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THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**REGULAR COUNCIL MEETING AGENDA
DECEMBER 2, 2019
6 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER**

CALL TO ORDER

1. Call to Order.

APPROVAL OF AGENDA

2. **Approval of December 2, 2019 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the December 2, 2019 regular Council meeting agenda be amended by:

- updating the recommendation for Item 4 regarding Proposed Heritage Revitalization Agreement and Heritage Designation Bylaws for 985 Duchess Avenue (Boyd House); and
- withdrawing Item 15 regarding Notice of Motion regarding Establishment of Governance Committee;

AND THAT the agenda be approved as amended.

ADOPTION OF MINUTES

3. **Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT the following minutes be adopted as circulated:

- November 18, 2019 [special \(open session\)](#) and [regular](#) Council meetings.

REPORTS

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

4. **Proposed Heritage Revitalization Agreement and Heritage Designation Bylaws for 985 Duchess Avenue (Boyd House)**

(File: 1610-20-5030/5031 / 1010-20-19-022)

Presentation to be provided.

RECOMMENDATION:

THAT proposed “Heritage Revitalization Agreement Bylaw No. 5030, 2019” be read a first time.

RECOMMENDATION:

THAT proposed “Heritage Designation Bylaw No. 5031, 2019” be read a first time.

RECOMMENDATION:

THAT proposed “Heritage Revitalization Agreement Bylaw No. 5030, 2019” and proposed “Heritage Designation Bylaw No. 5031, 2019” be presented at a public hearing scheduled for January 13, 2020 at 6 p.m. in the Municipal Hall Council Chamber, and that statutory notice be given of the scheduled public hearing.

5. **Proposed Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5036, 2019** (File: 1610-20-5036 / 1775-01)

Presentation to be provided.

RECOMMENDATION:

THAT

1. Solid Waste Utility fees be adjusted for 2020 to the amounts set out in Schedule A of the proposed “Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5036, 2019” as attached; and
2. Proposed “Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5036, 2019” be read a first, second and third time.

6. **Proposed Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5037, 2019** (File: 1610-20-5037 / 1815-19)

Presentation to be provided.

RECOMMENDATION:

THAT

1. Water Utility fees be increased for 2020 to the amounts set out in Schedules A and B of the proposed “Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5037, 2019,” as attached; and

2. Proposed "Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5037, 2019" be read a first, second and third time.

7. [Proposed Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5038, 2019](#) (File: 1610-20-5038 / 1765-01)

[Presentation to be provided.](#)

RECOMMENDATION:

THAT

1. Sewer and Drainage Utility fees be increased for 2020 to the amounts set out in Schedules A and B of the proposed "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5038, 2019," as attached; and
2. Proposed "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5038, 2019," be read a first time, second, and third time.

8. [Updated Donations to the District Policy and Procedure](#) (File: 0282-20-0125)

RECOMMENDATION:

THAT

1. Donations to the District Policy 02-10-201 and Donations to the District Procedure 04-10-202 be rescinded; and
2. Proposed Donations to the District Policy 0125 be approved.

9. [West Vancouver Community Foundation and District of West Vancouver Partner Initiatives – Fund Agreements](#) (File: 0180-60-WVF)

RECOMMENDATION:

THAT

1. the District of West Vancouver establish the following four funds through Deed of Gift agreements with the West Vancouver Community Foundation:
 - i) a District of West Vancouver Youth Fund, to support youth-centred activities and programs of the District;
 - ii) a District of West Vancouver Environment Fund, to support environmental activities and programs of the District;
 - iii) a District of West Vancouver Parks Fund, to support parks activities and programs of the District; and
 - iv) a District of West Vancouver Arts and Culture Fund, to support arts and culture activities and programs of the District; and

2. the Mayor and Corporate Officer be authorized to sign the four West Vancouver Community Foundation Deed of Gift agreements to establish these funds.

BYLAWS

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

10. **[Proposed Traffic and Parking Bylaw No. 4370, 2004, Amendment Bylaw No. 5048, 2019](#)** (File: 1610-20-5048)

The proposed bylaw received first, second, and third reading at the November 18, 2019 Council meeting.

RECOMMENDATION:

THAT proposed "Traffic and Parking Bylaw No. 4370, 2004, Amendment Bylaw No. 5048, 2019" be adopted.

11. **[Proposed Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 5049, 2019](#)** (File: 1610-20-5049)

The proposed bylaw received first, second, and third reading at the November 18, 2019 Council meeting.

RECOMMENDATION:

THAT proposed "Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 5049, 2019" be adopted.

12. **[Proposed District of West Vancouver Archives Reserve Fund Bylaw No. 5050, 2019](#)** (File: 1610-20-5050)

The proposed bylaw received first, second, and third reading at the November 18, 2019 Council meeting.

RECOMMENDATION:

THAT proposed "District of West Vancouver Archives Reserve Fund Bylaw No. 5050, 2019" be adopted.

NEW BUSINESS

If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.

13. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

14. Consent Agenda Items

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 14.1 regarding Correspondence List.

14.1. Correspondence List (File: 0120-24)[\(click here to view correspondence packages\)](#)

RECOMMENDATION:

THAT the correspondence list be received for information.

Council Correspondence Update to November 8, 2019 (up to 8:30 a.m.)

Referred for Action

- (1) November 1, 2019, regarding “Navy Jack House Squatter” (Referred to the Director of Corporate Services for consideration and response)
- (2) November 2, 2019, regarding “Transit” (Route Extension Request) (Referred to the Chief Administrative Officer for consideration and response)
- (3) November 4, 2019, regarding “Lead in our water?” (Referred to the Director of Engineering & Transportation Services for consideration and response)
- (4) November 5, 2019, regarding “Horseshoe Bay resident” (Horseshoe Bay Revitalization Project) (Referred to the Director of Engineering & Transportation Services for consideration and response)
- (5) November 5, 2019, regarding “Tantalus gardens development” (Referred to the Director of Planning & Development Services for consideration and response)
- (6) November 6, 2019, regarding “New Speed Bumps on the Spirit Trail” (Referred to the Director of Engineering & Transportation Services for consideration and response)
- (7) November 7, 2019, regarding “Retail Cannabis in West Vancouver” (Referred to the Director of Corporate Services for consideration and response)

Referred for Action from Other Governments and Government Agencies

No items.

Received for Information

- (8) 3 submissions, July 16 - October 28, 2019, regarding Proposed: Heritage Revitalization Agreement Bylaw No. 5026, 2019; and Heritage Designation Bylaw No. 5027, 2019 (3321 Radcliffe Avenue – the Hewitt House) (Received after the close of the July 15, 2019 public hearing)
- (9) 16 submissions, October 17 - November 7, 2019, regarding Proposed: Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5044, 2019; Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5045, 2019; and Phased Development Agreement Authorization Bylaw No. 5041, 2019 (Rodgers Creek Areas 5 & 6) (Referred to the November 19, 2019 public hearing)
- (10) October 28, 2019, regarding “FW: A Stranded Nation (2019)”
- (11) 16 submissions, October 30 - November 7, 2019, regarding Proposed Development Permit 19-001 for 6404 Wellington Avenue - Tantalus Gardens
- (12) 7 submissions, November 1-7, 2019, regarding Climate Action
- (13) November 1, 2019, regarding “Fwd: Major Breaking News on 5G and Cell Phones”
- (14) November 1, 2019, regarding “Community Support and Quoting Correctly”
- (15) 4 submissions, November 2-4, 2019, regarding Reconsideration of Environmental Development Permit Application 19-056 for 993 Sinclair Street (Received at the November 4, 2019 Council meeting)
- (16) November 4, 2019, regarding “Policy Change” (West Vancouver Royal Canadian Legion Development Proposal)
- (17) 3 submissions, November 4-7, 2019, regarding Five Creeks Stormwater Flood Protection Project
- (18) West Vancouver Chamber of Commerce (2 submissions), November 5 and 7, 2019, regarding Upcoming Events and Celebrations (November 20 and December 5, 2019)
- (19) HUB Cycling, November 7, 2019, regarding “November Bike Bulletin”
- (20) November 7, 2019, regarding “A read ‘To Know’ before Monday, a very White Poppy Day.”

Received for Information from Other Governments and Government Agencies

No items.

Responses to Correspondence

- (21) Senior Bylaw Enforcement Officer, November 1, 2019, response to Rancho Management Services (B.C.) Ltd. regarding “Strata Corporation EPS5625 – “Evelyn Forest’s Edge 3-4” Council Request – 768/788 Arthur Erickson Place, West Vancouver, BC”

Council Correspondence Update to November 15, 2019 (up to 8:30 a.m.)

Referred for Action

- (1) November 8, 2019, regarding “Debacle on 31st Street.....” (Five Creeks Stormwater Flood Protection Project) (Referred to the Director of Planning & Development Services for consideration and response)
- (2) November 13, 2019, regarding “Navy Jack Centre” (Referred to the Director of Parks, Culture & Community Services for consideration and response)
- (3) November 15, 2019, regarding “Bylaws are not stopping light from flooding into the apartments of the elderly” (Referred to the Director of Corporate Services for consideration and response)

Referred for Action from Other Governments and Government Agencies

No items.

Received for Information

- (4) Committee and Board Meeting Minutes – Heritage Advisory Committee meetings, May 15 and June 18, 2019
- (5) 8 submissions, October 25 - November 12, 2019, regarding Climate Action
- (6) 43 submissions, November 5-15, 2019, regarding Proposed: Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5044, 2019; Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5045, 2019; and Phased Development Agreement Authorization Bylaw No. 5041, 2019 (Areas 5 and 6 of Rodgers Creek) (Referred to the November 19, 2019 public hearing)
- (7) G. McIsaac, November 8, 2019, regarding “CBC News : North Shore traffic nightmare raises concerns about the plans for a real disaster”
- (8) 2 submissions, November 8 and 13, 2019, regarding Wireless Technologies
- (9) November 9, 2019, regarding “Tantalus Gardens Project On Hold” (Proposed Development Permit 19-001)
- (10) Vancouver Metropolitan Lions Club, November 12, 2019, regarding “Fwd: Miss Chinese Vancouver Pageant - Gala Dinner 2019” (December 4, 2019)
- (11) November 12, 2019, regarding “The American Shakedown of Canada. WVan: Please help stop it.”
- (12) 2 submissions, November 12 and 13, 2019, regarding Five Creeks Stormwater Flood Protection Project
- (13) November 13, 2019, regarding “The district needs to stop Onni before it becomes a bigger issue for the district.”
- (14) November 14, 2019, regarding “Re: 4175 Burkehill Place”

- (15) November 14, 2019, regarding "BC SPCA support for banning fireworks"
- (16) Park Royal Shopping Centre, November 14, 2019, regarding "Re: Light Up the Village Event - Friday November 22"
- (17) November 14, 2019, regarding "Please consider renewing or repurposing the tennis court at Gleneagles"
- (18) 2 submissions, November 14, 2019, regarding West Vancouver Police Department Staffing Request
- (19) West Vancouver Community Arts Council, November 14, 2019, regarding "Arts Facilities Site Identification and Feasibility Analysis meeting - Wed. Nov. 20 at 6:30pm"

Received for Information from Other Governments and Government Agencies

No items.

Responses to Correspondence

- (20) Director of Engineering & Transportation Services, November 8, 2019, response regarding "Lead in our water?"
- (21) Director of Engineering & Transportation Services, November 12, 2019, response regarding "Horseshoe Bay resident" (Horseshoe Bay Revitalization Project)
- (22) Director of Engineering & Transportation Services, November 12, 2019, response regarding "New Speed Bumps on the Spirit Trail"
- (23) Director of Engineering & Transportation Services, November 14, 2019, response regarding "Traffic - Regular Council Meeting - Sept. 16/19 - Item 4 - BC Ferries, regarding Horseshoe Bay Terminal Redevelopment Project"
- (24) Director of Engineering & Transportation Services, November 14, 2019, response regarding "Changes to Spirit Trail".

OTHER ITEMS / NOTICES OF MOTION

- 15. Withdrawn.

REPORTS FROM MAYOR AND COUNCILLORS

- 16. **Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a reading or adoption of a bylaw after the close of a statutory public hearing on the bylaw; and an issue which is before the courts on which Council has authorized legal action.

17. Public Questions and Comments (3 minutes per speaker)**ADJOURNMENT****18. Adjournment of December 2, 2019 Council Meeting**

RECOMMENDATION:

THAT the December 2, 2019 Council meeting be adjourned.