



Revised on January 22, 2021
to add a report to Item 7.

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
REGULAR COUNCIL MEETING AGENDA
JANUARY 25, 2021
6 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER

CALL TO ORDER

1. Call to Order.

RECOMMENDATION:

WHEREAS the January 8, 2021 Order of the Provincial Health Officer on Gatherings and Events (“order”) prohibits members of the public from attending Council meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at Council meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at Council meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of live streaming (video and audio) for public viewing, and electronic communication facilities (telephone and video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the January 25, 2021 regular Council meeting be held without in-person public attendance.

APPROVAL OF AGENDA

2. **Approval of January 25, 2021 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the January 25, 2021 regular Council meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. **Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT the following minutes be adopted as circulated:

- December 14, 2020 [special \(open session\)](#) and [regular](#) Council meetings;
- December 18, 2020 [special \(open session\)](#) Council meeting; and
- January 11, 2021 [special \(open session\)](#) and [regular](#) Council meetings.

DELEGATIONS

4. **Ambleside Dunderave Business Improvement Association, regarding Imagine Ambleside** (File: 0180-60-ADBIA)

Presentation to be provided.

RECOMMENDATION:

THAT the delegation from Ambleside Dunderave Business Improvement Association, regarding Imagine Ambleside, be received for information with thanks.

PRESENTATIONS

5. **West Vancouver Memorial Library – Year in Review and 2021 Upcoming Highlights** (File: 1900-01)

Presentation to be provided.

RECOMMENDATION:

THAT the presentation from the West Vancouver Memorial Library, regarding Year in Review and 2021 Upcoming Highlights, be received for information with thanks.

REPORTS

6. **Housing Needs Report** (File: 2515-02-01)

Presentation to be provided.

RECOMMENDATION:

THAT the District of West Vancouver's Housing Needs Report (Parts 1 and 2), attached as Appendices A and B to the report from the Community Planner dated November 17, 2020, be received and published on the District's website as per legislative requirements.

7. **Proposed 2021 Operating and Capital Budget** (File: 0860-01)

Presentation to be provided.

RECOMMENDATION:

THAT

1. the public be consulted on the following preliminary proposed tax rate increases:
 - a) a proposed 2021 Operating Levy increase of 1.48%; and
 - b) a proposed 2021 Asset Levy increase of 3.00%; and
2. staff report back to Council on March 8, 2021 on the results of this consultation and a final proposed 2021-2025 Five-Year Financial Plan.

BYLAWS

8. No items.

NEW BUSINESS

If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.

9. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

10. Consent Agenda Items

The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 10.1 regarding Federation of Canadian Municipalities Municipal Asset Management Program Grant Application;
- Item 10.2 regarding Committee Terms of Reference Updates;
- Item 10.3 regarding Proposed Heritage Alteration Permit for the Ferry Building; and
- Item 10.4 regarding Delegation Requests.

10.1. [Federation of Canadian Municipalities Municipal Asset Management Program Grant Application](#) (File: 1705-01)**RECOMMENDATION:**

THAT

1. Staff submit an application to the Federation of Canadian Municipalities Municipal Asset Management Program for grant funding to be allocated toward an updated District Sanitary Sewer Asset Management Plan;
2. Should the grant application be approved, staff conduct the activities as outlined within the proposed grant application; and
3. The District's portion of funding for this project be funded from the Sewer Utility Fund.

10.2. Committee Terms of Reference Updates (File: 0116-01/0117-01)

RECOMMENDATION:

THAT

1. "Audit Committee Policy 02-30-331" be rescinded and replaced by proposed "Audit Committee Terms of Reference Policy 0132";
2. "Awards Committee Policy 02-10-324" be rescinded and replaced by proposed "Awards Committee Terms of Reference Policy 0087";
3. "Community Engagement Committee Policy 02-10-365" be rescinded and replaced by proposed "Community Engagement Committee Terms of Reference Policy 0134";
4. "Community Grants Committee Policy 02-10-328" be rescinded and replaced by proposed "Community Grants Committee Terms of Reference Policy 0084";
5. "Design Review Committee Policy 02-10-363" be rescinded and replaced by proposed "Design Review Committee Terms of Reference Policy 0105";
6. "Heritage Advisory Committee Policy 02-08-383" be rescinded and replaced by proposed "Heritage Advisory Committee Terms of Reference Policy 0106";
7. "Lower Caulfeild Advisory Committee Policy 02-10-289" be rescinded and replaced by proposed "Lower Caulfeild Advisory Committee Terms of Reference Policy 0107"; and
8. "Public Art Advisory Committee Policy 02-70-368" be rescinded and replaced by proposed "Public Art Advisory Committee Terms of Reference Policy 0085".

10.3. Proposed Heritage Alteration Permit for the Ferry Building

(File: 1010-20-20-111)

RECOMMENDATION:

THAT proposed Heritage Alteration Permit 20-111 for alterations to the Ferry Building, with zoning bylaw variances, as described in the report dated January 7, 2021 be considered at the February 22, 2021 Council meeting; and that notice be given of consideration of the proposed Heritage Alteration Permit.

10.4. Delegation Requests (File: 0120-01)

Any person, persons, or organization wishing to appear as a delegation before Council shall submit a written delegation request to the Mayor and Council for consideration. The Mayor and Council may refuse to schedule a delegation on an agenda if the issue is not considered to fall within the jurisdiction of Council.

Council must not permit a delegation at a Council meeting to address: a bylaw in respect of which a public hearing has been held where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw; an issue which is before the courts or on which Council has authorized legal action; a request for funding; a purpose or subject that has no relation to an agenda item or is beyond the jurisdiction of Council; except as otherwise permitted by Council.

RECOMMENDATION:

THAT the following requests for delegation to Council be approved:

- [Vancouver's North Shore Tourism Association, regarding Value of Tourism](#); and
- [Bear and Landon, regarding Anyone Can Help - It Takes a Community to Help a Community](#).

OTHER ITEMS / NOTICES OF MOTION

11. No items.

REPORTS FROM MAYOR AND COUNCILLORS

12. **Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.

13. **Public Questions and Comments (3 minutes per speaker)**

ADJOURNMENT

14. **Adjournment of January 25, 2021 Council Meeting**

RECOMMENDATION:

THAT the January 25, 2021 Council meeting be adjourned.