

COUNCIL AGENDA

Date: May 12, 2025 Item: 3.



3.

**DISTRICT OF WEST VANCOUVER**  
750 17TH STREET, WEST VANCOUVER BC V7V 3T3

## COUNCIL REPORT

Date:	April 14, 2025
From:	Doti Niedermayer, Senior Manager, Cultural Services
Subject:	2025 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants
File:	0118-20-CGAP

### RECOMMENDATION

THAT the recommendations by the Community Grants Advisory Panel, endorsed by the Arts & Culture Advisory Committee, for the 2025 Community Grants Program grant allocations, attached as Appendix A to this report titled 2025 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants dated April 14, 2025 from the Senior Manager of Cultural Services, be approved.

#### 1.0 Purpose

To obtain Council approval of the 2025 Community Grants allocations (**Appendix A**) for operational and project funding for Arts, Culture & Heritage and Community & Social Services grants as recommended by the Community Grants Advisory Panel and endorsed by the Arts & Culture Advisory Committee.

#### 2.0 Legislation/Bylaw/Policy

The Community Grants Program relies on the District of West Vancouver’s (District) Community Grants Framework Policy (0121) (**Appendix B**). The current recommendations for the Arts, Culture & Heritage and Community & Social Services grants were reviewed by the Community Grants Advisory Panel (CGAP) and evaluated based on the Community Grants Framework Policy 0121 and the Community Grants Framework Procedure 0186 (**Appendix C**).

The CGAP also refers to the District’s 2017 Blueprint for Social Responsibility & Change (**Appendix D**) which identifies social action plans and strategies to advance community connections and well-being in West Vancouver through innovative leadership, sustainability of social responsibility and inclusion. This ensures that resources distributed through the District are meaningful and relevant to residents of all ages in West Vancouver.

### **3.0 Council Strategic Objective(s)/Official Community Plan**

#### Council Strategic Plan

Council Strategic Objective #5 supports the pursuit of excellence in community engagement, consultation, communication, and customer service.

#### Official Community Plan

The District's Official Community Plan supports demographic and cultural diversity as well as enhancing public facilities and spaces through the following policies:

- 2.8.1 Anticipate and meet community needs as demographic changes occur, through short and long-term strategies for the delivery of services.
- 2.8.7 Support the delivery of programs, services, events and activities that celebrate the full spectrum of cultural and ethnic diversity of the District and promote intercultural and intergenerational connections.
- 2.8.15 Support an expanded variety of community activities ranging from community-wide events and smaller private events through policy, facilities and grants, as appropriate.

### **4.0 Financial Implications**

Funding for the District's Community Grants Program is included in the District's annual operating budget. The 2025 Community Grants Program budget is \$343,765.

### **5.0 Background**

#### 5.1 Previous Decisions

Council, at its May 6, 2024, regular meeting, passed the following resolution:

*THAT the recommendations by the Community Grants Advisory Panel, endorsed by the Arts & Culture Advisory Committee, for the 2024 Community Grants Program grant allocations, attached as Appendix A to the report titled 2024 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants dated April 18, 2024 from the Senior Manager of Cultural Services, be approved.*

#### 5.2 History

The District's Community Grants Program provides funding to not-for-profit community organizations serving the needs of West Vancouver residents. The grants support programs and services that reduce social, economic, or physical disadvantage; improve quality of life; support and promote arts,

culture & heritage initiatives, community & social services initiatives, and community vitality & environment initiatives.

Youth grants are supported through the Local to Global Youth Initiatives grant stream with no application deadline, and once the entire budget has been allocated for the fiscal year, no additional applications are considered.

Funding of not-for-profit community organizations through the Community Grants Program has the following objectives:

- to support diverse not-for-profit organizations that respond to a broad spectrum of community needs and interests
- to provide local government sponsorship for community organizations to better attract funding from senior levels of government, donors, and foundations
- to encourage civic engagement, service, and volunteerism

## 6.0 Analysis

### 6.1 Discussion

The total budget for the 2025 Community Grants Program is \$343,765  
The current recommendations are shown as follows:

Arts, Culture & Heritage	\$ 111,462
Community & Social Services	\$ 226,303
Local to Global Youth Initiatives	\$ 6,000
<b>TOTAL</b>	<b>\$ 343,765</b>

The CGAP formed two sub-panels to conduct a detailed review of the applications for each funding stream. Recommendations for the 2025 allocations of Arts, Culture & Heritage (ACH) and Community & Social Services (CSS) grants review process were based on an evaluation of how the applicants met the stated criteria in the Community Grants Framework Procedure 0154 including the following:

- organizations were in good standing and incorporated under the *BC Societies Act*
- applicants showed evidence of need for the services or programs provided to the community and demonstrated that the activities within their application met the needs of West Vancouver residents and/or enhance residents' quality of life

- organization's ability to implement the program or service

ACH and CSS grants may be recommended for one-year, two-year, or three-year funding cycles. Multi-year funding provides consistent and stable funding and reduces administrative costs for both the applicants and the District as organizations only need to submit a full application once every two or three years. Multi-year funding is subject to an annual review conducted by the CGAP, availability of District funds, and Council approval. There were no multi-year funding grants recommended in 2025.

In the ACH grant category, there were 32 applications for funding from 27 organizations.

In the CSS grant category, there were 49 applications for funding from 47 organizations.

There was a slight increase in the number of applications received in 2025 over 2024, as well as 14 new applicants.

There are organizations in both the ACH and CSS categories that are based outside of West Vancouver. As noted in the Community Grants Framework Policy, the criteria for these groups to receive funding is to prove that a base of West Vancouver residents are accessing services or programs, or that organizations are directly offering programs in West Vancouver.

**Appendix A** provides the list of grant requests and corresponding amounts recommended for 2025. **Appendix E** provides the list of those not recommended for funding.

In addition to the ACH and CSS grant budgets, the Community Grants Program budget for 2025 also includes \$6,000 for Local to Global Youth Initiatives grants established to empower young people to impact their communities. These grants recognize youth who act as ambassadors of West Vancouver or require assistance to initiate projects of interest to the community. Applications for funding from the Local to Global Youth Initiatives are reviewed by the Youth Advisory Committee (YAC) and CGAP throughout the year and approved by the Director of Parks, Culture & Community Services.

In 2025, the Local to Global Youth Initiatives funding stream was increased from \$3,400 in previous years to \$6,000 to respond to an increase in applications for youth-led initiatives.

## 6.2 Climate Change & Sustainability

The Community Grants Program provides financial assistance to not-for-profit organizations to address social issues and/or promote community engagement and development to effect positive change for West Vancouver individuals and for the community at large. This assistance promotes a healthy, caring community where residents have access to services that maintain or improve their quality of life and promotes full participation in community life.

### 6.3 Public Engagement and Outreach

The CGAP was established in January 2024 to review and make recommendations on all community grant requests. Previously, the Community Grants Committee, which was established in March 2009, reviewed and made recommendations on all community grant requests.

As of January 2024, the Arts & Culture Advisory Committee reviews and endorses the recommendations made by the CGAP for Council consideration.

### 6.4 Other Communication, Consultation, and Research

Information about the Community Grants Program is posted on the District's website and other municipal publications, and is promoted through various newsletters and media channels.

## 7.0 Options

### 7.1 Recommended Option

THAT the recommendations by the Community Grants Advisory Panel, endorsed by the Arts & Culture Advisory Committee, for the 2025 Community Grants Program grant allocations, attached as Appendix A to this report titled 2025 Community Grants Recommendations: Arts, Culture & Heritage and Community & Social Services Grants dated April 14, 2025 from the Senior Manager of Cultural Services, be approved.

### 7.2 Considered Options

Council may:

1. direct staff to proceed with any or all of the recommendations in this report;
2. request further information; and/or
3. not approve the recommendations.

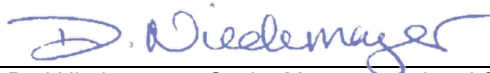
## 8.0 Conclusion


This report seeks Council's approval of the 2025 grant allocations for operational and project funding for Arts, Culture & Heritage and Community & Social Services grants as recommended by the Community Grants Advisory Panel and endorsed by the Arts & Culture Advisory Committee.


Date: April 14, 2025  
From: Doti Niedermayer, Senior Manager, Cultural Services  
Subject: 2025 Community Grants Recommendations: Arts, Culture & Heritage and  
Community & Social Services Grants

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Author:   
Doti Niedermayer, Senior Manager, Cultural Services

Concurrence   
Lenna Nakamura, Aquatics & Youth Services Manager

  
Alison Gelz, Senior Manager of Community Services

### Appendices

- Appendix A: Funding Recommendations for 2025 Arts, Culture & Heritage and  
Community & Social Services Grant Allocations
- Appendix B: Community Grants Framework Policy (0121)
- Appendix C: Community Grants Framework Procedure (0186)
- Appendix D: District of West Vancouver Blueprint for Social Responsibility &  
Change (2017)
- Appendix E: List of Grant Requests Not Recommended for 2025 Funding

## Funding Recommendations for 2025 Arts, Culture & Heritage and Community & Social Services Grant Allocations

### Arts, Culture & Heritage Grants

ORGANIZATION	PROGRAM	2025 Recommendations
Belweder North Shore Polish Association	Operating	\$1,400
Blackout Art Society	Blossom Melodies of Homeland	\$2,500
Blackout Art Society	STAND Festival 2025	\$5,000
Deep Cove Chamber Soloists' Society	Operating	\$1,000
Enhance West Van	Indigenous Arts and Culture Program	\$1,500
Espiritu Vocal Ensemble Society	Operating	\$2,000
Kay Meek Arts Centre	Jeremy Dutcher in West Vancouver	\$8,400
Lions Gate Sinfonia Society	Operating	\$8,000
NS Celtic Ensemble	Operating	\$2,000
NS Light Opera Society	Operating	\$2,000
NS Mountain Bike Association	Indigenous Art Trail Enhancement Project	\$8,000
NS Music Academy	NSMA Summer Chamber Music Program	\$525
NV Community Arts Council	Arts in the Garden 2025	\$3,300
NV Community Arts Council	NS Art Crawl 2025	\$2,500
NV Community Arts Council	NS Culture Compass & Culture Quest App 2025	\$3,000
Pacific Spirit Choir	Operating	\$3,000
Presentation House Theatre	Operating	\$5,000
The BC Photography & Media Arts Society	Operating	\$2,000
The Orchid Club of Taiwanese Women on the North Shore	WV Community Cultural Fest	\$1,000
The Vancouver International Mountain Film Festival Society	The Vancouver International Mountain Film Festival	\$4,500
Vancouver Inter-Cultural Orchestra	VICO Tentet in Concert	\$3,000
Vancouver Iranian Choir	Nowruz celebration with the Lions Gate Sinfonia	\$2,000
Vancouver Waldorf School Society	Waldorf of the Mainstage	\$500
Vetta Chamber Music Society	40th Anniversary 2025-26 Concert Season in WV	\$6,000
WV Theatre Company Society	Operating	\$5,000
WV Community Arts Council	First Thursdays Art Walk 2025 & Public Art Walking Tour App	\$3,500
WV Fire Service Museum & Archives	Operating	\$2,337
WV Fire Service Museum & Archives	1954 Thibault Fire Truck Restoration	\$2,500
WV Historical Society	Operating	\$5,000
WV Youth Band Society	Operating	\$15,000
	<b>TOTAL:</b>	<b>\$111,462</b>

## Community & Social Services Grants

ORGANIZATION	PROGRAM	2025 Recommendations
A Loving Spoonful Meals Society	Sharing Abundance Program	\$2,500
Artisan Farmers Market Society	Operating	\$500
Avalon Recovery Society	Operating	\$12,000
BC Pets and Friends	Operating	\$1,500
Capilano Community Services Society	Operating	\$3,500
Coho Society of the North Shore	Operating	\$4,000
Crisis Centre of BC	Operating	\$4,500
Dundarave Festival of Lights Society	Operating	\$3,000
Family Services of the North Shore	Operating	\$15,000
Foundations for Social Change	New Leaf Expansion Project	\$11,500
Green City Farm Society	Operating	\$500
Harvest Project	Operating	\$10,000
Hollyburn Community Services Society	Operating	\$13,000
Intellectual Disabilities (North & West Vancouver) Society	IDS Community Connections Program	\$2,000
Junior Achievement of BC	Boundless Possibilities for West Van Youth	\$3,000
KidSport North Shore	Squamish Nation Project - Year 2	\$4,500
Lionsview Seniors' Planning Society, North and West Vancouver	Operating	\$3,000
Lookout Housing & Health Society	Operating	\$15,000
Marine Life Sanctuaries Society of British Columbia	Whytecliff Park - Bioblitz and Open House	\$1,500
NS Community Resources	Operating	\$10,000
NS Crisis Services Society	Operating	\$10,000
NS Disability Resource Centre	Information and Advocacy Program	\$2,000
NS Fruit Tree Project	Operating	\$700
NS Keep Well Society	Operating	\$3,000
NS Multicultural Society	Operating	\$10,500
NS Neighbourhood House	Operating	\$6,000
NS Safety Council	Operating	\$1,500
NS Stroke Recovery Centre	Operating	\$5,000
NS Women's Centre	Operating	\$10,000
PLEA Community Services Society of BC	Taking Care of Ourselves, Taking Care of Others (TCO2)	\$2,000
Quest Outreach Society	Food Recovery & Distribution Program: North Shore Nonprofit Grocery Market	\$5,000
Salal Sexual Violence Support Centre Society	Salal's 24-Hour Crisis & Information Line Outreach Campaign	\$5,000
Shiraz Seniors Services Society	Operating	\$3,000
Special Olympics British Columbia - North Shore	Athlete Enrolment Project	\$3,500
Spectrum Mothers Support Society	Operating	\$2,000
Spinal Cord Injury BC	Peer Support Program	\$2,000
Take a Hike Youth Mental Health Foundation	Take a Hike West Van Program	\$12,000
Vancouver Adaptive Snow Sports	Operating	\$2,500
Volunteer Cancer Drivers Society	Operating	\$1,500
WV Legion Branch 60	Operating	\$10,000
WV Marine Rescue Society	Operating	\$7,000
Zajac Ranch for Children	Zajac Ranch Summer Medical Camp Program 2025 - West Van Residents	\$1,603
	<b>TOTAL:</b>	<b>\$226,303</b>

Title: Community Grants Framework  
Division: Parks, Culture & Community Services  
Policy Number: 0121  
File Number: 0282-20-0121

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## **1. Purpose**

- 1.1. To support the delivery of cultural and community services in, or for citizens of, West Vancouver; support fair and consistent review of all applications for the Community Grants Program; and set out the requirements for grant recipients.

## **2. Scope**

- 2.1. This policy applies to the District of West Vancouver's Community Grants Program and any other community grants programs established by Council.

## **3. Definitions**

- 3.1. "Advisory Panel" is a community-based advisory panel that works with staff to provide community input into operational matters.
- 3.2. "Community Grants Program" is a funding program to support youth and not-for-profit organizations that deliver important social, arts, cultural and community services in or for the citizens of West Vancouver.
- 3.3. "District" means Council and/or authorized staff.
- 3.4. "Local to Global Youth Initiatives Grants" empower young people to impact their communities by investing in individuals, as well as grassroots community projects. The purpose of grants from this fund is to provide support for participation and event costs.

## **4. Policy Statement**

- 4.1. The Community Grants Framework Policy supports the delivery of cultural and community services in, or for citizens of, West Vancouver.
- 4.2. The Community Grants Framework Policy benefits residents of West Vancouver by:
  - supporting diverse organizations and youth that respond to a broad spectrum of community needs and interests;
  - providing local government sponsorship for community organizations to attract funding from senior levels of government, donors, and foundations; and
  - encouraging civic engagement, service, and volunteerism.

## 5. Authority

- 5.1. Council determines the budget for the Community Grants Program through the District’s annual budget process and approves the annual grants awards.
- 5.2. An advisory panel works with staff to oversee the Community Grants Program and provide independence in the adjudication process. The advisory panel makes funding recommendations which are forwarded to the Arts & Culture Advisory Committee prior to Council approval. The Local to Global Youth Initiatives Grants are reviewed by the advisory panel and staff, with recommendations forwarded to the Director of Parks, Culture & Community Services for final approval.
- 5.3. District staff is responsible for the collection, analysis and presentation of the Community Grants Program applications and other relevant information to the advisory panel.

## 6. Related Policies or Procedures

- 6.1. Community Grants Framework Procedure 0186

## 7. Approval

<b>Approved by</b>	<input type="checkbox"/> CAO	<input checked="" type="checkbox"/> Mayor and Council
<b>Approval date</b>	2023/11/20	
<b>Council minutes eDocs # (Council Policies only)</b>	5681307	
<b>Council report eDocs # (Council Policies only)</b>	5665530	
<b>Signature</b>	<u><i>[Original signed by Mayor]</i></u> Mayor	

District of West Vancouver  
**POLICY**

<b>Approved by</b>	<input type="checkbox"/> Municipal Manager	<input checked="" type="checkbox"/> Mayor and Council
<b>Replacement date</b>	2025/01/27	
<b>Council minutes eDocs # (Council Policies only)</b>	5796554	
<b>Council report eDocs # (Council Policies only)</b>	5784320	
<b>Replacement Description</b>	To update the related procedure.	
<b>Signature</b>	<u>[Original signed by Mayor]</u> Mayor	

## 8. Additional Information

<b>Category</b>	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
<b>Related procedure</b>	<input checked="" type="checkbox"/> Yes (0282-20-0186)	<input type="checkbox"/> No
<b>Date of last review</b>	2025	

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District of West Vancouver  
**PROCEDURE**

Title: Community Grants Framework  
 Division: Parks, Culture & Community Services  
 Procedure Number: 0186  
 File Number: 0282-20-0186

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## 1. Governing Policy

- 1.1. This procedure is associated with the Community Grants Framework Policy 0121.

## 2. Scope/Application

- 2.1. This procedure applies to the District of West Vancouver's Community Grants Program and any other community grants program established by Council.

## 3. Procedure

### 3.1. Community Grants Program Streams

3.1.1. There are currently four distinct streams within the Community Grants Program:

- a) Arts, Culture & Heritage;
- b) Community & Social Services;
- c) Community Vitality & Environment; and
- d) Local to Global Youth Initiatives.

*Arts, Culture & Heritage grants* support the development of the cultural sector in West Vancouver for all categories of arts.

*Community & Social Services grants* support organizations working to address and find solutions to community social issues that impact residents. This includes meeting the needs of vulnerable populations, respecting social diversity, and promoting social integration and inclusion.

*Community Vitality & Environment grants* support organizations working on one-time projects to improve or enhance a sense of community, green and healthy environments, and engagement of West Vancouver residents through community initiatives.

*Local to Global Youth Initiatives grants* empower young people to impact their communities by investing in individuals, as well as grassroots community projects. The grant recognizes individual youth who act as ambassadors of West Vancouver by participating in competitions, tournaments, competitive festivals, workshops, conferences, or leadership initiatives that are regional, provincial, national or international in scope. The grant can also assist groups who wish to create these types of opportunities in West Vancouver for youth. The purpose of grants from this fund is to provide one-time support for organization, participation and/or event costs.

# District of West Vancouver

## PROCEDURE

### 3.2. Types of Community Grants

- 3.2.1. *Operating grants* support organizations for services provided on an ongoing basis, or to organizations that provide a single service, whether ongoing throughout the year or recurring annually. Only applications to the Arts, Culture & Heritage stream and the Community & Social Services stream are eligible for operating grants.
- 3.2.2. *Project grants* support organizations to implement specific programs or projects with an identifiable end date. Applications to all stream categories (Arts, Culture & Heritage; Community & Social Services; Community Vitality & Environment; and Local to Global Youth Initiatives) are eligible for project grants. Project grants are generally not multi-year in nature.

Some organizations apply for funding for a variety of distinctly different services. An organization submitting more than one project grant application must be able to distinguish and differentiate all the required elements of each project.

A maximum of two project grants may be submitted for any one funding cycle if an operating grant is also submitted.

A maximum of three project grants may be submitted for any one funding cycle if no operating grant is submitted.

### 3.3. Grant Adjudication Process

- 3.3.1. Organizations seeking grants must meet the specific eligibility criteria and additionally provide complete information set out in the application form. During the grant adjudication process, other information may be requested to fully consider the application.
- 3.3.2. Grant applications are reviewed by an advisory panel to provide an independent adjudication process and funding recommendations are forwarded to the Arts & Culture Advisory Committee for review prior to Council approval.
- 3.3.3. Applications for grants from the Local to Global Youth Initiatives stream are received, adjudicated and funded throughout the year; the advisory panel makes recommendations to the Director of Parks, Culture & Community Services for approval.

### 3.4. Eligibility for Operating and Project Grants

- 3.4.1. With the exception of applications for the Local to Global Youth Initiatives, all applicants must be not-for-profit organizations in good standing and currently incorporated as a “society” under the BC Societies Act.
- 3.4.2. A group of individuals with support from a not-for-profit organization may apply for a project grant. If approved, the grant will be issued to the not-for-profit organization and that organization will be entirely responsible for all accountability requirements.
- 3.4.3. Organizations seeking grants must meet specific eligibility criteria and provide complete information set out in the application form. During the grant adjudication process, other information may be requested to fully consider the application.

## District of West Vancouver **PROCEDURE**

3.4.4. The Community Grants Program does not fund:

- individuals or businesses (except Local to Global Youth Initiatives grants);
- fundraising projects or programs;
- projects or applications that provide flow-through funds or grants to other organizations;
- endowment funds, capital costs or start-up costs;
- 100% of any operating or project costs;
- debt retirement or reserves; mortgage pay-downs;
- expenses incurred prior to the application date;
- activities and events by religious, ethnic, cultural or political organizations that primarily serve their membership and/or their direct purposes;
- groups that disparage others;
- organizations that do not demonstrate financial need; and
- services provided by or contracted by other levels of government including medical treatment or rehabilitation programs that are funded by the Medical Services Plan of BC.

### **3.5. Criteria for Operating and Project Grants**

3.5.1. Grant applications are adjudicated considering the following criteria:

- Organizations must be in good standing and currently incorporated as a “society” under the BC Societies Act.
- Services and programs to be funded must be aligned with the purpose of the Community Grants Program.
- Applicants must show evidence of a need for the service provided to the community. The advisory panel reviews the applicant organization’s annual budget and/or program budget, its diversified funding base including grants, earned revenues and community support through sponsorships and donations (cash and in-kind), and any unallocated reserves held by the organization.
- Organizations must demonstrate that the activities within their application meet the needs of West Vancouver residents and/or enhance residents’ quality of life.
- Applicants must identify the number of West Vancouver residents served and/or the impact of the service on meeting residents’ needs.
- Volunteer base.
- The ability of the organization to implement the program or service.
- The annual Community Grants Program budget available and number of applications received.

3.5.2. In adjudicating applications, the advisory panel may take into consideration other benefits received by the applicant from the District, such as use of municipal facilities, receipt of services without charge or below ordinary cost, and benefits derived through Permissive Tax Exemptions.

3.5.3. Operating grants may be up to a maximum of \$15,000 annually.

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## District of West Vancouver **PROCEDURE**

- 3.5.4 Project grants may be up to a maximum of \$10,000 annually.
- 3.5.5. If the project or program is north shore-wide, a West Vancouver component must be clearly identified.
- 3.5.6. Festivals, special events, tournaments, and anniversary celebrations will be considered for project grants.
- 3.5.7. Special events that build awareness of an organization's activity will be considered for project grant funding. If the event is to be repeated, or become annual, it should be incorporated within the operating activities of the organization and an application should be made for an operating grant.
- 3.5.8. Other funding sources for project grants should be sought and identified in the application.

### **3.6. Criteria for Local to Global Youth Initiatives Grant**

- 3.6.1 Individuals or groups of youth may apply.
- 3.6.2. Applications from groups must be for initiatives held in West Vancouver or be able to demonstrate a significant benefit to West Vancouver's youth.
- 3.6.3. Individual applicants must be West Vancouver residents aged 25 or younger at the time of the event.
- 3.6.4. Each application is considered on a first-come, first-serve basis. Should the Local to Global Youth Initiatives stream be exhausted in a given year, remaining applications that are eligible and would otherwise be recommended will be placed in sequence for review and consideration in the following fiscal year. In this event, such applicants do not need to re-submit their application.

### **3.7. Multi-Year Funding**

- 3.7.1. Operating grants may be given on a multi-year basis with three years being the maximum. Multi-year funding is exceptional, is not guaranteed for any applicant, and is dependent on funds available in the Community Grants Program. The intent of multi-year funding is to provide the organization with some certainty for planning, budgeting and attracting other sources of funding. Multi-year funding is subject to performance and may be withdrawn if the applicant does not perform or fails to provide documents to evidence performance. A request for multi-year funding must be submitted in an accompanying letter along with the grant application form outlining the need for multi-year funding and a two to three-year budget estimate.

### **3.8. Funding Acknowledgement and Reporting**

- 3.8.1. Organizations receiving a Community Grant must acknowledge funding assistance on all appropriate print and web-based material relating to the organization with the following: *We gratefully acknowledge the support of the District of West Vancouver through their Community Grants Program.*
- 3.8.2. Organizations receiving a Community Grant must submit a completed annual Accountability Form for each grant received. Failure to submit an Accountability

# District of West Vancouver

## PROCEDURE

Form will affect the organization’s eligibility to access funds from the Community Grants Program in future.

### 3.9. Annual Allocation of Program Funding

- 3.9.1. Council determines the budget for the Community Grants Program through the District’s annual budget process.
- 3.9.2 The budget for the Community Grants Program (except Local to Global Youth Initiatives) is separated into different program streams reviewed annually by an advisory panel and approved by the Director of Parks, Culture & Community Services based on the number of applications received and amount of funding requested in each stream for:
  - a) Arts, Culture & Heritage;
  - b) Community & Social Services; and
  - c) Community Vitality & Environment.

Based on the approved funding for each program stream, grant adjudication is conducted by the advisory panel. Recommendations by the advisory panel are reviewed by the Arts & Culture Advisory Committee and forwarded to Council for final consideration and approval.

- 3.9.3. The Local to Global Youth Initiatives program stream is reviewed annually in January and budget allocation is approved by the Director of Parks, Culture & Community Services. Based on the approved funding for this program stream, grant adjudication is conducted by the advisory panel and forwarded to the Director of Parks, Culture & Community Services for final consideration and approval.

## 4. Approval

<b>Approved by</b>	<input type="checkbox"/> Municipal Manager	<input checked="" type="checkbox"/> Mayor and Council
<b>Approval date</b>	2025/01/27	
<b>Council minutes eDocs # (Council Procedures only)</b>	5796554	
<b>Council report eDocs # (Council Procedures only)</b>	5784320	
<b>Signature</b>	<u><i>[Original signed by Mayor]</i></u> Mayor	

District of West Vancouver  
**PROCEDURE**

## 5. Additional Information

<b>Category</b>	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
<b>Date of last review</b>	2025	



# BLUEPRINT FOR SOCIAL RESPONSIBILITY & CHANGE

## FRAMEWORK FOR A SOCIAL ACTION PLAN FOR WEST VANCOUVER

District of West Vancouver Community Grants Committee (2017)



**VISION** | ADVANCE COMMUNITY CONNECTIONS AND WELL-BEING  
IN WEST VANCOUVER THROUGH INNOVATIVE LEADERSHIP,  
SUSTAINABILITY OF SOCIAL RESPONSIBILITY, AND INCLUSION

## GUIDING PRINCIPLES

First introduced in 2008, the West Vancouver Blueprint for Social Responsibility and Change is a long-range strategic planning tool to address issues fundamental to the health and well-being of a vibrant community, such as equity, health, quality of life and social inclusion. The Blueprint helps to guide decisions and resource allocations on social matters to help create positive community change. Through this, many successful collaborative initiatives have advanced connections and well-being in West Vancouver.

The 2017 Blueprint for Social Responsibility and Change contains revised strategies that reflect current community needs and the District's commitment to ensuring that social issues are considered as an integral part of long-term planning and community sustainability.

- Imbed the importance of community social services in the District's culture
- Anticipate and meet community needs as demographic changes occur, through short and long term strategies for the delivery of social services
- Respond to and identify new directions and challenges through a social services delivery model that is both innovative and flexible
- Ensure a purposeful and accountable response to community needs by measuring, evaluating and monitoring progress
- Embrace the values of diversity, access, social inclusion, safety and adaptability in all District initiatives
- Proactively address social challenges by taking actions that ensure equal treatment of all citizens



# 1 RECOGNIZE THE DELIVERY OF COMMUNITY SOCIAL SERVICES AS A VITAL MUNICIPAL PRIORITY

### STRATEGY 1

Apply a 'social' lens to development and policy planning to ensure that the social priorities of the community are considered in municipal planning and processes.

### STRATEGY 2

Ensure the municipal budget cycle is informed of social services needs.

### STRATEGY 3

Provide training around awareness of barriers and accessibility for District staff.

### STRATEGY 4

Continue support of recreation and leisure opportunities for the marginalized individuals through the District's Recreation Financial Assistance Program, and like programs available through not-for-profit organizations.

### STRATEGY 5

Promote and support community skills-based training in intercultural competency, conflict resolution, human rights and anti-racism.



**RECONCILIATION** | We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills based training in intercultural competency, conflict resolution, human rights, and anti-racism.

*Call to Action #57*

*Truth and Reconciliation Commission of Canada: Calls to Action (2015)*

# 2 ENSURE THE RESOURCES DISTRIBUTED THROUGH THE DISTRICT ARE MEANINGFUL AND RELEVANT TO WEST VANCOUVER RESIDENTS OF ALL AGES

### STRATEGY 6

Ensure that the Community Grants process supports organizations that meet the needs of, and are accessible to, West Vancouver residents.

### STRATEGY 7

Promote relationship-building and ongoing dialogue amongst residents.

### STRATEGY 8

Ensure that municipal services are provided in a manner that respects the diversity of all residents.

### STRATEGY 9

Continue to support and enhance child and youth engagement processes so that young people have an ongoing and meaningful role in providing input to District services and related policy development.

### STRATEGY 10

Explore the potential for neighbourhood hubs based on community partnerships.



**VULNERABILITY** | People in West Vancouver are not always aware that challenges such as poverty, disability, and mental health issues exist here. We need to do more to reach out to those who are “invisible” and vulnerable in our community.

*Vital Signs (2017)*

*West Vancouver Community Foundation*

### 3 COLLABORATE AND MAINTAIN DIALOGUE WITH ORGANIZATIONS IN THE COMMUNITY THAT FILL SOCIAL NEEDS AND GAPS AND THAT FOSTER A SENSE OF RESPONSIBILITY FOR COMMUNITY WELL-BEING

#### STRATEGY 11

Conduct open forums with local service providers to discuss emerging issues and opportunities for collaboration.

#### STRATEGY 12

Liaise with community agencies, funders and businesses to identify opportunities for collaboration.

#### STRATEGY 13

Work with the Squamish Nation to find ways to collaborate to meet social service needs.

#### STRATEGY 14

Maintain and develop partnerships with local community groups and networks.

#### STRATEGY 15

Promote integrated school and community collaborations.

#### STRATEGY 16

Explore ways to foster citizen engagement.



**COMMUNITY RESILIENCY** | Supportive communities provide environments in which people are able to make decisions to improve their health and engage in healthy behaviors.

*District of West Vancouver and Lions Bay Community Health Profile*

*My Health My Community survey*

## 4 MAKE FAIR USE OF RESOURCES TO SUPPORT AND ENCOURAGE THE LONG-TERM INDEPENDENCE AND SUSTAINABILITY OF COMMUNITY SOCIAL SERVICES

### STRATEGY 17

Encourage, facilitate and accommodate activities organized by residents as a means to foster a sense of belonging to the community and support diversity.

### STRATEGY 18

Review and make recommendations on the allocation of municipal resources to social services to determine if budget allocations adequately address community needs.

### STRATEGY 19

Encourage volunteerism in West Vancouver.

### STRATEGY 20

Conduct an annual review of the Community Grants budget to determine if budget allocations adequately address community needs and values.



**VOLUNTEERISM** | Service clubs and volunteer work should be encouraged. They do good for many in and around our community.

*Participant, Phase 2 District of West Vancouver Official Community Plan Review (October 2017)*

## 5 WORK WITH COMMUNITY ORGANIZATIONS DELIVERING SERVICES TO WEST VANCOUVER RESIDENTS TO ADDRESS EMERGING COMMUNITY SOCIAL SERVICE NEEDS

### STRATEGY 21

Continue to build partnership arrangements with West Vancouver School District around the use of public facilities to ensure effective use of all facilities and maximize community benefits.

### STRATEGY 22

Strengthen relationships and communication with Coast Salish Peoples and provincial and federal government departments in areas where there are shared interests or overlapping jurisdiction.

### STRATEGY 23

Participate in regional and tri-municipal planning tables and joint funding initiatives to share knowledge and implement sustainable strategies for addressing priority issues.

### STRATEGY 24

Continue with and annually update the Healthy Communities Partnership agreement with Vancouver Coastal Health.



**DIVERSITY** | Diversity needs diversity. Diverse people want to live in diverse cities with culture, arts and sports that reflect such dynamic backgrounds, but also serve to unify through shared experiences.

*Diversity Dividend: Canada's Global Advantage, Centre for International Governance Innovation, 2017*

## 6 WORK WITH COMMUNITY ORGANIZATIONS TO IDENTIFY WAYS OF BETTER LONG-TERM FINANCIAL SUSTAINABILITY SO THEY CAN DELIVER SERVICES RELIABLY

### STRATEGY 25

Examine the Community Grants application processes on a regular basis to ensure service review, evaluation and adjustment meet municipal and community needs.

### STRATEGY 26

Examine the permissive tax exemption application process on a regular basis to ensure service review, evaluation and adjustment meet municipal and community needs.



**MUNICIPAL ROLE IN SOCIAL CONNECTEDNESS** | Socially connected communities support strong citizen engagement and enhance the health and well-being of residents. Local governments can play a role in improving social connectedness and helping communities thrive by creating strong social environments and resilient neighbourhoods.  
*BC Healthy Communities (2017)*

## Community Grants Program: List of Grant Requests Not Recommended for 2025 Funding

ORGANIZATION	PROGRAM	FUNDING REQUESTED
Blackout Art Society	Documentary Nights	\$5,300
British Properties Area Homeowners Association	Operating	\$15,000
Dundarave Festival of Lights Society	Summer Solstice Swim & Sauna	\$500
Liver Canada	2025 LIVERight Forum	\$2,000
North Shore Dance Scottish	Operating	\$1,000
The Orchid Club of Taiwanese Women on the North Shore	Operating	\$5,000
Positive Voices West Vancouver Society	Operating	\$3,600
TeamForHim International	Operating	\$15,000
West Vancouver Legion Branch 60	Kitchen Rehabilitation	\$10,000
	<b>TOTAL</b>	<b>\$57,400</b>

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