

 Director	 Municipal Manager/Deputy Municipal Manager
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<i>COUNCIL AGENDA</i>	
Date: <u>September 8, 2025</u>	Item: <u>10.3.</u>



10.3.

MEMORANDUM

Date: August 25, 2025 File: 1610-20-5383
 To: Council
 From: Isabel Gordon, Director, Finance and Corporate Services
 Subject: **Proposed Fees and Charges Bylaw No. 5383, 2025**

RECOMMENDATION:


THAT

1. third reading of proposed "Fees and Charges Bylaw No. 5383, 2025" be rescinded;
2. proposed "Fees and Charges Bylaw No. 5383, 2025" be modified as described in the August 25, 2025 memorandum from Isabel Gordon, Director, Finance and Corporate Services; and
3. proposed "Fees and Charges Bylaw No. 5383, 2025" be read a third time as modified.

The purpose of this memorandum is to rescind the third reading of the proposed Fees and Charges Bylaw No. 5383, 2025 ("Bylaw") and to give a third reading of the modified Bylaw.

Administrative updates to the Bylaw:

- Section 3 – 3.1 sentence edited to repeal "all amendments thereto" versus naming each prior amendment
- Section 4 - Schedule A to G was updated to read Schedules A to H

Author: 
 Isabel Gordon, Director, Finance and Corporate Services

Appendix A: Proposed Fees and Charges Bylaw No. 5383, 2025

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District of West Vancouver

Fees and Charges Bylaw No. 5383, 2025

Effective Date:

DRAFT

Fees and Charges Bylaw No. 5383, 2025

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District of West Vancouver

Fees and Charges Bylaw No. 5383, 2025

A bylaw to establish fees and charges for services and information.

WHEREAS the Council of The Corporation of the District of West Vancouver deems it expedient to provide for fees and charges for services and information;

AND WHEREAS section 194 of the *Community Charter* authorizes municipalities by bylaw to impose fees in respect of services of for the provision of information;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Community Charter* to cover costs of providing services and information where appropriate.

NOW THEREFORE, the Council of The Corporation of the District of West Vancouver enacts as follows:

Part 1 Citation

- 1.1 This bylaw may be cited as Fees and Charges Bylaw No. 5383, 2025.

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Previous Bylaw Repeal

- 3.1 Fees and Charges Bylaw No. 5334, 2024 (adopted on July 22, 2024), and all amendments thereto, are hereby repealed.

Part 4 Fees and Charges

- 4.1 The District of West Vancouver hereby imposes fees and charges for services and information provision as specified in Schedules A to H inclusive.
- 4.2 Fees or charges imposed under this Bylaw apply instead of fees or charges imposed under other bylaws for the same services or information. A reference to a more specific matter supersedes a reference to a more general matter.

Part 5 Effective Date

- 5.1 Fees and Charges Bylaw No. 5383, 2025 will be effective on January 1, 2026, or as otherwise specified in the schedules.

Schedules

- Schedule A – Development & Permits
- Schedule B – General Administration & Finance
- Schedule C – Licensing
- Schedule D – Parks, Culture & Community Services
- Schedule E – Cemetery
- Schedule F – Protective Services
- Schedule G – Engineering & Transportation
- Schedule H – Temporary Outdoor Business Areas

READ A FIRST TIME on July 21, 2025

READ A SECOND TIME on July 21, 2025

READ A THIRD TIME on July 21, 2025

ADOPTED by the Council on

Mayor

Corporate Officer

DRAFT

SCHEDULE A - DEVELOPMENT & PERMITS

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
BUILDING PERMITS		
BUILDING PERMIT APPLICATION		
Building Permit Application (all types). All Building Permit application fees are non-refundable	\$150.00	Or 50% of the building permit fee, whichever is greater.
BUILDING PERMIT FEES BASED ON THE CONSTRUCTION VALUE		
Construction Value ⁽¹⁾		
\$0.00 - \$5,000.99	\$150.00	
\$5,001.00 - \$250,000.99	\$150.00	Plus \$14.70 for each \$1,000.00 or part thereof over \$5,001.00.
\$250,001.00 - \$500,000.99	\$3,751.50	Plus \$14.00 for each \$1,000.00 or part thereof over \$250,001.00.
\$500,001.00 - \$750,000.99	\$7,251.50	Plus \$12.75 for each \$1,000.00 or part thereof over \$500,001.00.
\$750,001.00 and over	\$10,439.00	Plus \$11.60 for each \$1,000.00 or part thereof over \$750,001.00.
<p>¹ Construction Value as defined in the Building Bylaw 5340, 2025.</p> <p>² The Permit Fee, for repairs for water penetration damage to a multi-family residential building is reduced to 10%.</p> <p>³ The Permit Fee for the sole purpose of installation of a solar energy system shall be the minimum building permit fee.</p> <p>⁴ The Permit Fee is reduced by 10% for Part 3 buildings to a maximum of \$1,000, if a Registered Professional certifies Building Code Compliance. The Permit Fee is reduced by 5% to a maximum of \$10,000 per Building if a Certified Professional certifies Building Code compliance.</p> <p>⁵ The Permit Fee is reduced by 5% for other than Part 3 buildings to a maximum of \$250, if a Registered Professional certifies Building Code Compliance.</p> <p>⁶ Notwithstanding (4) and (5) above, the Permit Fee for a building is reduced by 10%, if a Passive House Institute Accredited Building Certifier provides a design stage assurance letter confirming that the detailed design meets Passive House requirements.</p> <p>⁷ The Permit fee is doubled if the work is commenced prior to the issuance of the building permit, to a maximum of \$2,000.</p> <p>⁸ All land development permit fees including Traffic Management Plan Review, Erosion and Sediment Control Plan Review, Works and Services Review, and Onsite Storm Water Management Plan (SWMP) fees are collected at time of building permit application and are non-refundable.</p>		
MISCELLANEOUS FEES		
Address Change request by the owner	\$1,395.00	Plus tax.
Alternate Solution Review-First Review (each alternate solution)	\$585.00	
Alternate Solution Review-Subsequent Revisions (each alternate solution)	\$415.00	
Building Plan Copy on Digital Format (for Single-Family Dwelling or Duplex)	\$130.00	Plus tax.
Building Plan Copy on Digital Format (for Commercial, Institutional and Multi-Family)	\$275.00	Plus tax.
Demolition of Accessory Building	\$150.00	
Demolition of Single-Family or Duplex or Other structures	\$2,015.00	

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
Digital Processing Fee	\$96.00	
Grandfather In-law Suites (annual renewal)	\$94.00	
Occupant Load Confirmation	\$225.00	Plus tax.
Optional Use of Credit Card as Method of Payment Fee (where a refundable deposit or portion to be paid via credit card)	2.6%	2.6% of the amount of deposit.
Permit Extension – single-family dwellings	25%	25% of the permit fee for first and second extension, 50% of the permit fee for each subsequent extension, but in all cases not less than \$500.00.
Permit Extension – other than single-family dwelling	25%	25% of the permit fee, but not less than \$500.00.
Property and Building Record Search (Commercial, Industrial, and Institutional)	\$560.00	Plus tax.
Property and Building Record Search (Multi-Family)	\$340.00	Plus tax.
Property and Building Record Search (Single-Family and Duplex)	\$240.00	Plus tax.
Re-Inspection Fee*	\$150.00+tax	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth re-inspection and any additional inspections.
Plan Revisions	\$150.00	Before permit issuance: the first revision is free, \$150 for second revision, \$300 for third revision, \$600 for fourth revision and any additional revisions. After permit issuance: \$150/hour or part thereof.
Site Survey Copy	\$33.00	Plus tax.
* Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge, for each inspection after the first re-inspection, prior to any additional inspections being performed by the District of West Vancouver (“District”).		
DAMAGE DEPOSIT CHARGES		
For an additional or new building for multi-family, commercial, industrial, or institutional development	\$5,000.00	Or 0.75% of the construction value of the proposed work, whichever is greater, to a maximum of \$20,000.00.
All demolition permits	\$25,000.00	For issuance of a demolition permit without a building permit.
For each new single-family residential dwelling permit; for each new coach house/detached secondary suite dwelling permit; for additions, renovations, alterations in a single-family dwelling including pools, carports and garages; for renovations to existing commercial, industrial or institutional buildings (but not tenant improvements)	\$2,500.00	Or 0.75% of the construction value of the proposed work, whichever is greater, to a maximum of \$20,000.00.

SCHEDULE A - DEVELOPMENT & PERMITS		
	2026 FEE	DETAILS
For accessory buildings, sheds and similar minor permits with low potential for damage to District assets	\$500.00	Or 0.75% of the construction value of the proposed work, whichever is greater, to a maximum of \$2,500.00.
For tenant improvements	\$500.00	Or 0.75% of the construction value of the proposed work, whichever is greater, to a maximum of \$1,000.00.
ELECTRICAL PERMIT FEES BASED ON THE VALUE OF THE ELECTRICAL WORKS		
Value of the Electrical Works¹		
\$0.00 - \$1000.99	\$150.00	
\$1,001.00 - \$10,000.99	\$150.00	Plus \$8.50 for each \$100.00 or part thereof over \$1000.00.
\$10,001.00 - \$50,000.99	\$915.00	Plus \$3.80 for each \$100.00 or part thereof over \$10,000.00.
\$50,001.00 - \$100,000.99	\$2,435.00	Plus \$3.25 for each \$100.00 or part thereof over \$50,000.00.
\$100,001.00 - \$250,000.99	\$4,060.00	Plus \$2.40 for each \$100.00 or part thereof over \$100,000.00.
\$250,001.00 and over	\$7,660.00	Plus \$1.85 for each \$100.00 or part thereof over \$250,000.00.
<p>1 Value of Electrical Works shall be as follows:</p> <ul style="list-style-type: none"> a) the value of Electrical Works shall be 4% of the "Building Construction Value." b) low voltage Electrical Works for each intercom, or entertainment system shall be 0.5% of the "Building Construction Value." c) low voltage Electrical Works for each Cable or Telephone, or Data, or, Vacuum, shall be 0.25% of the "Building Construction Value." d) the electrical contractor may provide a Value of Electrical Works different that described in 1(a), (b) or (c), when the electrical contractor provides declaration or sworn statement notarized by a BC Notary. <p>2 The Permit fee is doubled if the work is commenced prior to the issuance of the electrical permit.</p>		
MISCELLANEOUS ELECTRICAL PERMIT FEES		
Annual Operating Permits: 0 to 250kVA	\$290.00	
Annual Operating Permits over 250kVA	\$290.00	Plus \$0.96 per kVA or part thereof over 250kVA to a maximum of \$1820.00.
Typical minimum permit fee	\$150.00	For an event up to four days.
Multi-Day Special Events Electrical Permit	\$435.00	For up to 30 days.
Multi-Day Special Events Electrical Permit	\$1,155.00	For up to 365 days.
Temporary Construction Service	\$150.00	
Re-Inspection Fee*	\$150.00	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth and each additional re-inspections.
<p>* Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge prior to any additional inspections being performed by the District.</p>		

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
PLUMBING/DRAINAGE/HOT WATER /HEATING/SPRINKLER		
PLUMBING PERMIT FEES		
Minimum Plumbing Permit Fee (0 to four Plumbing Fixtures) ¹	\$150.00	
More than four Plumbing Fixtures ¹	\$150.00	Plus \$31.00 for each additional Plumbing Fixture.
Re-Pipe Residential Building	\$150.00	Plus \$31.00 per unit.
Pool/Spa/Hot Tub (supply and drainage)	\$150.00	
Re-Inspection Fee ²	\$150.00	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth and each additional re-inspections.
<p>1 Fixture means a receptacle, appliance, apparatus or other device that discharges sewage or clear-water waste, and includes a floor drain.</p> <p>2 Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge, prior to any additional inspections being performed by the District.</p> <p>3 The permit fee is doubled if the work is commenced prior to the issuance of the plumbing/drainage/hot water/sprinkler permit.</p>		
DRAINAGE PERMIT FEES		
Drain Tile (for Single-Family Dwellings and Duplex)	\$150.00	
Roof Drainage including Rain Water Leaders (for Single-Family Dwellings and Duplex)	\$94.00	
Drain Tile (for other than Single-Family Dwellings and Duplex)	\$150.00	Plus \$31.00 for each 30 meter of portions thereof.
Roof Drainage including Rain Water Leaders (for other than Single-Family Dwellings and Duplex)	\$150.00	Plus \$31.00 for each Rain Water Leader.
Utility Services (Water, Sanitary, or Storm) for each service	\$150.00	Plus \$31.00 for each additional 30 meters or part thereof.
Re-Inspection Fee ¹	\$150.00	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth and each additional re-inspections.
<p>1 Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge prior to any additional inspections being performed by the District.</p> <p>2 The permit fee is doubled if the work is commenced prior to the issuance of the plumbing/drainage/hot water/heating/sprinkler permit.</p>		
HOT WATER HEATING PERMIT FEES		
Residential or Commercial Hot Water Heating	\$150.00	Plus \$3.65 for 1,000 BTU or part thereof of heating appliance input.
Re-Inspection Fee ¹	\$150.00	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth and each additional re-inspections.

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
1 Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge prior to any additional inspections being performed by the District. 2 The permit fee is doubled if the work is commenced prior to the issuance of the plumbing/drainage/hot water/heating/sprinkler permit.		
FIRE SPRINKLER SYSTEM PERMIT FEES		
Fire Sprinkler System	\$150.00	Plus \$3.65 for sprinkler head.
Standpipe System, Fire Hose Connection, Siamese Connection, Alarm Valve, Dry Valve, Flow Switch	\$30.00	\$30.00 each device.
Re-Inspection Fee ¹	\$150.00	First re-inspection free, \$150 for second re-inspection, \$300 for third re-inspection, \$600 for fourth and each additional re-inspections.
1 Where more than one re-inspection is required due to non-compliance with this bylaw, the owner will pay a re-inspection charge, prior to any additional inspections being performed by the District. 2 The permit fee is doubled if the work is commenced prior to the issuance of the plumbing/drainage/hot water/heating/sprinkler permit.		
OFFICIAL COMMUNITY PLAN (OCP) AMENDMENTS		
Area Development Plan for Upper Lands Neighbourhoods, as required under the OCP 2004	\$55,710.00	With 20% of the fee refunded if application does not proceed to preparation of Area Development Plan.
OCP Amendment	\$22,300.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
OCP Amendment to add a site to the Duplex Development Permit Area	\$5,570.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
Pre-Application Fees		
Pre-application review of preliminary development proposals with three or less residential units or commercial floor space only	\$1,630.00	
Pre-application review of preliminary development proposals with between four and 20 residential units	\$3,265.00	
Pre-application review of preliminary development proposals with 21 residential units or more	\$4,890.00	
ZONING AMENDMENTS		
Zoning Amendment for applications with three or less residential units or commercial floor space only	\$9,380.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
Zoning Amendment for applications with between four and 20 residential units	\$13,925.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
Zoning Amendment for applications with 21 residential units or more	\$31,725.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
Zoning Amendment with concurrent Development Permit		
For form and character development permits (except as otherwise provided in this fee schedule) with three or less residential units or commercial floor space only	\$14,660.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
For form and character development permits (except as otherwise provided in this fee schedule) with between four and 20 residential units	\$22,150.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
For form and character development permits (except as otherwise provided in this fee schedule) with 21 residential units or more	\$41,720.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
DEVELOPMENT PERMITS		
Development Permit except as otherwise provided for in this fee schedule	\$8,815.00	
For form and character development permits (except as otherwise provided in this fee schedule) with three or less residential units or commercial floor space only	\$8,815.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
For form and character development permits (except as otherwise provided in this fee schedule) with between four and 20 residential units	\$14,095.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
For form and character development permits (except as otherwise provided in this fee schedule) with 21 residential units or more	\$23,215.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Development Permit: Renovation or additional floor area less than 20% of existing floor area, to a maximum 100m ² ; or minor amendment to existing Development Permit	\$3,845.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Development Permits for subdivisions under OCP Designation UL8 (The Future Neighbourhoods Area) and development permits for subdivisions within the Cypress Village Area	\$16,145.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Development Permit Exemption review and approval	\$705.00	Except that the fee shall be waived where the work is for public art; public realm enhancements and heat pumps.
Minor amendment to existing development permit by Director of Planning, Development and e Services	\$1,240.00	
Development Permit Exemption review and approval of exemption that requires Committee reviews	\$1,805.00	
Review and approval of minor changes to a development permit	\$845.00	
Renewal of a Development Permit		
By Director of Planning, Development & Environment Services	\$925.00	
By Council	\$5,075.00	
Minor amendment to existing development permit by Director of Planning, Development & Environment Services that requires Committee reviews	\$1,805.00	
MISCELLANEOUS DEVELOPMENT APPLICATION/PERMIT FEES		
Notice of permit registered documents	\$360.00	
Staff preparation of a Council report for purposes not already listed herein	\$6,765.00	

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
Appeal to Council to reconsider Director of Planning, Development & Environment Services Decision on Delegated Development Application	\$6,765.00	
For all applications requiring advertising by provincial statute or District policy or practice	\$2,050.00	Fees is charged per advertisement that is required. If the actual advertisement costs are higher than the fee listed, the applicant will be charged at direct costs plus 20% administrative fee.
For all applications requiring mailed notifications by provincial statute or District policy or practice, for all mailings	\$3.00	Fee is charged per mailed notice that is required.
In addition to the development application fee, the cost of consultant services retained by the District to assist in the District review of a development application; as well as additional staff time involved	Direct costs	Plus 20% administrative fee.
An additional fee maybe charged for staff review of revised application plan(s)	See details	Fee is 30% of original permit application fee.
Where extraordinary work is required including mediation work or extraordinary public meetings, additional fees and service charges may be levied to cover these costs	Direct costs	Plus 20% administrative fee.
Land title search Fee	\$39.00	
Land title search and encumbrance search fee	\$55.00	Plus the actual costs charged by the Land Title and Survey Authority.
LANDS DEVELOPMENT (subject to applicable taxes)		
BOULEVARD		
Boulevard Design Plan Review	\$565.00	Per revision.
Boulevard Design Review Revision	\$280.00	Per revision.
Boulevard Encroachment Application	\$565.00	Per application.
Appeal to Council to Reconsider Director of Planning, Development & Environment Services' Decision on Encroachment	\$2,255.00	
COVENANTS AND CHARGES ON TITLE		
Section 218 and 219 of the Land Title Act registered documents, underpinning, or crane swing agreement	\$675.00	For a standard agreement; or \$1,350.00 where staff have to consult the Municipal Solicitor due to non-standard terms, complexity or site specific considerations.
Preparation, review or modification of legal documents not listed	Actual cost	Plus a 20% administration fee, but in no case less than \$625.00 per document.
Discharges of Registered Charges against private lands for standard agreements delegated by Staff	\$675.00	
Discharges of Registered Charges against private lands for agreements delegated by Council	\$5,570.00	

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
TRAFFIC MANAGEMENT PLAN		
Minor developments	\$565.00	Development permit application for a development fewer than 20 units or minor building permit applications.
Major developments	\$1,130.00	Development permit application for a development 20 units or greater or major building permit applications.
Revision fee	\$280.00	For second and subsequent revisions.
EROSION AND SEDIMENT CONTROL PLAN		
Review and acceptance of Sediment Control measures pursuant to Watercourse Protection Bylaw No. 4364, 2005, except where requirement is waived or subdivision - Minor Development	\$565.00	Development permit application for a development fewer than 20 units and minor building permit applications.
Review and acceptance of Sediment Control measures pursuant to Watercourse Protection Bylaw No. 4364, 2005, except where requirement is waived or subdivision - Major Development	\$1,130.00	Development permit application for a development fewer than 20 units and minor building permit applications.
Revision fee	\$280.00	For second and subsequent revisions.
ONSITE STORM WATER MANAGEMENT PLAN (SWMP REVIEW)		
Small scale application	\$565.00	Single-family and duplex applications.
Large scale application	\$1,130.00	All other applications.
Revision fee	\$280.00	For second and subsequent revisions.
WORKS AND SERVICES		
Engineering review and approval for any development with a utility servicing security deposit equal to or under \$100,000.00	\$2,155.00	
Engineering review and approval for any development with a utility servicing security deposit above \$100,000.00	4% of the security deposit amount	
SOIL REMOVAL, DEPOSITION, BLASTING AND ROCK-BREAKING FEES		
Soil Permit Fee	\$1,125.00	
Blasting Permit Fee	\$1,125.00	
Rock-breaking Permit Fee	\$565.00	
Blasting or Rock-breaking Permit Extension	\$280.00	
Soil Removal or Deposition, Blasting, or Rock breaking Permit Damage Deposit	\$10,000.00	
Excess Blasting or Rock-breaking volume as per Part 14 of the Soil Removal, Deposit, Blasting and Rock breaking Bylaw No. 5130, 2021	\$100.00 per m3 over permitted	
SUBDIVISION		
Creating three or fewer lots	\$5,000.00	
Creating a total of more than three lots (includes Bare Land Strata subdivision)	\$7,500.00	Plus \$1,000.00 per lot created.

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
Air space	\$5,000.00	Per air space parcel.
Preliminary Layout Extension, without changes to the plan	\$150.00	
SUBDIVISION - FINAL PLAN EXAMINATION		
For all subdivisions creating three or fewer lots	\$1,000.00	
For all subdivisions creating a total of more than three lots (includes Bare Land Strata Subdivision)	\$1,500.00	Plus \$25.00 per lot.
Plan Resigning	\$150.00	
Form "P"	\$1,000.00	
Form "P" Amendment	\$500.00	
Each Phase of a Phased Strata	\$500.00	
Strata Conversion	\$2,500.00	Plus a deposit of \$1,000.00 for the cost of a building inspection to identify necessary upgrades (if any).
Site Disclosure Statement sent to Ministry of Air, Land and Water, as per the Environmental Management Act	\$100.00	
LATECOMER CHARGES		
Latecomer agreement fee	\$5,000.00	Payable by the owner(s) entering into an agreement.
Latecomer administration fee	\$500.00	Payable by the owner(s) of each benefiting land.
Latecomer charge interest rate	Prime + 3%	Compounded annually; Prime rate set by the Bank of Canada on the date of completion of the Services.
DEVELOPMENT PERMIT UNDER OCP DESIGNATION BF-B11 (DUPLEXES)		
1) where the proposal is considered by Director of Planning, Development & Environment Services	\$4,460.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
2) where consideration is by Council	\$6,100.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Development Permit under OCP Designation BF-B 3.1 (detached secondary suite)		
1) where the proposal is considered by Director of Planning, Development & Environment Services	\$3,025.00	With 20% of the fee refunded if application does not advance to permit creation.
2) where consideration is by Council	\$5,640.00	With 20% of the fee refunded if application does not advance to permit creation.
DEVELOPMENT PERMIT UNDER OCP DESIGNATION NE1		
Wildfire Hazard Development Permit for new development on existing single-family site	\$2,770.00	

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
DEVELOPMENT PERMIT UNDER OCP DESIGNATION NE2		
For foreshore protection where only site work is proposed (does not include construction of habitable space)	\$890.00	Plus \$800.00 if the application involves zoning bylaw variances plus \$1,000.00 if the application proceeds to Council for consideration.
For foreshore protection in all other cases (includes construction of habitable space)	\$2,770.00	Plus \$800.00 if the application involves zoning bylaw variances plus \$1,000.00 if the application proceeds to Council for consideration.
For foreshore protection where only tree work is proposed	\$330.00	\$330.00 for any pruning work or removal of one tree, \$120.00 for each additional tree removal proposed.
DEVELOPMENT PERMIT UNDER OCP DESIGNATION NE6		
For subdivision of difficult terrain considered by Director of Planning, Development & Environment Services	\$6,765.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
For subdivision of difficult terrain in an existing neighbourhood considered by Council	\$10,150.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.
DEVELOPMENT PERMIT UNDER OCP DESIGNATION NE13		
For watercourse protection where only site work is proposed or for a proposed addition that is less than 10% of the existing house floor area	\$890.00	Plus \$800.00 if the application involves zoning bylaw variances plus \$1,000.00 if the application proceeds to Council for consideration.
For watercourse protection where only tree work is proposed	\$330.00	\$330.00 for any pruning work or removal of one tree, \$120.00 for each additional tree removal proposed.
For watercourse protection in all other cases	\$2,770.00	Plus \$800.00 if the application involves zoning bylaw variances plus \$1,000.00 if the application proceeds to Council for consideration.
Telecommunications Facilities		
Rooftop and Building Mount	\$2,030.00	
All others	\$6,740.00	Per structure initial non-refundable fee; plus direct costs plus an administrative fee of 20%.
Development Variance Permits		
Development Variance Permit	\$5,640.00	With 20% of the fee refunded if application does not proceed to preparation of bylaw.

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
Minor Development Variance Permit	\$2,255.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Street Naming		
Street naming or renaming request	\$4,510.00	
Temporary Use Permit		
Temporary Use Permit: Except as otherwise provided for in this fee schedule (Council consideration)	\$7,685.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Temporary Use Permit: Director of Planning, Development & Environment Services consideration	\$4,680.00	With 20% of the fee refunded if application does not proceed to preparation of permit.
Temporary Use Permit: Minor amendment to existing Temporary Use Permit	\$1,835.00	
Renewal of a Temporary Use Permit	\$1,335.00	
Heritage Projects		
Heritage Alteration Permits (or amendments) and amendments to Heritage Revitalization Agreements requiring Council consideration	\$4,690.00	
Heritage Alteration Permits (or amendments) issuable by Director of Planning, Development & Environment Services other than for the Lower Caulfeild Heritage Conservation Area	\$1,280.00	
Heritage Alteration Permits for sites within the Lower Caulfeild Heritage Conservation Area where the work does not involve construction of a new dwelling	\$1,280.00	
Heritage Alteration Permits for sites within the Lower Caulfeild Heritage Conservation Area	\$3,516.00	
Renewal of a Heritage Alteration Permit	\$560.00	
Heritage Alteration Permit review and approval of exemption	\$585.00	
Heritage Revitalization Agreement	\$5,570.00	
Board of Variance		
Board of Variance	\$880.00	With \$440.00 refunded if notification is prepared but the application does not proceed to a Board of Variance Hearing; no refund applies following completion of the notification process.
TREE CUTTING PERMITS		
Municipal Property		
Low or Moderate Impact	\$330.00	\$330.00 for any pruning work or removal of one tree, \$120.00 for each additional tree removal if not deemed hazardous by the District.

SCHEDULE A - DEVELOPMENT & PERMITS	2026 FEE	DETAILS
High Impact	By quotation	Minimum \$1,000.00.
Private Property		
Private Tree Cutting Permit	\$330.00	\$330.00 for any pruning work or removal of one tree, applies to protected trees under the Tree Bylaw, on private lands. \$120.00 for each additional tree removal.
Appeal of Director's Decision on a Tree Cutting Permit	\$2,235.00	
PERMITS FOR INSTALLATIONS AND INSPECTIONS (subject to applicable taxes)		
The following are the permit fees required to be paid prior to the issuance of a sign permit		
Permit to erect a sign	\$140.00	
Permit to change the face of an existing conforming sign	\$89.00	
In every case of non-compliance with the provisions of the Sign Bylaw or the approved Development Permit, a fee will apply and shall be paid. The fee will be double the permit fee to a maximum of \$1,000.00.		
Where an unauthorized sign has been installed prior to the issuance of a sign permit, a penalty of double the permit fee shall apply.		
Where a sign application is to be considered by Council, an additional fee of \$300.00 shall be paid in addition to the permit fee.		
OTHER MISCELLANEOUS FEES		
FORESHORE APPLICATION		
Foreshore Application: for consideration of proposed works and new and existing encroachments located within the Districts Head Lease Area of the foreshore	\$1,845.00	Plus direct costs, plus 20% administrative fee.

SCHEDULE B - GENERAL ADMINISTRATION & FINANCE

SCHEDULE B - GENERAL ADMINISTRATION & FINANCE	2026 FEE	DETAILS
GENERAL DOCUMENTS (subject to applicable taxes)		
Photocopies/Printed Copies	\$0.82	Per page (8.5 x 11; 8.5 x 14; 11 x 17).
Scanned electronic copy of a paper record	\$0.15	Per page (8.5 x 11; 8.5 x 14; 11 x 17).
Copying photographs, or plans larger than 11 x 17 paper	Actual cost	
RECORDS PRODUCTION (subject to applicable taxes)		
Searching and retrieving a record, producing a record manually, or preparing a record for disclosure in response to a Freedom of Information & Protection of Privacy Act (FIPPA) request or other records access request	\$7.50	Per 1/4 hour.
Routinely Releasable Record - For records requests that are not handled through an FIPPA request	Actual cost	
Certified True Copy	\$65.44	
Shipping and Courier	Actual cost	Actual cost of shipping method chosen by applicant.
Copying DVD of Council Meeting	\$16.05	
ARCHIVE FEES - Production Fees (subject to applicable taxes)		
Archives Reproduction Fees		
Digital File (existing photographs, maps and plans)	\$8.16	Per 1/4 hour for existing digital files (photographs, maps and plans).
Custom Scanning (in-house)	\$21.75	Per image.
Custom Scanning (external)	Actual cost	Per image.
Postage and handling	Actual cost	
SERVICE FEES (subject to applicable taxes)		
Funds Transfer	\$26.00	
Mortgage listings for bank per folio	\$20.00	
Non-sufficient funds fees	\$30.00	
Real Estate Board data file	\$410.00	
Refunds Processing - Taxes & Utilities	\$26.00	
Reprinted tax and utility bills	\$26.00	
Tax certificate (manual)	\$77.00	
Tax certificate (web)	\$41.00	
Processing Requests for "Orders of NON-ENFORCEMENT" of Regulation Bylaw		
Work/project time frame two weeks or less	\$267.00	
Work/project time frame more than two weeks	\$426.00	

SCHEDULE B - GENERAL ADMINISTRATION & FINANCE	2026 FEE	DETAILS
Independent Third Party Review of Application for Exemption to the Noise Control Bylaw for "Extended Concrete Pours"	Actual cost	
FACILITIES AND ASSETS		
Commercial Properties: New and Renewal Agreements	Full reimbursement of costs	Full reimbursement of costs incurred by the District, such as publication of statutory notices and legal fees. Annual rentals in accordance with policy or bylaw. This also applies to the Foreshore new and renewal agreements.
Commercial Properties: New and Renewal Agreements	\$500.00	Per Agreement in addition to the actual costs reimbursement. This also applies to the Foreshore transfer of sub-leases and licences to occupy.
Residential Properties: New and Renewal Agreements	Full reimbursement of costs	\$2,000.00 deposit to be held for the purpose of charging costs incurred by the District, such as publication of statutory notices and legal fees. Rentals (annual or otherwise) in accordance with policy or bylaw. This also applies to the Foreshore new and renewal agreements, and transfer of sub-lease and licenses to occupy.
Residential Properties: New and Renewal Agreements	\$150.00	Per Agreement in addition to the actual costs reimbursement. This also applies to the Foreshore transfer of ownership of sub-leases and licences to occupy.
Telecommunication Network: Siting Fee on District Land	\$5,000.00	For review and approval of telecommunication networks situated on District land.
West Royal Apartments, 338 Taylor Way Consent to Assignment of Leases (includes the execution fee)		
Ten-day service	\$275.00	10 business days.
Five-day service	\$525.00	Five business days.
One-day service	\$2,050.00	One business day.
Tripartite Agreement	\$215.00	
District Land Sale Fee	\$5,000.00	For review of submission for purchase of Municipal Property.
Legal expense recovery	Full reimbursement of costs	Full reimbursement of legal costs incurred by the District.

SCHEDULE C - LICENSING

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Antiques Retailer or Second-Hand Goods Retailer		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Automatic Teller Machine		
Per machine	\$443.00	Effective January 1.
	\$221.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Cannabis Retail		
Application for a cannabis retail licence	\$308.00	Effective January 1, 2025
	\$154.00	Effective August 1, 2025 Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Caterer		
One or two employees	\$146.00	Effective January 1.
	\$73.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Three to five employees	\$292.00	Effective January 1.
	\$146.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$437.00	Effective January 1.
	\$218.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$729.00	Effective January 1.
	\$364.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,411.00	Effective January 1.
	\$705.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Charitable Soliciting (over 90% of proceeds given to registered society)		
Per day	\$12.00	Effective January 1.
	\$6.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Charitable Soliciting (less than 90% of proceeds given to registered society)		
Per day	\$422.00	Effective January 1.
	\$211.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Clothing Retailer		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Commercial Dog Walker		
One or two employees	\$170.00	Effective January 1.
	\$85.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$340.00	Effective January 1.
	\$170.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$510.00	Effective January 1.
	\$255.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$850.00	Effective January 1.
	\$425.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Each additional 10 employees in excess of 20	\$330.00	Effective January 1.
	\$165.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Commercial Parking Lot		
Per space	\$13.00	Effective January 1.
	\$6.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Commercial Recreation Facility		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Contractor*		
One or two employees	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$319.00	Effective January 1.
	\$159.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Six to 10 employees	\$452.00	Effective January 1.
	\$226.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$745.00	Effective January 1.
	\$372.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,410.00	Effective January 1.
	\$705.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$319.00	Effective January 1.
	\$159.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
TYPES OF CONTRACTORS		
Acoustical Air Conditioning Alarm Systems Alterations and Repairs Appliance Repair Arborite Awnings Blacktopping Blasting Brickwork/Masonry Building Building Movers		

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Bulldozing		
Cabinets		
Cable Installation		
Carpenter		
Carpet Cleaner		
Caulking		
Cement Finishing		
Chimney Service		
Cladding		
Concrete		
Concrete Pumping		
Construction Manager		
Crane Operator		
Cutting and Coring		
Decking		
Demolition		
Disposal Service		
Ditching		
Diving		
Doors – Overhead etc.		
Draft Sealing		
Drainage		
Drilling		
Drywall/Plasterer		
Electrical		
Electronics		
Elevator/Skip Hoist		
Excavating/Backfill		

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Fabricating (metal)		
Fencing		
Fiberglassing		
Finish Carpentry		
Fireplaces (non-masonry)		
Fireproofing		
Flagging		
Flooring		
Framing		
Furnace Repair		
Gas		
Glazing		
Gutters		
Hauling		
Heating/Sheet Metal		
Household Repair		
Inspection Services		
Insulation		
Intercommunications		
Iron Worker		
Irrigation		
Janitorial Service		
Land Clearing		
Landscape/Gardening		
Lathing		
Locksmith		
Logging		
Marble		

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Mechanical/Mechanical Equipment Installation Metal Worker Millwork Moving (Building) Oil Worker Ornamental Ironwork Painting/Decorating Paving Pest Control Pile driving Pipe Bending & Fabricating Pipeline Plaster/Stucco Plastic Plumbing Power Sweeping/Vacuum Pressure Washing Pump Maintenance/Installation Rails Refrigeration Reinforcing Steel Restoration Road Builders Roofing Sand Blasting Sanitary Saunas Scaffolding		

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Security and Alarms		
Sewers		
Sheet Metal		
Shingler		
Shoring		
Siding		
Signs, all		
Skylights		
Sprinklers		
Steamfitters		
Steel Erection		
Store Fixtures & Decorations		
Swimming Pools		
Tanks		
Terrazzo		
Tile		
Toilet Partitions/Shelving		
Tree Service		
Upholstering		
Ventilation		
Waterproofing Welding		
Weatherproofing		
Welding		
Wood Preserving		
Wood Stove Installer		
Wrecking		
Wrought Iron		

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Convenience Store		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Cosmetic Service Provider		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq. ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Child care (Unlicensed)		
	\$15.00	Effective January 1.
	\$7.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Child care (Licensed)		
One or two employees	\$146.00	Effective January 1.
	\$73.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$292.00	Effective January 1.
	\$146.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$437.00	Effective January 1.
	\$218.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$729.00	Effective January 1.
	\$364.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,411.00	Effective January 1.
	\$705.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Entertainment Facility		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Gas Station		
One or two employees	\$190.00	Effective January 1.
	\$95.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$345.00	Effective January 1.
	\$172.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$490.00	Effective January 1.
	\$245.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$800.00	Effective January 1.
	\$400.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$340.00	Effective January 1.
	\$170.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
General Business Services		
One or two employees	\$176.00	Effective January 1.
	\$88.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$321.00	Effective January 1.
	\$160.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$464.00	Effective January 1.
	\$232.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$761.00	Effective January 1.
	\$380.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$319.00	Effective January 1.
	\$159.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
General Merchandise Retailer		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
General Personal Services		
One or two employees	\$146.00	Effective January 1.
	\$73.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$292.00	Effective January 1.
	\$146.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$437.00	Effective January 1.
	\$218.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$729.00	Effective January 1.
	\$364.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,411.00	Effective January 1.
	\$705.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Home Care Provider		
One or two employees	\$146.00	Effective January 1.
	\$73.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$292.00	Effective January 1.
	\$146.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$437.00	Effective January 1.
	\$218.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$729.00	Effective January 1.
	\$364.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,411.00	Effective January 1.
	\$705.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Import/Export		
One or two employees	\$190.00	Effective January 1.
	\$95.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Three to five employees	\$350.00	Effective January 1.
	\$175.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$500.00	Effective January 1.
	\$250.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$840.00	Effective January 1.
	\$420.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$350.00	Effective January 1.
	\$175.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Instructional Services		
One or two employees	\$146.00	Effective January 1.
	\$73.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$292.00	Effective January 1.
	\$146.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$437.00	Effective January 1.
	\$218.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$729.00	Effective January 1.
	\$364.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
21 to 30 employees	\$1,411.00	Effective January 1.
	\$705.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Intermunicipal Business Licence		
The applicable licence fee according to the specified category of business as stipulated under "Business Licences" plus an intermunicipal Business Licence fee of \$60		
Contractors as listed under "Types of Contractors" above	\$60.00	Plus Contractor Fee.
Professional Services: Architects, Engineers, BC Surveyors	\$60.00	Plus Service (Professional Fee).
Itinerant Show		
Per day	\$100.00	Effective January 1.
Laundry Facility		
Per machine	\$21.00	Effective January 1.
	\$10.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Liquor Licenced Restaurant		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq. ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Marina		
One to 50 berths	\$150.00	Effective January 1.
	\$75.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
51 to 100 berths	\$287.00	Effective January 1.
	\$143.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
101 to 200 berths	\$440.00	Effective January 1.
	\$220.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
201 to 300 berths	\$706.00	Effective January 1.
	\$353.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
301 to 400 berths	\$995.00	Effective January 1.
	\$497.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
401 to 500 berths	\$1,212.00	Effective January 1.
	\$606.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
501 or more berths	\$1,498.00	Effective January 1.
	\$749.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Microbrewery, Winery and Distillery		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Peddlers		
One or two employees	\$154.00	Effective January 1.
	\$77.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$300.00	Effective January 1.
	\$150.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$452.00	Effective January 1.
	\$226.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
11 to 20 employees	\$751.00	Effective January 1.
	\$375.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,456.00	Effective January 1.
	\$728.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$295.00	Effective January 1.
	\$147.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Pub		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Real Estate or Insurance		
One or two employees	\$190.00	Effective January 1.
	\$95.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Three to five employees	\$340.00	Effective January 1.
	\$170.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$500.00	Effective January 1.
	\$250.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$850.00	Effective January 1.
	\$425.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$340.00	Effective January 1.
	\$170.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Registered Society	No fee	
Restaurant		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Retail Liquor Store		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Rooms to Rent		
Per room	\$30.00	Effective January 1.
	\$15.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Secondary Suite		
First Licence	\$450.00	Effective January 1.
	\$350.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Annual Renewal Licence	\$350.00	
Non-Rental Licence	\$85.00	
Annual Renewal Licence for a secondary suite when the owner does not live in either the principal dwelling unit or the suite	\$450.00	
Service (Professional)*		
One or two employees	\$340.00	Effective January 1.
	\$170.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Three to five employees	\$750.00	Effective January 1.
	\$375.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$1,230.00	Effective January 1.
	\$615.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$2,000.00	Effective January 1.
	\$1,000.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$800.00	Effective January 1.
	\$400.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Short-Term Rental Accommodation - Dwelling Unit		
First Licence	\$450.00	Effective January 1.
	\$350.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Annual Renewal Licence	\$350.00	
Short-Term Rental Accommodation - Lodger/Room		
First Licence	\$450.00	Effective January 1.
	\$350.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Annual Renewal Licence	\$350.00	
Special Event		
Per day	\$171.00	Effective January 1.
Specialty Food Retailer		
0 to 750 sq.ft.	\$172.00	Effective January 1.
	\$86.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$45.00	Effective January 1.
	\$22.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Storage		
0 to 10,000 sq.ft.	\$414.00	Effective January 1.
	\$207.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
10,001 to 20,000 sq.ft.	\$623.00	Effective January 1.
	\$311.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
20,001 to 50,000 sq.ft.	\$1,213.00	Effective January 1.
	\$606.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
50,001 to 80,000 sq.ft.	\$1,971.00	Effective January 1.
	\$985.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
80,001 to 140,000 sq.ft.	\$2,527.00	Effective January 1.
	\$1,263.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
140,001 or more sq.ft.	\$2,640.00	Effective January 1.
	\$1,320.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Supermarket		
0 to 750 sq.ft.	\$180.00	Effective January 1.
	\$90.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. up to 10,750 sq.ft.	\$113.00	Effective January 1.
	\$56.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 1,000 sq.ft. in excess of 10,750 sq.ft.	\$48.00	Effective January 1.
	\$24.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Vehicle for Hire Service		
One vehicle	\$144.00	Effective January 1.
	\$72.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Two vehicles	\$285.00	Effective January 1.
	\$142.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five vehicles	\$422.00	Effective January 1.
	\$211.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 vehicles	\$703.00	Effective January 1.
	\$351.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 15 vehicles	\$991.00	Effective January 1.
	\$495.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
16 to 20 vehicles	\$1,210.00	Effective January 1.
	\$605.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional five vehicles in excess of 20	\$285.00	Effective January 1.
	\$142.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Vending Machine		
Per machine	\$107.00	Effective January 1.
	\$53.50	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Veterinary Clinic		
One or two employees	\$320.00	Effective January 1.
	\$160.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$700.00	Effective January 1.
	\$350.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$1,100.00	Effective January 1.
	\$550.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$1,850.00	Effective January 1.
	\$925.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 20	\$750.00	Effective January 1.
	\$375.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Wholesaler		
One or two employees	\$160.00	Effective January 1.
	\$80.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Three to five employees	\$320.00	Effective January 1.
	\$160.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Six to 10 employees	\$470.00	Effective January 1.
	\$235.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
11 to 20 employees	\$790.00	Effective January 1.
	\$395.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
21 to 30 employees	\$1,420.00	Effective January 1.
	\$710.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
Each additional 10 employees in excess of 30	\$310.00	Effective January 1.
	\$155.00	Effective August 1. Businesses that come into existence after July 31 pursuant to Business Licence Bylaw 4455 Section 5.2.2.
SPECIAL EVENT VENUE RATES (subject to applicable taxes)		
Parks and Outdoor Spaces		
Commercial/Private	\$348.00	
Recognized Local Non-Profit Organization	\$169.00	
Extra Fees		
Municipal Services * *Where required to assist non-profit and commercial groups in the operation of their event and where services would not already be provided	Actual Cost	
Private Special Events Noise Bylaw Exemption Application Fee	\$157.00 + actual cost	

SCHEDULE C - LICENSING	2026 FEE	DETAILS
LIQUOR LICENCE APPLICATIONS (subject to applicable taxes)		
Public Notification for Input (Fee may include, but is not limited to, postage, advertising, signage)	Actual Cost	
Application Type		
New Liquor Primary or Liquor Primary Club Licence	\$1,607.00	
New Food Primary Licence, when Applicable Local government input is only required when the application includes patron participation entertainment or liquor service past midnight.	\$1,607.00	
Permanent Amendment to Endorsement to an Existing Licence	\$1,072.00	
Temporary Amendment to an Existing Licence	\$536.00	
DOG LICENCE FEES (subject to applicable taxes)		
New licence for altered dog	\$36.00	
New licence for unaltered dog	\$80.00	
Renewal for altered dog	\$36.00	
If paid after annual renewal date	\$50.00	
Renewal for unaltered dog	\$80.00	
If paid after annual renewal date	\$94.00	
Aggressive/Dangerous Dog as a result of an incident	\$205.00	
Tag replacement fee	\$10.00	
IMPOUNDMENT AND BOARDING FEES (subject to applicable taxes)		
Licensed Dog		
First Time	\$60.00	
Second Time within 365 days	\$120.00	
Third and subsequent impound within 365 days	\$240.00	
Unlicensed Dog		
	\$180.00	
In Addition		
First day	\$27.00	
Second day	\$27.00	
Third day	\$27.00	
Each additional day	\$27.00	
Aggressive/Dangerous dog	\$282.00	Additional fee for each time dog impounded.
COMMERCIAL DOG WALKER FEES (subject to applicable taxes)		
Non-refundable fee for each identified Commercial Dog Walker	\$75.00	
Fee to replace any Dog Walker's name with another name	\$38.00	

SCHEDULE C - LICENSING	2026 FEE	DETAILS
Non-refundable Commercial Park Use permit fee for each Commercial Dog Walking Business referenced in the following table:		
Within District of West Vancouver		
Number of Commercial Dog Walkers		
One	\$640.00	
Two	\$850.00	
Three	\$1,015.00	
Four	\$1,145.00	
Five	\$1,385.00	
Not Within District of West Vancouver		
Number of Commercial Dog Walkers		
One	\$975.00	
Two	\$1,155.00	
Three	\$1,325.00	
Four	\$1,490.00	
Five	\$1,770.00	
MISCELLANEOUS FEES		
LATE PENALTY		
Business licences renewed after the annual renewal date will be assessed a \$50.00 late payment processing fee, in addition to the required business licence fee.		
NEW BUSINESS LICENCES		
Some categories of business licences are eligible for a prorated licence fee at 50% when applied for after July 31.		
GENERAL		
List of business licences issued	\$55.00	
CHICKEN REGISTRATION (subject to applicable taxes)		
New Chicken Coop Registration (up to six chickens)	\$57.00	
Impoundment and Boarding Fees for Chickens (per chicken)		
First time	\$34.00	
Second time	\$44.00	
Third time	\$54.00	
In Addition		
First time	\$34.00	
Second time	\$44.00	
Third time	\$54.00	

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
AQUATIC CENTRE ADMISSIONS AND RENTALS (tax included unless otherwise specified)		
Admission (includes access to pool, waterslide, leisure pool area and weight room)		
Adult (19 to 64 years)		
Single	\$8.15	Effective January 1 to June 30.
	\$8.35	Effective July 1.
10-Visit FitPass	\$73.35	Effective January 1 to June 30.
	\$75.15	Effective July 1.
Senior (65 to 74 years) or Adult with Student Identification		
Single	\$6.95	Effective January 1 to June 30.
	\$7.10	Effective July 1.
10-Visit FitPass	\$62.55	Effective January 1 to June 30.
	\$63.90	Effective July 1.
Super Senior (75 years and older)		
Single	\$6.50	Effective January 1 to June 30.
	\$6.65	Effective July 1.
10-Visit FitPass	\$58.50	Effective January 1 to June 30.
	\$59.85	Effective July 1.
Youth (13 to 18 years)		
Single	\$5.70	Effective January 1 to June 30.
	\$5.85	Effective July 1.
10-Visit FitPass	\$51.30	Effective January 1 to June 30.
	\$52.60	Effective July 1.
Child (three to 12 years)		
Single	\$4.50	Effective January 1 to June 30.
	\$4.60	Effective July 1.
10-Visit FitPass	\$40.50	Effective January 1 to June 30.
	\$41.40	Effective July 1.
Children under three years	No charge	
Family Rate Per Person (one to two adults of the same household and their children or youth; two person minimum including one child or youth)	\$4.50	Effective January 1 to June 30.
	\$4.65	Effective July 1.
Reduced Rate – special public swim times	\$2.00	Per person.
Locker Rental		
Locker Tokens		
Single	\$0.50	
Card (10 Uses)	\$4.50	
Group Rentals - Main Pool and Leisure Pool Lanes (Fee is \$/hour + Tax)		
Commercial/Private	\$36.45	Effective January 1 to June 30.
	\$37.35	Effective July 1.
Adult Non-profit	\$32.80	Effective January 1 to June 30.
	\$33.65	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Senior Non-profit	\$27.90	Effective January 1 to June 30.
	\$28.60	Effective July 1.
Youth Non-profit	\$22.95	Effective January 1 to June 30.
	\$23.55	Effective July 1.
Child Non-profit	\$19.70	Effective January 1 to June 30.
	\$20.20	Effective July 1.
Recognized Youth/Child Swim Club	\$13.20	Effective January 1 to August 31.
	\$13.50	Effective September 1.
Schools (elementary and high schools)	\$13.20	Effective January 1 to August 31.
	\$13.50	Effective September 1.
Main Pool – Shallow/Deep End		
Commercial/Private	\$72.80	Effective January 1 to June 30.
	\$74.65	Effective July 1.
Adult Non-profit	\$65.50	Effective January 1 to June 30.
	\$67.20	Effective July 1.
Senior Non-profit	\$55.65	Effective January 1 to June 30.
	\$57.10	Effective July 1.
Youth Non-profit	\$45.85	Effective January 1 to June 30.
	\$47.05	Effective July 1.
Child Non-profit	\$39.30	Effective January 1 to June 30.
	\$40.30	Effective July 1.
Recognized Youth/Child Swim Clubs	\$26.20	Effective January 1 to August 31.
	\$26.85	Effective September 1.
Schools (elementary and high schools)	\$26.20	Effective January 1 to August 31.
	\$26.85	Effective September 1.
Main Pool - All Lanes in Shallow/Deep End		
Commercial/Private	\$290.30	Effective January 1 to June 30.
	\$297.60	Effective July 1.
Adult Non-profit	\$261.25	Effective January 1 to June 30.
	\$267.85	Effective July 1.
Senior Non-profit	\$222.05	Effective January 1 to June 30.
	\$227.70	Effective July 1.
Youth Non-profit	\$182.90	Effective January 1 to June 30.
	\$187.50	Effective July 1.
Child Non-profit	\$156.75	Effective January 1 to June 30.
	\$160.70	Effective July 1.
Recognized Youth/Child Swim Clubs	\$104.50	Effective January 1 to August 31.
	\$107.15	Effective September 1.
Schools (elementary and high schools)	\$104.50	Effective January 1 to August 31.
	\$107.15	Effective September 1.
Leisure Pool		
Rehabilitation/Teaching Area	\$36.30	Effective January 1 to June 30.
	\$37.30	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Extra Fees (Fee is per staff member per hour + Tax)		
Guarding (required on rentals with over 50 people, or when guards would not otherwise be at the facility, or when requesting facilities outside of regular operating times)	\$51.25	Effective January 1.
Facility Attendants (where attendants would not otherwise be at the facility)	\$49.35	Effective January 1.
Maintenance Staff (when food is served requiring maintenance expenses, and for maintenance outside normal operating hours)	\$51.25	Effective January 1.
Additional Charges (will apply where staff is required to work overtime to accommodate the rental)	By quotation	
ARENA ADMISSIONS AND RENTALS (tax included unless otherwise specified)		
Admission		
Adult (19 to 64 years)		
Single	\$6.10	Effective January 1 to June 30.
	\$6.25	Effective July 1.
Skate Card (10 uses)	\$54.90	Effective January 1 to June 30.
	\$56.25	Effective July 1.
Senior (65 to 74 years) or Adult with Student Identification		
Single	\$5.20	Effective January 1 to June 30.
	\$5.35	Effective July 1.
Skate Card (10 uses)	\$46.80	Effective January 1 to June 30.
	\$48.10	Effective July 1.
Super Senior (75 years and older)		
Single	\$4.90	Effective January 1 to June 30.
	\$5.00	Effective July 1.
Skate Card (10 uses)	\$44.10	Effective January 1 to June 30.
	\$45.00	Effective July 1.
Youth (13 to 18 years)		
Single	\$4.30	Effective January 1 to June 30.
	\$4.40	Effective July 1.
Skate Card (10 uses)	\$38.70	Effective January 1 to June 30.
	\$39.60	Effective July 1.
Child (three to 12 years)		
Single	\$3.65	Effective January 1 to June 30.
	\$3.75	Effective July 1.
Skate Card (10 uses)	\$32.85	Effective January 1 to June 30.
	\$33.75	Effective July 1.
Children under three years	No charge	
Family Rate Per Person (one to two adults of the same household and their children or youth; two person minimum including one child or youth)	\$3.65	Effective January 1 to June 30.
	\$3.75	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Reduced Rate – special public skate times	\$2.00	per person.
Rentals/Service		
Helmets: Single	No charge	Complimentary.
Skate Rentals: Single	\$3.35	Effective January 1.
Punch Card (10 uses)	\$30.15	Effective January 1.
Group Rental – Arena Ice Surface: (Fee is \$/hour + Tax)		
Commercial/Private		
Prime Time	\$369.65	Effective January 1 to June 30.
	\$379.00	Effective July 1.
Late Night/Restricted Times	\$184.85	Effective January 1 to June 30.
	\$189.50	Effective July 1.
Adult Rate		
Late Night/Restricted Times	\$332.70	Effective January 1 to June 30.
	\$341.10	Effective July 1.
Non-Profit - Late Night/Restricted Times	\$166.35	Effective January 1 to June 30.
	\$170.60	Effective July 1.
Senior Rate		
Late Night/Restricted Times	\$282.80	Effective January 1 to June 30.
	\$289.95	Effective July 1.
Non-Profit - Late Night/Restricted Times	\$141.40	Effective January 1 to June 30.
	\$145.00	Effective July 1.
Youth Rate		
Non-Profit - Prime Time	\$232.90	Effective January 1 to June 30.
	\$238.75	Effective July 1.
Non-Profit - Restricted Times	\$116.45	Effective January 1 to June 30.
	\$119.35	Effective July 1.
Child Rentals		
Non-Profit - Prime Time	\$199.60	Effective January 1 to June 30.
	\$204.50	Effective July 1.
Non-Profit - Restricted Times	\$99.80	Effective January 1 to June 30.
	\$102.30	Effective July 1.
Recognized Local Minor Sports Groups: (West Vancouver Minor Hockey Association, North West Vancouver Ringette Association, North Shore Female Ice Hockey Association)	\$122.75	Effective January 1 to August 31.
	\$125.80	Effective September 1.
Schools (elementary and high schools)	\$122.75	Effective January 1 to August 31.
	\$125.80	Effective September 1.
Prime Time is everything that is not Late Night or Restricted Times. Late Night is after 10 p.m. Restricted Times are sporadic in nature and generally times when there is very low usage.		
Group Rental – Arena Dry Floor Surface (Hourly): (Fee is \$/hour + Tax)		
Commercial/Private	\$254.65	Effective January 1 to June 30.
	\$261.00	Effective July 1.
Adult Rate	\$127.35	Effective January 1 to June 30.
	\$130.50	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Senior Rate	\$108.25	Effective January 1 to June 30.
	\$110.95	Effective July 1.
Youth Rentals	\$89.15	Effective January 1 to June 30.
	\$91.35	Effective July 1.
Child Rentals	\$76.40	Effective January 1 to June 30.
	\$78.30	Effective July 1.
Recognized Local Minor Sports Groups	\$63.70	Effective January 1 to August 31.
	\$65.30	Effective September 1.
Schools (elementary and high schools)	\$63.70	Effective January 1 to August 31.
	\$65.30	Effective September 1.
Group Rental – Arena Dry Floor Surface (Daily): (Fee is Daily Rate + Tax)		
Commercial/Private	\$2,173.30	Effective January 1 to June 30.
	\$2,227.65	Effective July 1.
Adult Rate	\$1,086.65	Effective January 1 to June 30.
	\$1,113.80	Effective July 1.
Senior Rate	\$923.65	Effective January 1 to June 30.
	\$946.75	Effective July 1.
Youth Rentals	\$760.65	Effective January 1 to June 30.
	\$779.65	Effective July 1.
Child Rentals	\$652.00	Effective January 1 to June 30.
	\$668.30	Effective July 1.
Recognized Local Minor Sports Groups	\$543.35	Effective January 1 to August 31.
	\$556.90	Effective September 1.
Schools (elementary and high schools)	\$543.35	Effective January 1 to August 31.
	\$556.90	Effective September 1.
Extra Fees (Fee is per staff member per hour + Tax)		
Ice Attendants (to ensure safety of participants over 25 people, where these attendants would not otherwise be in the building)	\$49.35	Effective January 1.
Maintenance Staff (when food is served requiring maintenance expenses, and for maintenance outside normal operating hours)	\$51.25	Effective January 1.
Additional Charges (will apply where staff is required to work overtime to accommodate the rental)	By quotation	
COMMUNITY SERVICES FACILITY RENTALS (\$/hour + Tax)		
Category A1		
Dynamic Movement Gym - Community Centre		
Commercial	\$212.60	Effective January 1 to June 30.
	\$218.00	Effective July 1.
Private	\$159.50	Effective January 1 to June 30.
	\$163.50	Effective July 1.
Adult Non-profit	\$106.30	Effective January 1 to June 30.
	\$109.00	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Senior Non-profit	\$90.35	Effective January 1 to June 30.
	\$92.65	Effective July 1.
Youth Non-profit	\$74.40	Effective January 1 to June 30.
	\$76.30	Effective July 1.
Child Non-profit	\$63.80	Effective January 1 to June 30.
	\$65.40	Effective July 1.
Recognized Service Provider (Balance Gymnastics) per Station	\$21.25	Effective January 1 to August 31.
	\$21.80	Effective September 1.
Category A2		
Sport Gym - Community Centre		
Commercial	\$132.55	Effective January 1 to June 30.
	\$135.90	Effective July 1.
Private	\$99.40	Effective January 1 to June 30.
	\$101.95	Effective July 1.
Adult Non-profit	\$66.30	Effective January 1 to June 30.
	\$67.95	Effective July 1.
Senior Non-profit	\$56.35	Effective January 1 to June 30.
	\$57.75	Effective July 1.
Youth Non-profit	\$46.40	Effective January 1 to June 30.
	\$47.55	Effective July 1.
Child Non-profit	\$39.80	Effective January 1 to June 30.
	\$40.80	Effective July 1.
Category A3		
Gym - Gleneagles Community Centre		
Commercial	\$99.95	Effective January 1 to June 30.
	\$102.50	Effective July 1.
Private	\$75.00	Effective January 1 to June 30.
	\$76.90	Effective July 1.
Adult Non-profit	\$50.00	Effective January 1 to June 30.
	\$51.25	Effective July 1.
Senior Non-profit	\$42.50	Effective January 1 to June 30.
	\$43.60	Effective July 1.
Youth Non-profit	\$35.00	Effective January 1 to June 30.
	\$35.90	Effective July 1.
Child Non-profit	\$30.00	Effective January 1 to June 30.
	\$30.75	Effective July 1.
Category A4		
Great Hall - Gleneagles Clubhouse		
Commercial	\$141.20	Effective January 1 to June 30.
	\$144.70	Effective July 1.
Private	\$105.95	Effective January 1 to June 30.
	\$108.55	Effective July 1.
Adult Non-profit	\$70.60	Effective January 1 to June 30.
	\$72.35	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Senior Non-profit	\$60.00	Effective January 1 to June 30.
	\$61.50	Effective July 1.
Youth Non-profit	\$49.40	Effective January 1 to June 30.
	\$50.65	Effective July 1.
Child Non-profit	\$42.35	Effective January 1 to June 30.
	\$43.40	Effective July 1.
Wedding or Private Event - Gleneagles Clubhouse Daily Rate (Regular Season: April 1 – December 31)	\$2,575.00	Larger events that require most or all of the Clubhouse for four hours or longer. Daily rate covers 10 a.m. to 11:59 p.m.
Wedding or Private Event - Gleneagles Clubhouse Daily Rate (Off Season: January 1 – March 31)	\$1,930.00	Larger events that require most or all of the Clubhouse for four hours or longer. Daily rate covers 10 a.m. to 11:59 p.m.
Category B		
<ul style="list-style-type: none"> • Activity Room – Seniors’ Activity Centre (minimum hours apply) • Marine Room – Seniors’ Activity Centre (minimum hours apply) • Seaview Room – Gleneagles Community Centre • Main Space – Youth Hub at Park Royal (minimum hours apply) • Program Studio – Aquatic Centre • Lily Lee Spirit Room – Community Centre • Ocean Room – Community Centre • Cedar Room – Community Centre • 1/2 Atrium – Community Centre • Bay View Room – Gleneagles Clubhouse • West Vancouver Community Centre – Outdoor North Plaza • West Vancouver Community Centre – Outdoor South Plaza 		
Commercial	\$82.60	Effective January 1 to June 30.
	\$84.70	Effective July 1.
Private	\$61.95	Effective January 1 to June 30.
	\$63.55	Effective July 1.
Adult Non-profit	\$41.30	Effective January 1 to June 30.
	\$42.35	Effective July 1.
Senior Non-profit	\$35.10	Effective January 1 to June 30.
	\$36.00	Effective July 1.
Youth Non-profit	\$28.90	Effective January 1 to June 30.
	\$29.65	Effective July 1.
Child Non-profit	\$24.80	Effective January 1 to June 30.
	\$25.40	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Category C		
<ul style="list-style-type: none"> • Arts Room – Seniors’ Activity Centre (minimum hours apply) • A.V. Room – Seniors’ Activity Centre (minimum hours apply) • Learning Studio – Seniors’ Activity Centre (minimum hours apply) • Social Recreation Room – Seniors’ Activity Centre (minimum hours apply) • Lobby Area – Gleneagles Community Centre • Training Room – Gleneagles Community Centre • Pottery Studio Room – Gleneagles Community Centre • Upper Meeting Room – Arena • Mountain Room – Community Centre • 2nd Floor Dance/Fitness – Community Centre • Art Studio – Community Centre • Eagles Nest – Gleneagles Clubhouse • Entire Facility – Music Box (minimum hours apply) 		
Commercial	\$66.20	Effective January 1 to June 30.
	\$67.90	Effective July 1.
Private	\$49.75	Effective January 1 to June 30.
	\$51.00	Effective July 1.
Adult Non-profit	\$33.10	Effective January 1 to June 30.
	\$33.95	Effective July 1.
Senior Non-profit	\$28.15	Effective January 1 to June 30.
	\$28.85	Effective July 1.
Youth Non-profit	\$23.15	Effective January 1 to June 30.
	\$23.75	Effective July 1.
Child Non-profit	\$19.85	Effective January 1 to June 30.
	\$20.35	Effective July 1.
Category D		
<ul style="list-style-type: none"> • Atrium – Seniors’ Activity Centre (minimum hours apply) • Cafe Terrace – Seniors’ Activity Centre (minimum hours apply) • Larson Room – Gleneagles Community Centre • Special Event Room – Arena • Confidential Office – Youth Hub at Park Royal • Fireplace Meeting Area – Gleneagles Community Centre • Youth Lounge – Community Centre (may include outdoor patio) • Hobby Arts – Community Centre • Children’s Centre – Community Centre • Program Room – Museum • Gallery – Museum (minimum hours apply) • Meeting Room – Ferry Building Gallery • Gallery – Ferry Building (minimum hours apply) • Silk Purse Studio (minimum hours apply) • Upstairs Studio – Music Box • Harmony Room – Music Box 		
Commercial	\$49.90	Effective January 1 to June 30.
	\$51.20	Effective July 1.
Private	\$37.50	Effective January 1 to June 30.
	\$38.45	Effective July 1.
Adult Non-profit	\$24.95	Effective January 1 to June 30.
	\$25.60	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Senior Non-profit	\$21.20	Effective January 1 to June 30.
	\$21.75	Effective July 1.
Youth Non-profit	\$17.45	Effective January 1 to June 30.
	\$17.90	Effective July 1.
Child Non-profit	\$14.95	Effective January 1 to June 30.
	\$15.35	Effective July 1.
Extra Fees: (Fee is per staff member per hour + Tax)		
Facility Attendants – Where required to ensure safety of participants where these attendants would not otherwise be in the building	\$49.35	Effective January 1.
Maintenance Staff – When food is served requiring maintenance expenses, and for maintenance outside normal operating hours	\$51.25	Effective January 1.
Additional Charges – Will apply where staff is required to work overtime to accommodate the rental	By quotation	
Category E		
Music Hall		
Half Day Rate 10% Discount - four hour minimum		
Full Day Rate 15% Discount - eight hour minimum		
Non-Prime time 20% Discount: Monday - Friday 7:00am - 2:30pm. Where a half or full rate discount has been applied the non-prime time discount is applied after any other discount has been applied.		
Commercial	\$129.25	Effective January 1 to June 30.
	\$132.50	Effective July 1.
Private	\$96.95	Effective January 1 to June 30.
	\$99.40	Effective July 1.
Adult Non-profit	\$64.65	Effective January 1 to June 30.
	\$66.25	Effective July 1.
Senior Non-profit	\$54.95	Effective January 1 to June 30.
	\$56.35	Effective July 1.
Youth Non-profit	\$45.25	Effective January 1 to June 30.
	\$46.40	Effective July 1.
Child Non-profit	\$38.80	Effective January 1 to June 30.
	\$39.80	Effective July 1.
Recognized Local Partner		
1. West Vancouver Youth Band	\$38.45	Effective January 1 to August 31.
	\$39.60	Effective September 1.
Established Community Group		
1. West Vancouver Adult Pops	\$50.95	Effective January 1 to August 31.
	\$52.50	Effective September 1.
2. West Vancouver Concert Band	\$50.95	Effective January 1 to August 31.
	\$52.50	Effective September 1.
3. Ambleside Orchestra	\$50.95	Effective January 1 to August 31.
	\$52.50	Effective September 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Category E1		
Music Hall Practice Studio Spaces (A & B)		
Commercial	\$43.40	Effective January 1 to June 30.
	\$44.50	Effective July 1.
Private	\$28.95	Effective January 1 to June 30.
	\$29.70	Effective July 1.
Adult Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Senior Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Youth Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Child Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Category E2		
Music Hall Practice Studio Space (C)		
Commercial	\$31.15	Effective January 1 to June 30.
	\$31.95	Effective July 1.
Private	\$20.75	Effective January 1 to June 30.
	\$21.30	Effective July 1.
Adult Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Senior Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Youth Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
Child Non-profit	\$10.60	Effective January 1 to June 30.
	\$10.90	Effective July 1.
GLENEAGLES COMMUNITY CENTRE WEIGHT ROOM (tax included unless otherwise specified)		
Single Drop-In Fee		
Adult (19 to 64 years)		
Single	\$8.15	Effective January 1 to June 30.
	\$8.35	Effective July 1.
10-Visit FitPass	\$73.35	Effective January 1 to June 30.
	\$75.15	Effective July 1.
Senior (65 to 74 years) or Adult with Student Identification		
Single	\$6.95	Effective January 1 to June 30.
	\$7.15	Effective July 1.
10-Visit FitPass	\$62.55	Effective January 1 to June 30.
	\$64.35	Effective July 1.
Super Senior (75 years and older)		
Single	\$6.50	Effective January 1 to June 30.
	\$6.70	Effective July 1.
10-Visit FitPass	\$58.50	Effective January 1 to June 30.
	\$60.30	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Youth (13 to 18 years)		
Single	\$5.70	Effective January 1 to June 30.
	\$5.85	Effective July 1.
10-Visit FitPass	\$51.30	Effective January 1 to June 30.
	\$52.65	Effective July 1.
Gleneagles Weight Room Pass (may only be used at the Gleneagles Community Centre)		
Monthly payment plan administration fee	\$25.00	
Annual		
Adult	\$434.55	Effective January 1 to June 30.
	\$445.50	Effective July 1.
Senior/Student	\$369.35	Effective January 1 to June 30.
	\$378.70	Effective July 1.
Super Senior	\$347.65	Effective January 1 to June 30.
	\$356.40	Effective July 1.
Youth	\$304.20	Effective January 1 to June 30.
	\$311.85	Effective July 1.
Three Month		
Adult	\$172.25	Effective January 1 to June 30.
	\$176.50	Effective July 1.
Senior/Student	\$146.40	Effective January 1 to June 30.
	\$150.00	Effective July 1.
Super Senior	\$137.80	Effective January 1 to June 30.
	\$141.20	Effective July 1.
Youth	\$120.55	Effective January 1 to June 30.
	\$123.55	Effective July 1.
One Month		
Adult	\$85.15	Effective January 1 to June 30.
	\$87.30	Effective July 1.
Senior/Student	\$72.40	Effective January 1 to June 30.
	\$74.20	Effective July 1.
Super Senior	\$68.10	Effective January 1 to June 30.
	\$69.80	Effective July 1.
Youth	\$59.60	Effective January 1 to June 30.
	\$61.10	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
MEMBERSHIPS (tax included)		
Seniors' Activity Centre Annual Membership		
Open for persons 55 years and older, or a person who is a spouse of a member in good standing. The membership holder becomes eligible to participate in programs, trips, dining and events at the Seniors' Activity Centre, and receive membership rates at the Garden Cafe.	\$42.00	
West Vancouver Community Centres Services Society Annual Membership. A current membership will enable a member to purchase a FitPass and/or register for West Vancouver Community Centre, Aquatic Centre, Ice Arena and Society Programs.		
Family Membership one or two adults of the same household and their children and youth up to 18 years	\$16.35	Effective January 1 to June 30.
	\$16.80	Effective July 1.
Individual Membership any person 14 years or older who does not fall under a family membership	\$10.85	Effective January 1 to June 30.
	\$11.15	Effective July 1.
DISTRICT WIDE COMMUNITY SERVICES PASSES AND ADMISSIONS (tax included unless otherwise specified)		
FitPass FitPasses provide access to the Aquatic Centre Facility including the pool, leisure pool, slide and weight room. It also includes District-wide Group Exercise and the Gleneagles Community Centre Weight Room and admission to the Arena during public skate times. Child pass restricted to Pool and Arena activities.		
Monthly payment plan administration fee	\$25.00	
Annual		
Adult	\$503.15	Effective January 1 to June 30.
	\$515.50	Effective July 1.
Senior/Student	\$427.70	Effective January 1 to June 30.
	\$438.20	Effective July 1.
Super Senior	\$402.50	Effective January 1 to June 30.
	\$412.40	Effective July 1.
Youth	\$352.20	Effective January 1 to June 30.
	\$360.85	Effective July 1.
Child	\$301.90	Effective January 1 to June 30.
	\$309.30	Effective July 1.
Three Month		
Adult	\$183.55	Effective January 1 to June 30.
	\$188.20	Effective July 1.
Senior/Student	\$156.00	Effective January 1 to June 30.
	\$160.00	Effective July 1.
Super Senior	\$146.85	Effective January 1 to June 30.
	\$150.50	Effective July 1.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Youth	\$128.50	Effective January 1 to June 30.
	\$131.75	Effective July 1.
Child	\$110.15	Effective January 1 to June 30.
	\$112.95	Effective July 1.
One Month		
Adult	\$90.80	Effective January 1 to June 30.
	\$93.10	Effective July 1.
Senior/Student	\$77.20	Effective January 1 to June 30.
	\$79.15	Effective July 1.
Super Senior	\$72.65	Effective January 1 to June 30.
	\$74.50	Effective July 1.
Youth	\$63.55	Effective January 1 to June 30.
	\$65.15	Effective July 1.
Child	\$54.50	Effective January 1 to June 30.
	\$55.85	Effective July 1.
Try It – One Month available to first time pass holders only, and can only be purchased once		
Adult	\$58.80	Effective January 1 to June 30.
	\$60.50	Effective July 1.
Senior/Student	\$50.00	Effective January 1 to June 30.
	\$51.40	Effective July 1.
Super Senior	\$47.05	Effective January 1 to June 30.
	\$48.40	Effective July 1.
Youth	\$41.15	Effective January 1 to June 30.
	\$42.35	Effective July 1.
Summer Student (May – August)	\$197.95	Effective January 1 to June 30.
FIELD USER AND RENTAL FEES (\$/hour + Tax)		
Field Usage Fee - all groups using sports fields, except baseball	\$12.50	Effective January 1 to June 30.
	\$12.80	Effective July 1.
Field Usage Fee - baseball	\$11.75	
Tournament deposit	\$315.00	
Grass Fields Rental Fees*		
Commercial Rate		
Adult	\$66.45	Effective January 1 to June 30.
	\$68.10	Effective July 1.
Youth	\$44.05	Effective January 1 to June 30.
	\$45.15	Effective July 1.
Non-Profit Rate		
Adult	No charge	
Youth	No charge	
Schools (elementary/secondary)	No charge	

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
<p>*The fees apply to the following grass fields:</p> <ul style="list-style-type: none"> • Ambleside B, C, F, G and I • Ridgeview • Cypress Park West and Cypress Falls Park • Eagle Harbour • Hollyburn • Hugo Ray #1, #2, #3 and #4 • Klahanie • Pauline Johnson • Rockridge • Sentinel • Westcot • Cedardale • Inglewood • West Vancouver Secondary School 		
All-Weather Fields Rental Fees		
Commercial Rate		
Adult	\$55.60	Effective January 1 to June 30.
	\$57.00	Effective July 1.
Youth	\$33.20	Effective January 1 to June 30.
	\$34.00	Effective July 1.
Non-Profit Rate		
Adult	No charge	
Youth	No charge	
Schools (elementary/secondary)	No charge	
<p>*The fees apply to the following all-weather fields:</p> <ul style="list-style-type: none"> • Ambleside H • Klahanie Park • Ridgeview • Gleneagles • Chartwell • Caulfeild • West Bay • Pauline Johnson • Westcot Elementary • Irwin Park • West Vancouver Secondary 		
Artificial Turf - Rental Fees		
Commercial Rate		
Adult	\$91.55	
Youth	\$68.10	
Non-Profit Rate		
Adult	\$44.55	
Youth	\$32.05	
Water Charge Rutledge Field Field Hockey	\$1.75	

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Harry Jerome Oval (Track) Rental Fees at West Vancouver Place for Sport at West Vancouver Secondary School		
Track Rental and Usage Fee		
Commercial Rate		
Adult	\$51.60	Hourly track rental & usage fee.
Youth	\$40.00	Hourly track rental & usage fee.
Non-Profit Rate		
Adult	\$14.15	Hourly track rental & usage fee.
Youth	\$11.05	Hourly track rental & usage fee.
Exclusive Use of Entire Track & Artificial Turf Field Facility		
Commercial Rate		
Adult	\$154.80	Hourly use of the whole facility.
Youth	\$120.00	Hourly use of the whole facility.
Event Damage Deposit - Adult/Youth	\$1,500.00	Deposit for track and field meet to cover potential damage or cleanup costs.
Non-Profit Rate		
Adult	\$70.75	Hourly track rental & usage fee.
Youth	\$55.30	Hourly track rental & usage fee.
Event Damage Deposit - Adult/Youth	\$500.00	Deposit for track and field meet to cover potential damage or cleanup costs.
Track Meet Event Fee (Non-Profit Exclusive)		
Adult	\$56.60	Hourly track meet fee.
Youth	\$44.25	Hourly track meet fee.
Event Damage Deposit - Adult/Youth	\$500.00	Deposit for track and field meet to cover potential damage or cleanup costs.
GOLF COURSE GREEN FEES (\$ per round, tax included)		
Gleneagles Golf Course		
Prime Time (May 1 to September 30)		
Prime Time Green Fee excluding Youth Rate (Friday starting at 8 a.m., Saturday, Sunday and Holidays)	\$33.75	
Regular Season (April 1 to October 14) excluding Prime Time Friday, Saturday, Sunday and Holidays		
Adult	\$30.75	
Senior, 65 years and older (Monday to Friday, excluding Holidays)	\$26.75	
Youth, 18 years and younger (seven days a week including Holidays)	\$18.50	
Temporary Greens (anytime of year)		
Adult	\$23.50	
Senior, 65 years and older (Monday to Friday, excluding Holidays)	\$19.00	
Youth, 18 years and younger (seven days a week including Holidays)	\$12.00	

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Discounted Times: Back 9, Shoulder Season (October 15 to March 31), Early Bird (before 8 am), Twilight (less than two hours before sunset).		
Adult	\$26.75	
Senior, 65 years and older (Monday to Friday, excluding Holidays)	\$22.00	
Youth, 18 years and younger (seven days a week including Holidays)	\$15.00	
Tournament		
Per Player (up to 48 players)	\$39.00	
Buyout 49 to 72 players	\$4,000.00	
Special Public Golf Event/Time	Rates as posted	
No Show Golf Fee	\$20.00	
Group No-Show Fee	\$70.00	
Ambleside Par 3 Golf Course		
Adult	\$16.00	
Senior, 65 years and older (Monday to Friday, excluding Holidays)	\$12.00	
Youth, 18 years and younger (seven days a week including Holidays)	\$9.00	
Family Rate (Monday to Friday, excluding Holidays)*	\$32.75	
Tournament		
Per Player (up to 39 players)	\$21.00	
Buyout 40 to 72 players	\$1,500.00	
Special Public Golf Event/Time	Rates as posted	
* (One to two adults of the same household and their children or youth; maximum four people. Each additional child or youth pays the youth rate).		
PARKS DEPARTMENT FEES AND CHARGES (subject to applicable taxes)		
Weddings/Events		
Non-Exclusive Wedding in District Park/Property	\$145.00	Per hour.
Exclusive Wedding in Designated Park	\$430.00	Two hour maximum, must use District of West Vancouver event liaison.
Allotment Garden Plot		
Ambleside Allotment Garden Plot Annual Fee	\$85.00	
Gleneagles Allotment Garden Plot Annual Fee	\$33.25	
Deposit for new assignments of allotment gardens	\$100.00	Initial deposit to pay for clean-up if required at end.
Commercial Programs in Parks or District outdoor spaces	By quotation	
Hollyburn Cabins		
Permit to Occupy	\$2,759.40	10 year permit/annual fee.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Transfer of Permit	\$1,000.00	
Adding/Deleting an individual to/from a Permit	\$500.00	
Adding/Deleting two or more people to/from a Permit	\$1,000.00	
Fire Road Temporary Access Fee	\$25.00	Per key loan.
	\$50.00	Refundable deposit.
MUSEUM PHOTOGRAPHIC IMAGES - Fee + Tax		
Digital Image - Standard		
Non-Profit	\$105.00	
Magazine Editorial	\$125.00	
Commercial Standard - Other	\$125.00	
Digital Image - Additional Charges		
Touch up or new photography	As quoted	Non-standard editing required to touch up either photography, negatives or photography of existing art work.
Use Fees <5,000		
Non-Profit	Waived	
Magazine Editorial - Cover	\$210.00	
Magazine Editorial - Other	\$78.00	
Commercial Standard - Cover	\$210.00	
Commercial Standard - Other	\$155.00	
Use Fees 5,000-20,000		
Non-Profit	Waived	
Magazine Editorial - Cover	\$310.00	
Magazine Editorial - Other	\$103.00	
Commercial Standard - Cover	\$310.00	
Commercial Standard - Other	\$205.00	
Use Fees >20,000		
Non-Profit	Waived	
Magazine Editorial - Cover	\$410.00	
Magazine Editorial - Other	\$153.00	
Commercial Standard - Cover	\$410.00	
Commercial Standard - Other	\$260.00	
FILMING SERVICES (subject to applicable taxes)		
Mandatory Fees		
Application Fee (non-refundable)	\$400.00	
20% Administration Fee	20% of total invoice excluding the application fee	
Business Licence	Fees as required under Business Licence Schedule C	

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Damage Deposit	\$5,000.00	Minimum. Based on complexity of production.
Permit Fees, as applicable		
Municipal Parks Location Fee		
Rates of Filming (Parks)		
Filming in Parks	\$1,250.00- \$1,875.00	Per day or part thereof.
Commercial Media (still photography, corporate, Reality TV)	\$415.00	Per day or part thereof.
Prep, Wrap and Hold	\$625.00 - \$937.50	Per day or part thereof.
Lunch Area - Space only	\$285.00	Per day or part thereof.
Parking Only		
Parks with Pay Parking	\$200.00	Per section per day.
Designated Parks	\$1,025.00	Per day or part thereof.
Gravel Field	\$615.00	Per day or part thereof.
Municipal Owned Properties & Buildings like Gleneagles Clubhouse, West Vancouver Operations Centre, Municipal Hall, Community Centres, Aquatic Centre, West Vancouver Memorial Library.		
Film Days	\$1,470 - \$5,250.00	Per day.
Preparation, Wrap and Hold	\$735.00- \$2,625.00	
Public Works, Parks and Film Liaison Personnel		
Public Works, Parks, and Film Liaison Staff regular hours	\$90.00	Per person, per regular working hours Monday to Friday excluding statutory holidays.
Public Works, Parks, and Film Liaison Staff outside regular hours	\$136.00	Per person, per hour early or late hours, overtime and statutory holidays.
Site Meetings	\$90.00 - \$136.00	Per hour per staff member as indicated for individual categories (including Fire and Police staff).
Legal Counsel - Filming	\$330.00	Per hour.
On-Street Parking or Filming		
On-Street Filming	\$215.00	Per day or part thereof.
Municipal Lot Parking	\$425.00	Per day or part thereof.
Street parking per 30 metres/day	\$78.00	Per day or part thereof.
Film Parking Signage & Labour	\$375.00 - \$550.00	Range based on size and scope of street parking request (per area).
Film Public Notice Sign	\$100.00	Per sign - for signs to close parking lots, parks, piers, filming in business districts and so on.
Lost Signs/Modify Signs	\$19.00	Per sign - when signs need to be modified or if signs are lost.
Tow Shots	\$160.00	
Closures		
Street/Sidewalk/Lane/Alley	\$230.00	Per day.

SCHEDULE D - PARKS, CULTURE & COMMUNITY SERVICES	2026 FEE	DETAILS
Police Services		
Supervisor	\$194.00	Per person, per hour; three-hour minimum (per Collective Agreement).
Constable	\$164.00	Per person, per hour; three-hour minimum (per Collective Agreement).
Fire and Rescue Services		
Personnel		
Officer	\$209.00	Per person, per hour – minimum of four hours.
Firefighter	\$174.00	Per person, per hour – minimum of four hours.
Vehicle		
Pumper	\$234.00	Per hour or part thereof.
Rescue Unit	\$188.00	Per hour or part thereof.
Other Fees		
Fire Hydrant Use	\$225.00	Fire hydrant usage/day plus per day water rates.
Bylaw Enforcement Officer		
Municipal Enforcement Officer	\$120.00	Per hour (minimum three hours, double after eight hours).
Associated Vehicle	\$20.00	Per hour.

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SCHEDULE E - CEMETERY

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
RIGHTS OF INTERMENT (ROI) (subject to applicable taxes)		
Does not include interment/inurnment fees, marker or niche plate setting, or required grave liners. Please see Interment Fees, Memorials, and Cemetery Products.		
Grave Spaces		
Other Areas		
Full Grave - ROI		
Resident Fees		
Lot	\$4,728.00	
<u>+ Care Fund</u>	\$1,576.00	
= Total Right of Interment	\$6,304.00	
Non-Resident Fees		
Lot	\$11,820.00	
<u>+ Care Fund</u>	\$3,940.00	
= Total Right of Interment	\$15,760.00	
Birch Area		
Single Lawn Crypt - ROI		
Resident Fees		
Lot	\$4,728.00	
<u>+ Care Fund</u>	\$1,576.00	
= Total Right of Interment	\$6,304.00	
Non-Resident Fees		
Lot	\$11,820.00	
<u>+ Care Fund</u>	\$3,940.00	
= Total Right of Interment	\$15,760.00	
Double Lawn Crypt - ROI		
Resident Fees		
Lot	\$7,565.00	
<u>+ Care Fund</u>	\$2,522.00	
= Total Right of Interment	\$10,087.00	
Non-Resident Fees		
Lot	\$18,913.00	
<u>+ Care Fund</u>	\$6,304.00	
= Total Right of Interment	\$25,217.00	
Designated Area		
Child Grave - ROI		
Resident Fees		
Lot	\$1,576.00	
<u>+ Care Fund</u>	\$525.00	
= Total Right of Interment	\$2,101.00	
Non-Resident Fees		
Lot	\$3,940.00	
<u>+ Care Fund</u>	\$1,313.00	
= Total Right of Interment	\$5,253.00	

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
Infant Grave - ROI		
Resident Fees		
Lot	\$1,017.00	
+ <u>Care Fund</u>	\$339.00	
= Total Right of Interment	\$1,356.00	
Non-Resident Fees		
Lot	\$2,543.00	
+ <u>Care Fund</u>	\$848.00	
= Total Right of Interment	\$3,391.00	
Cremation Graves		
Single - ROI		
Resident Fees		
Lot	\$1,891.00	
+ <u>Care Fund</u>	\$630.00	
= Total Right of Interment	\$2,521.00	
Non-Resident Fees		
Lot	\$4,728.00	
+ <u>Care Fund</u>	\$1,576.00	
= Total Right of Interment	\$6,304.00	
Double - ROI		
Resident Fees		
Lot	\$3,546.00	
+ <u>Care Fund</u>	\$1,182.00	
= Total Right of Interment	\$4,728.00	
Non-Resident Fees		
Lot	\$8,865.00	
+ <u>Care Fund</u>	\$2,955.00	
= Total Right of Interment	\$11,820.00	
Columbaria Niches		
Woods I		
Single - Upper Two Rows - ROI		
Resident Fees		
Lot	\$2,364.00	
+ <u>Care Fund</u>	\$788.00	
= Total Right of Interment	\$3,152.00	
Non-Resident Fees		
Lot	\$5,910.00	
+ <u>Care Fund</u>	\$1,970.00	
= Total Right of Interment	\$7,880.00	
Single - Lower Two Rows - ROI		
Resident Fees		
Lot	\$1,773.00	
+ <u>Care Fund</u>	\$591.00	
= Total Right of Interment	\$2,364.00	

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
Non-Resident Fees		
Lot	\$4,433.00	
+ <u>Care Fund</u>	\$1,478.00	
= Total Right of Interment	\$5,911.00	
Woods II		
Double - Upper Two Rows - ROI		
Resident Fees		
Lot	\$2,837.00	
+ <u>Care Fund</u>	\$946.00	
= Total Right of Interment	\$3,783.00	
Non-Resident Fees		
Lot	\$7,093.00	
+ <u>Care Fund</u>	\$2,364.00	
= Total Right of Interment	\$9,457.00	
Double - Lower Two Rows - ROI		
Resident Fees		
Lot	\$2,128.00	
+ <u>Care Fund</u>	\$709.00	
= Total Right of Interment	\$2,837.00	
Non-Resident Fees		
Lot	\$5,320.00	
+ <u>Care Fund</u>	\$1,773.00	
= Total Right of Interment	\$7,093.00	
Quad Family		
Resident Fees		
Lot	\$4,728.00	
+ <u>Care Fund</u>	\$1,576.00	
= Total Right of Interment	\$6,304.00	
Non-Resident Fees		
Lot	\$11,820.00	
+ <u>Care Fund</u>	\$3,940.00	
= Total Right of Interment	\$15,760.00	
Custom Family Columbaria - ROI		
Resident Fees		
Lot	By quotation	
+ <u>Care Fund</u>		
= Total Right of Interment		
Non-Resident Fees		
Lot	By quotation	
+ <u>Care Fund</u>		
= Total Right of Interment		
Ossuary - ROI		
Resident Fees		
Lot	\$307.00	
+ <u>Care Fund</u>	\$102.00	
= Total Right of Interment	\$409.00	

SCHEDULE E - CEMETERY		2026 FEE	DETAILS
Non-Resident Fees			
Lot		\$768.00	
+ <u>Care Fund</u>		\$256.00	
= Total Right of Interment		\$1,024.00	
Additional, Subsequent and Transferred ROI*			
Additional ROI			
where a person is named at the time that the original purchase is made			
Resident Fees		5%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
Non-Resident Fees		5%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
Subsequent ROI			
where a person is named at a time subsequent to the time that the original purchase was made			
Resident Fees		20%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
Non-Resident Fees		20%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
Transferred ROI			
between family members of an unused grave or niche space			
Resident Fees		20%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
Non-Resident Fees		20%	Of the right of interment including the Care Fund fee for an equivalent grave or niche space.
Lot			
+ <u>Care Fund</u>			
= Total Right of Interment			
<p>* Each person only pays for one right of interment; as such, subsequent right of interment fees do not apply to transfers of the right of interment between family members, nor do they apply where the person obtains the right of interment as the first non-resident in a previous resident grave or niche space. Family niches and family columbaria fees are capped at the rate that applies to an equivalent companion niche space. Double depth crypt fees are capped at the rate that applies to an equivalent single depth crypt.</p>			

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
INTERMENT/INURNMENT FEES, MEMORIALS AND CEMETERY PRODUCTS (subject to applicable taxes)		
Grave Spaces		
Single Lawn Crypt/Double Lawn CryFull Grave - Interment		
Each Interment	\$2,244.00	
Marker	To be provided by client*	
Marker Placement	\$293.00	
+ Care Fund	\$98.00	
= Marker Setting Fee	\$391.00	
Total Interment & Marker Setting	\$2,635.00	
Designated Area		
Child/Infant Grave - Interment		
Each Interment	\$898.00	
Marker	To be provided by client*	
Marker Placement	\$293.00	
+ Care Fund	\$98.00	
= Marker Setting Fee	\$391.00	
Total Interment & Marker Setting	\$1,289.00	
* To be provided to the Cemetery complying with the Cemetery Bylaw No. 4651, 2010, as updated from time to time.		
Cremation Interment		
Single Cremation Interment		
Each Interment	\$637.00	
Liner	\$128.00	
Marker	\$809.00	
Marker Placement	\$293.00	
+ Care Fund	\$98.00	
= Marker Setting Fee	\$391.00	
Total Interment & Marker Setting	\$1,965.00	
Child/Infant - Single Cremation Interment		
Each Interment	\$256.00	
Liner	\$50.00	
Marker	\$809.00	
Marker Placement	\$116.00	
+ Care Fund	\$39.00	
= Marker Setting Fee	\$155.00	
Total Interment & Marker Setting	\$1,270.00	

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
Double Cremation Interment		
Each Interment	\$637.00	
Liner	\$128.00	
Marker	To be provided by client*	
Marker Placement	\$293.00	
<u>+ Care Fund</u>	\$98.00	
= Marker Setting Fee	\$391.00	
Total Interment & Marker Setting	\$1,156.00	
Child/Infant - Double Cremation Interment		
Each Interment	\$256.00	
Liner	\$50.00	
Marker	To be provided by client*	
Marker Placement	\$116.00	
<u>+ Care Fund</u>	\$39.00	
= Marker Setting Fee	\$155.00	
Total Interment & Marker Setting	\$461.00	
Cremation Interment in Full Grave/Lawn Crypt		
Each Interment	\$637.00	
Liner	\$128.00	
Marker	To be provided by client*	
Marker Placement	\$293.00	
<u>+ Care Fund</u>	\$98.00	
= Marker Setting Fee	\$391.00	
Total Interment & Marker Setting	\$1,156.00	
Marker Resetting - Interment		
Each Interment	Not needed	
Liner	Not needed	
Marker	Not needed	
Marker Placement	\$293.00	
<u>+ Care Fund</u>	Not needed	
= Marker Setting Fee	\$293.00	
Total Interment & Marker Setting	\$293.00	
Columbaria Niches/Ossuary		
Woods I		
Single - Upper/Lower Two Rows - Interment		
Each Inurnment	\$349.00	
+ Each Engraving	\$228.00	
<u>+ Care Fund on Plaque or Plate</u>	\$23.00	
= Total Inurnment and Engraving	\$600.00	

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
Child/Infant - Single - Upper/Lower Two Rows - Interment		
Each Inurnment	\$140.00	
+ Each Engraving	\$228.00	
+ <u>Care Fund on Plaque or Plate</u>	\$23.00	
= Total Inurnment and Engraving	\$391.00	
Woods II		
Double - Upper/Lower Two Rows - Interment		
Each Inurnment	\$349.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$725.00	
Child/Infant - Double - Upper/Lower Two Rows - Interment		
Each Inurnment	\$140.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$516.00	
Quad Family - Interment		
Each Inurnment	\$349.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$725.00	
Child/Infant - Quad Family - Interment		
Each Inurnment	\$140.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$516.00	
Custom Family Columbaria - Interment		
Each Inurnment	\$349.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$725.00	
Child/Infant - Custom Family Columbaria - Interment		
Each Inurnment	\$140.00	
+ Each Engraving	\$342.00	
+ <u>Care Fund on Plaque or Plate</u>	\$34.00	
= Total Inurnment and Engraving	\$516.00	
Ossuary - Interment		
Each Inurnment	\$58.00	
+ Plaque on Memorial Wall	\$502.00	Includes engraving.
+ <u>Care Fund on Plaque</u>	\$50.00	
= Total Inurnment and Engraving	\$610.00	
Additional Fees - Interment		
Overtime fee for interment/inurnment scheduled at 3 p.m. weekdays	\$270.00	Per hour; one hour minimum charge.

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
Interment/Inurnment on Saturday or Sunday	Two times rate	Double the normal applicable rate.
Interment/Inurnment on a Statutory Holiday	Three times rate	Triple the normal applicable rate.
Extra Staff Fee for Lawn Crypt Interment Saturday, Sunday or Statutory Holiday	\$574.00	
Lowering Vault provided/delivered by customer if required by Capilano View Cemetery	\$688.00	
Optional Casket Liner	\$270.00	
Cemetery liner if requested by family	\$472.00	
Handling externally provided Cremation Liner	\$34.00	
Attendance at a Marker Setting	\$293.00	
Attendance at a Marker Setting Saturday or Sunday	Two times rate	
Marker Setting Fees & Miscellaneous Fees		
In-Ground Marker Setting Fee	\$293.00	
<u>+ Care Fund</u>	\$97.00	
= Total Fee	\$390.00	
Woods II Memorial Wall	\$502.00	
<u>+ Care Fund</u>	\$50.00	
= Total Fee	\$552.00	
Additional Engraving Cremation Bronze Memorial Marker	\$94.00	Per line.
Other Language Characters (Bronze Memorial marker)	By Quotation	
Replacement of Niche Front - Woods I	\$220.00	
Replacement of Niche Front - Woods II	\$330.00	
Refurbishment of Niche Fronts	\$262.00	
Other Language Characters (Niche Front engraving)	By Quotation	Each.
Flower Vase - Woods II including installation	By Quotation	
Disinterment Adult, Child or Infant	\$4,488.00	
Disinterment Cremated Remains	\$1,274.00	
Disinterment Columbaria	\$698.00	
Reissue fee for reissuing documentation on a right of interment	\$132.00	
Administrative fee when refunding lot or niche payment (resale fee)	Lesser of \$132.00 or 20% of refund	
Headstone recycling fee	\$52.00	
<p>Administrative Refund Adjustment: An administrative refund adjustment (rebate) will be considered when there is a full casket refund, together with a purchase of a new ROI in an alternate space held by a family member. The administrative rebate is only available at the time of refund. The rebate makes it economical for a family to relinquish a previous unused full burial plot space to the District and use a grave space held by a family member. The rebate results in no incremental cost to the family, except those related to the actual interment/inurnment fees that apply, in any case, to all interments/inurnments at the time of burial or placement.</p>		

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
FEE STRUCTURE DETAILS		
A. Rights of Interment Fees for Residents		
<p>Note that this does not include open and closing for actual interment in the grave space, or for inurnment in a columbaria, markers, liners where required, and other administrative fees.</p> <ol style="list-style-type: none"> 1. Initial Rights of Interment are allocated to a person at time of purchase: the person must be named. 2. Additional Rights of Interment are where the person is named at the time of the initial purchase only. 3. Subsequent Rights of Interment are where the person is not named at the time of initial purchase but is named sometime in the future. 		
B. Memorial Fee for in memoriam designations		
Memorial fee is in addition to fees for marker setting or re-setting.		
C. Care Fund		
All interment rights, in memoriam fees, and memorial marker setting fees include contributions to the Cemetery Care Fund. Care Fund fees are not refundable as per the Cremation, Interment and Funeral Services Act.		
D. Additional Fees for Non-residents		
<p>Additional fees for non-residents only apply to the right of interment and associated care fund contribution. The additional fees for non-residents are set at 2 1/2 times the applicable fees respecting in-ground interment and columbaria interment rights. There are no additional non-resident fees for interment or inurnment, in memoriam fee, markers, liners, or other administrative fees.</p> <p>The first right of interment to a non-resident for a grave or niche space, triggers the obligation to pay the incremental non-resident fees on the initial right of interment purchase, at current pricing, including the care fund contribution. Note that subsequent rights of interment fees do not apply in this case.</p>		
E. Additional Information		
<p>A resident can be a:</p> <ul style="list-style-type: none"> • property owner in the District of West Vancouver; • spouse or dependent child of property owner in the District of West Vancouver; • resident elector, who is someone who meets all of the following requirements: older than 17 years old and is a Canadian citizen, and is a resident of BC for at least six months, and a resident of the District of West Vancouver for at least 30 days; • spouse or dependent child of resident elector (a spouse of a resident elector would very likely be a resident elector themselves. A dependent child of a resident elector would not themselves be a resident elector because they would not be 18 years of age. Upon turning 18 and not being dependent, they would become a resident elector provided they met the residency requirements). 		
F. Proof of Identity and Residency		
<p>Proof of residency is required for the person whose name appears, or will appear, on the Right of Interment.</p> <p>The resident rate is available to current residents of West Vancouver who can provide two of the following acceptable proofs of residency (at least one piece of identification must have a signature):</p> <ul style="list-style-type: none"> • Valid BC Drivers Licence, BC Health Care Card or BC ID Card showing full legal name and current address • Current utility bill for electricity, gas, cable or land line telephone showing resident's full legal name and address • Current District of West Vancouver Property Tax Notice, or current District of West Vancouver 		

SCHEDULE E - CEMETERY	2026 FEE	DETAILS
<p>Utility Notice, or current BC Assessment Notice, showing resident's full legal name and address</p> <ul style="list-style-type: none"> • Current Owners Certificate of Insurance and Vehicle Registration <p>Family members are allowed to be interred together. Family includes a parent or step-parent, grandparent or step-grandparent, sibling (natural, adopted or step), spouse, child (natural, adopted or step), or grandchild (natural, adopted or step).</p>		

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SCHEDULE F - PROTECTIVE SERVICES

SCHEDULE F - PROTECTIVE SERVICES	2026 FEE	DETAILS
ATTENDANCE TO SECURITY ALARM FALSE ALARMS (subject to applicable taxes)		
On the occurrence of a second false alarm during any consecutive twelve month period, there will be a fee charged of:	\$150.00	
On the occurrence of a third false alarm, during any consecutive twelve month period, there will be a fee charged of:	\$200.00	
On the occurrence of a fourth and fifth false alarm, during any consecutive twelve month period, there will be a fee charged of:	\$250.00	
On the occurrence of a sixth, and for each subsequent false alarm, during any consecutive twelve month period, there will be a fee charged of:	\$400.00	
CONTROLLED SUBSTANCE NUISANCE (subject to applicable taxes)		
1. Each time the District enters on a Parcel to inspect, in the exercise of the District's authority to regulate, prohibit or impose requirements under Controlled Substance Nuisance Bylaw No. 4417, 2005, or another enactment or to attend at the Parcel, under section 5.4 of Controlled Substance Nuisance Bylaw No. 4417, 2005, the owner must pay the District a fee of:	\$530.00	A) Full Direct Cost Recovery each time.
and	\$3,375.00	B) additional for a subsequent inspection undertaken if the owner or occupier has failed to undertake action ordered by the Fire Chief, the Council or a person authorized under the Controlled Substance Nuisance Bylaw No. 4417, 2005 to order the action.
and	\$675.00	C) for a Special Safety Inspection with Inspectors paid prior to the Special Safety Inspection.
2. Service Fees Include:	\$209.00	A) per hour for fire, per person, and per apparatus.
and	\$194.00	B) i) per hour for each police supervisor, with three hour minimum (per Collective Agreement).
and	\$164.00	B) ii) per hour for each police constable, with three hour minimum (per Collective Agreement).

SCHEDULE F - PROTECTIVE SERVICES	2026 FEE	DETAILS
and	\$110.00	C) per hour for staff time for other Service Fee work described in definition of "Service Fee" in Controlled Substance Nuisance Bylaw No. 4417, 2005.
and	8%	An additional administration and overhead fee of 8% of items 1 a), b) and c) and 2 a), b) and c).
PERMITS AND SERVICES (subject to applicable taxes)		
Permit		
Permit fees must be paid to the District by all applicants for any Permit required by the Fire and Rescue Services Bylaw 5163, 2021 or by the regulations passed pursuant to the Fire Services Act (1996) c. 144, as amended or replaced.		
Retailers	\$300.00	Plus \$1,000.00; Bond-Refundable if applicable fees have been paid.
Hourly Fees for Permit Processing	\$150.00	Per hour, minimum of one hour.
Permit Inspections as per above "Hourly Fee"	\$150.00	Per hour, minimum of one hour.
Display Event Permit	\$175.00	Must be accompanied by a Municipal Special Events permit.
Hazardous Materials and Compressed Gas Storage Permit	\$150.00	Per year.
Hot Works Permit	\$150.00	
Open Air and Beach Fire Permit	\$150.00	Non Refundable.
Temporary Occupant Load Permit	\$300.00	
Services		
Fire Extinguishers	\$57.14	
Consultation Fee for the Services of Fire Prevention Officer(s) – at the discretion of the Fire Chief or his designate	\$150.00	Per hour or part thereof.
Fire Investigation Fee	\$875.00	Applicable to fires with losses over \$5,000.
Fire Safety Plan or Pre Incident Plan Creation – at the discretion of the Fire Chief or his designate	Actual costs	Actual cost for third-party to produce plan.
Fire Safety Plan or Pre Incident Plan Review - per hour	\$175.00	For first two hours; per hour for all subsequent review time spent.
Inspections - Special Request	\$150.00	

SCHEDULE F - PROTECTIVE SERVICES	2026 FEE	DETAILS
Development Review	0.11%	When the Fire & Rescue Services is involved in the process of plan review, commissioning and occupancy of new structures and renovations in order to determine compliance with an issued building permit, a fee shall be charged in an amount equal to 0.11% of the value of the work associated with that building permit or \$150, whichever is greater. Such fee will be due and payable at the time of building permit issuance.
Comfort Letter	\$175.00	Up to two hours.
FIPPA request for audio recordings for motor vehicle incident, vehicle fire incident, medical incident and other incidents	\$153.00	Additional fees may be levied based on the actual cost of providing the services including the cost of locating and retrieving the records, preparing the records for disclosure, providing a copy of the records and shipping and handling the records. The Fire & Rescue Services may provide an estimate and require payment of a deposit prior to providing the services.
FIPPA request for audio recordings for fire structure incident	\$630.00	Additional fees may be levied based on the actual cost of providing the services including the cost of locating and retrieving the records, preparing the records for disclosure, providing a copy of the records and shipping and handling the records. The Fire & Rescue Services may provide an estimate and require payment of a deposit prior to providing the services.

SCHEDULE F - PROTECTIVE SERVICES	2026 FEE	DETAILS
Fire and Building Code Compliance		
Inspections: Fee for Service		
Commercial Properties:		
<5,000 sq.ft.	\$105.00	First re-inspection.
5,000 – 10,000 sq.ft.	\$155.00	First re-inspection.
10,001 - 15,000 sq.ft.	\$235.00	First re-inspection.
>15,000 sq.ft.	\$315.00	First re-inspection.
Multi-Residential Properties		
One to five floors	\$180.00	First re-inspection.
Six to 10 floors	\$210.00	First re-inspection.
More than 10 floors	\$315.00	First re-inspection.
Inspections: second re-inspection and all subsequent re-inspections	\$375.00	Subsequent re-inspections.
FALSE ALARMS AND NUISANCE ALARMS (subject to applicable taxes)		
First False and/or Nuisance Alarm	No charge	Based on a calendar year.
Second False and/or Nuisance Alarm	\$200.00	Based on a calendar year.
Third False and/or Nuisance Alarm	\$300.00	Based on a calendar year.
Fourth False and/or Nuisance Alarm	\$450.00	Based on a calendar year.
Fifth False and/or Nuisance Alarm	\$700.00	Based on a calendar year.
Subsequent to Fifth False and/or Nuisance Alarm	\$1,050.00	Based on a calendar year.

SCHEDULE F - PROTECTIVE SERVICES	2026 FEE	DETAILS
<p>FIRE PROTECTION AND EMERGENCY RESPONSE CHARGES (subject to applicable taxes)</p>		
<p>Where the Fire & Rescue Services attends any parcel of land or any highway to provide services, perform functions, or render emergency assistance authorized under any enactment, a service charge may apply.</p> <p>The service charge shall equal the "Extra Cost" incurred by the District as a result of the attendance.</p> <p>The owner(s) of the property, their authorized agent(s), or, in the case of attendance on a highway, the person(s) assisted, shall pay the service charge within thirty days of receiving an invoice from the District.</p> <p>For the purposes of this Schedule, "Extra Cost" means any cost incurred by the District resulting from the Fire & Rescue Services' attendance. Examples of such costs include, without limitation:</p> <ul style="list-style-type: none"> Use of equipment, whether District owned (including Fire & Rescue Services equipment), or obtained through rental from an outside provider; Overtime payments to District officers or employees; Replacement or repair of lost, damaged, or consumed tools, equipment, or supplies; Detection services; Private investigation services; Contractor services; Industry specialists services; Consultant services; Site security services; Structure securing services; Independent testing or analysis agencies services; and Professional services, including but not limited to property condition assessments. <p>Any unpaid service charge shall constitute a debt owing to the District. If unpaid on December 31 of the year it is imposed, the service charge may be collected in the same manner as property taxes pursuant to section 258(1) of the Community Charter.</p>		

SCHEDULE G - ENGINEERING & TRANSPORTATION

SCHEDULE G - ENGINEERING & TRANSPORTATION	2026 FEE	DETAILS
LOCAL AREA SERVICES (LAS) (subject to applicable taxes)		
LAS Application fee	\$536.00	
LAS security deposit: 150% of the cost estimate provided in the LAS package (all documents associated with the pre-construction activities)	Actual cost	Cost estimate includes a 20% administration fee. If LAS applicant decides not to proceed during pre-construction activities, the District will refund the LAS security deposit, withstanding all costs expended up until that point in time.
DRIVEWAY CROSSINGS (subject to applicable taxes)		
For any single-family or duplex zoned real property	\$144.00	Per permit.
For all other zoned real property	\$246.00	Per permit.
All installation work conducted by the District shall be charged based on actual costs incurred plus 20%	Actual cost + administrative Fee	Plus 20% administration fee.
A security deposit shall be required prior to commencement of any work.	\$5,000.00	
TRAFFIC AND PARKING (subject to applicable taxes)		
Permit for recreational vehicle, trailer or boat	\$100.00	Per section 7.2.3 of Traffic and Parking Bylaw No. 4370, 2004.
Permit for residential parking	\$30.00	Per section 7.5.3 of Traffic and Parking Bylaw No. 4370, 2004.
Permit for guest parking	\$30.00	Per section 7.5.4 of Traffic and Parking Bylaw No. 4370, 2004.
Temporary No Parking Zones and permits	\$30.00	Per section 7.6.1 of Traffic and Parking Bylaw No. 4370, 2004.
E-Bike Share Permit Application Fee	\$250.00	This fee waived if paid to another municipality in inter-municipal E-bike share program. Per section 7.7.1 of the Traffic and Parking Bylaw No. 4370, 2004.
E-Bike Share Permit Fee Paid annually; per E-Bike deployed (not including E-Bikes in storage)	\$41.00	This fee waived if paid to another municipality in inter-municipal E-bike share program. Per section 7.7.1 of the Traffic and Parking Bylaw No. 4370, 2004.
E-Bike Security for Performance	\$10,000.00	Per section 7.7.1 of the Traffic and Parking Bylaw No. 4370, 2004.
Permit for procession	\$100.00	Per section 8.13.4 of Traffic and Parking Bylaw No. 4370, 2004.
Fee for seizure of any vessel, chattel, structure or thing having a gross weight of 100 kg or less	\$150.00	Per section 12.1.3 of Traffic and Parking Bylaw No. 4370, 2004.

SCHEDULE G - ENGINEERING & TRANSPORTATION	2026 FEE	DETAILS
Fee for seizure of any vessel, chattel, structure or thing having a gross weight of more than 100 kg and up to and including 200 kg, other than a vehicle as defined in the Motor Vehicle Act (B.C.), as amended from time to time	\$300.00	For seizure and/or removal and \$30 for each day in storage or custody. Per section 12.1.3 of Traffic and Parking Bylaw No. 4370, 2004.
Fee for seizure of any vessel, chattel, structure or thing having a gross weight of more than 200 kg but less than 400 kg, other than a vehicle as defined in the Motor Vehicle Act (B.C.), as amended from time to time	\$500.00	For seizure and/or removal and \$50 for each day in storage or custody. Per section 12.1.3 of Traffic and Parking Bylaw No. 4370, 2004.
Fee for seizure of any vessel, chattel, structure or thing having a gross weight of 400 kg or more, other than a vehicle as defined in the Motor Vehicle Act (B.C.), as amended from time to time	\$1,200.00	For seizure and/or removal and \$100 for each day in storage or custody. Per section 12.1.3 of Traffic and Parking Bylaw No. 4370, 2004.
Fee for seizure of a vehicle (as defined in Motor Vehicle Act (B.C.), as amended from time to time)	\$150.00	For towing and \$50 for each day in storage. Per section 12.1.3 of Traffic and Parking Bylaw No. 4370, 2004.
Eagle Harbour Road Occupancy Fee	\$175.00	An occupancy fee to occupy municipal property on Eagle Harbour Road.
Fee for using a District-owned electric vehicle charging station	\$2.00 per hour for the designated parking time limit in the public place	\$5.00 per hour for each additional hour beyond the designated time limit in the public place.
Destination parks pay parking program Implementation	\$3.75	\$3.75 per hour at the destination parks/\$0.00 annual pass for local resident.
Pay Parking Exemptions	\$0.00	Vehicles with a Veterans or Memorial Cross licence plate and vehicles which display a valid accessible parking placard; the Director of Parks, Culture & Community Services or delegate, on a case by case and timelimited basis, following approved policy, may exempt vehicles of volunteers engaged in activities supporting the betterment of a District park or trail.

SCHEDULE G - ENGINEERING & TRANSPORTATION	2026 FEE	DETAILS
Commercial Decal		
New Licences	\$0.00	
If renewed from the year prior		
Temporary Street and Laneway Occupancy Fees (Non-refundable)		
Vehicles, trailers, equipment, materials or outdoor patio space	\$133.00	Plus \$2.00 per square metre of surface used, per week (minimum of one week).
Encroachments on or over a highway	\$115.00	Plus annual fee of \$100.00 per square metre (or portion thereof) of the encroachment area.
Street Occupancy Signage & Labour	\$267.00	Flat fee, per location, for six to 10 temporary street occupancy signs.
Geographic Information System (GIS) Data Request		
Custom GIS Data Request	\$250.00	Data formats now include: Shapefile shape format (SHP), File Geodatabase (FGDB), Tag Image File Format (TIFF), and DWG Enhanced Compressed Wavelet (ECW).

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SCHEDULE H - TEMPORARY OUTDOOR BUSINESS AREAS

SCHEDULE H - TEMPORARY OUTDOOR BUSINESS AREAS	2026 FEE	DETAILS
<p>For the purposes of this Schedule H, "Temporary Outdoor Business Area" means an outdoor area used or proposed to be used temporarily by a business as a patio or outdoor retail space, where such use will facilitate such business's compliance with social distancing requirements and other orders, requirements or guidelines issued by any governmental authority to address COVID-19. Temporary Outdoor Business Areas may be located on the parcel on which the business is located or on an adjacent parcel or road allowance.</p>		
<p>The following fees apply to businesses with a 2023-2024 Temporary Outdoor Business Area Declaration, expiring on December 31, 2026. After this date, all such fees will be as set out elsewhere in this bylaw.</p>		
<p>Fee for development permit review and approval of exemption in connection with Temporary Outdoor Business Area</p>	<p>\$0.00</p>	
<p>Fee for development permit: renovation or additional floor area in connection with Temporary Outdoor Business Area</p>	<p>\$0.00</p>	
<p>Fee for amendment to an existing liquor licence for a Temporary Outdoor Business Area</p>	<p>\$0.00</p>	
<p>Building permit fee for temporary structures comprising part of Temporary Outdoor Business Area</p>	<p>\$0.00</p>	
<p>Fee for permit to erect a sign or change an existing sign within a Temporary Outdoor Business Area</p>	<p>\$0.00</p>	
<p>Licence fee or street occupancy permit fee for Temporary Outdoor Business Area located on District of West Vancouver land, including road allowances</p>	<p>\$0.00</p>	

