
 Director	 Municipal Manager/Deputy Municipal Manager
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<u>COUNCIL AGENDA</u>	
Date: <u>July 21, 2025</u>	Item: <u>10.</u>



10.

## MEMORANDUM

Date: May 26, 2025 File: 0282-20-0032  
 To: Council  
 From: Isabel Gordon, Director, Finance & Corporate Services  
**Subject: Acquisition of Land on Hollyburn Ridge Policy**

### RECOMMENDATION:


THAT

1. "Acquisition of Land on Hollyburn Ridge Policy 02-80-182" be rescinded; and
2. proposed "Acquisition of Land on Hollyburn Ridge Policy 0032" be approved.

The purpose of this memorandum is to rescind an old policy and approve the updated policy regarding the acquisition of land on Hollyburn Ridge.

Updates to the policy were administrative, such as:

- policy 02-80-182 moved to updated policy template and renumbered as policy 0032; and
- division name updated; policy guideline remained the same.

Author:   
 Isabel Gordon, Director, Finance & Corporate Services

Appendices:

- Appendix A: Acquisition of Land on Hollyburn Ridge Policy 02-80-182  
 Appendix B: Proposed Acquisition of Land on Hollyburn Ridge Policy 0032

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## District of West Vancouver CORPORATE POLICY

Planning & Development Services	<b>Acquisition of Land on Hollyburn Ridge</b>
Policy # 02-80-182	
CIS File: 0510-00	

### 1.0 Purpose

- 1.1 To establish a policy for acquisition of land on Hollyburn Ridge.

### 2.0 Policy

- 2.1 Whenever land becomes available above the 1200 ft level, the Municipality shall acquire the same provided reasonable terms can be agreed upon.

While this policy applies to all privately held lands above the 1200 ft. level, Council has specifically directed that the .9 acre lots in D.L. 1123 shall be acquired at the earliest time for a price at or below the assessed value.

<b>Approval Date:</b> December 03, 1973	<b>Approved by:</b> Council	
<b>Amendment Date:</b> February 06, 1989	<b>Approved by:</b>	

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District of West Vancouver  
**POLICY**

Title: Acquisition of Land on Hollyburn Ridge

Division: Finance & Corporate Services

Policy Number: 0032

File Number: 0282-20-0032

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## 1. Purpose

- 1.1. For Council to establish a policy for the acquisition of land on Hollyburn Ridge.

## 2. Scope

- 2.1. This policy authorizes staff to bring forward available Hollyburn Ridge properties to Council for consideration.

## 3. Definitions

- 3.1. “**District**” means the Corporation of the District of West Vancouver.
- 3.2. “**ft.**” means “foot” and is a unit of length.
- 3.3. “**Staff**” means the Senior Manager, Facilities & Assets.

## 4. Policy Statement

- 4.1. Whenever land becomes available above the 1200 ft. level, the District shall consider acquiring such land(s) provided reasonable terms can be agreed upon.
- 4.2. While this policy applies to all privately held lands above the 1200 ft. level, Council has specifically directed that the .9 acre lots in District Lot 1123 shall be acquired at the earliest time for a price at or below the assessed value.

District of West Vancouver  
**POLICY**

**5. Approval**

<b>Approved by</b>	<input type="checkbox"/> CAO	<input type="checkbox"/> Mayor and Council
<b>Approval date</b>	<a href="#">Click here to enter a date.</a>	
<b>Council minutes eDocs # (Council Policies only)</b>		
<b>Council report eDocs # (Council Policies only)</b>		
<b>Signature</b>	<div style="border-bottom: 1px solid black; padding-bottom: 5px; display: inline-block;">                     X                 </div>	

**6. Additional Information**

<b>Category</b>	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
<b>Related procedure</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Date of last review</b>	2025	