THAT the discussion regarding Welcome and Introductions be received for information.

**7. Committee Orientation**

RECOMMENDATION:

THAT the discussion regarding Committee Orientation be received for information.

**8. Administrator / Curator's Report**

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

**9. Strategic Planning**

RECOMMENDATION:

THAT the discussion regarding Strategic Planning be received for information.

**PUBLIC QUESTIONS**

**10. Public Questions**

**NEXT MEETING**

**11. Next Meeting**

The next Art Museum Advisory Committee meeting is scheduled for February 8, 2022 at 10 a.m.

**ADJOURNMENT**

**12. Adjournment of January 11, 2022 Art Museum Advisory Committee Meeting**

RECOMMENDATION:

THAT the January 11, 2022 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, NOVEMBER 9, 2021**

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Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, M. Price; and Councillor N. Gambioli attended the meeting via electronic communication facilities.

Staff: D. Niedermayer, Senior Manager, Cultural Services; and H. Letwin, Administrator/Curator (Staff Liaison), attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:04 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the November 9, 2021 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

S. Donaher and B. Helliwell absent at the vote

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the October 19, 2021 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

S. Donaher and B. Helliwell absent at the vote

S. Donaher entered the meeting at 10:09 a.m.

B. Helliwell entered the meeting at 10:10 a.m.

**REPORTS / ITEMS**

**4. Administrator / Curator's Report**

H. Letwin reported on the progress of various exhibitions and projects, including the current exhibition *Bobbie Burgers: The Hard Work of Spring*; and the School Kit, Weaving Traditions, developed in partnership with the Squamish Nation. H. Letwin informed that the Virtual West Coast Modern Home Tour had been presented as part of the Canada-wide Interior Design Show programming. H. Letwin also reported on various upcoming events, including an off-site exhibition at the Kay Meek Arts Centre and a talk that will be part of their Speaker's Series.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

## **5. Fundraising Report**

Staff introduced the discussion about the upcoming annual Donor's Reception, which is scheduled to take place at an off-site location on December 2, 2021. Staff have worked with the Art Museum Advisory Committee to prepare the Fall Ask, which will be sent out to e-newsletter recipients shortly.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

## **6. Strategic Planning**

Staff and the Art Museum Advisory Committee reviewed the summary document from the October 19, 2021 discussion.

It was Moved and Seconded:

THAT

1. the discussion regarding Strategic Planning be received for information; and
2. a subcommittee be convened at the January 2022 Art Museum Advisory Committee meeting, in order to produce a draft 3-year Strategic Plan to be considered by the Art Museum Advisory Committee at an upcoming meeting.

CARRIED

## **7. Work Plan**

Staff and the Art Museum Advisory Committee reviewed and edited the draft 2022 Work Plan.

It was Moved and Seconded:

THAT the 2022 Work Plan be supported and provided to Council for consideration.

CARRIED

## **8. Annual Council Report**

Staff and the Art Museum Advisory Committee reviewed and edited the draft Annual Council Report.

It was Moved and Seconded:

THAT the Annual Council Report be supported and provided to Council for consideration.

CARRIED

**PUBLIC QUESTIONS**

**9. PUBLIC QUESTIONS**

There were no questions.

**NEXT MEETING**

**10. NEXT MEETING**

It was Moved and Seconded:

THAT

1. the December 14, 2021 Art Museum Advisory Committee meeting be cancelled; and
2. the next Art Museum Advisory Committee meeting be scheduled for January 11, 2022 at 10 a.m.

CARRIED

**11. ADJOURNMENT**

It was Moved and Seconded:

THAT the November 9, 2021 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:27 a.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Staff Liaison