



March 28, 2019

The Corporation of the District of West Vancouver
Call to Artists / Expression of Interest EOI19 079

Bicycle Rack Design Contest

The District of West Vancouver ('The District') invites expressions of interest from artists or artist teams to submit designs for new bicycle racks to be located in business districts of West Vancouver, BC.

The Project

The District is running a contest to solicit creative and unique bicycle rack designs. A cash prize of \$1,000 per accepted design will be awarded, to a maximum of 2 designs. Submissions should include designs that are functional, original and fun. Up to 3 designs can be submitted per person. The artist(s) selected will be expected to work with District staff in the process of taking their design from a sketch to a completed shop drawing ready for manufacture. The District will be responsible for the fabrication and installation of the bicycle racks. The contest is open to anyone who lives in B.C. Participants under 19 will require a parent or guardian's consent.

Design Considerations

The bicycle rack design must:

- Meet the bicycle rack design guidelines, as noted in Appendix I.
- Be able to be fabricated and installed at an affordable cost.
- Be sturdy, durable and easy to maintain.
- Be clearly for use as a bicycle rack.
- Be designed to fit two bicycles.

Selection Process

The selection process will be undertaken by the Bicycle Rack Selection Panel. The panel will review all submissions and choose up to two designs based on the design criteria provided, along with the uniqueness and visual appeal of the design. An amount of \$1,000 will be awarded for each design that is accepted for manufacture.

Participants retain ownership of any designs that are submitted, including winning designs. The winning artist(s) will enter into a licensing agreement permitting the District of West Vancouver to publicly display the design, modify, produce, and install the design in perpetuity.

Selection results will be announced in June 2019.

If no submission warrants consideration, the Selection Panel reserves the right not to award.

Submission Requirements

Artist(s) are requested to provide the following information in their EOI response:

1. Name of artist and/or artists with contact information including full mailing address, an email address and telephone number;
2. Name of the Bicycle Rack Design;
3. Resume or CV of each artist who will be assigned to the project;
4. Two high quality 8.5X11" colour drawings of each design (maximum three designs per person) submitted with dimensions; and
5. A description for each design submission on how it would integrate with the streetscapes of West Vancouver (approx. 100 words).

Inquiries

Inquiries regarding this project may be directed to:

John Calimente, Transportation Planner

P: 604.921.2912 E: jcalimente@westvancouver.ca

Submission of an Expression of Interest will not guarantee an invitation to participate in any future contracting process. The District reserves the right to accept or reject any or all Expressions of Interest. Criteria for evaluation includes all information requested. Interested persons or firms shall be responsible for all costs associated with preparing their submissions.

Closing date and Time

Submit your Expression of Interest (3 hard copy sets of written materials and one flash drive of images required) by **2:00 pm, local time, May 15, 2019 to:**

The District of West Vancouver

Attn: Purchasing Department

RE: "EOI18 079 - Bicycle Rack Design Contest"

750 17th Street,
West Vancouver, BC
Canada,
V7V 3T3

The District does not intend to consider late submissions that are not received by the specified due date and time.

Appendix I: Bicycle Rack Design Specifications

DESIGN SPECIFICATIONS

- Should function for a variety of bikes sizes and accommodate a minimum of 2 bikes per rack
- Not pose a tripping or safety hazard for those walking and biking (e.g. no sharp edges)
- Should provide a minimum of 2 points of contact for each bike to hold the bike in a stable and upright position
- Rack should accommodate an area of at least 0.6 metres x 1.8 metres for each bike parking space
- The top of the rack must have a minimum height of 84cm and a length of about 67cm; Maximum length should be no more than 75cm.
- The space between rack features must be larger than 23cm or smaller than 9cm to avoid children trapping their heads
- Should be clearly for use as a bike rack and be intuitive to use properly

DIMENSIONS AS A GRAPHIC

